



**REQUEST FOR PROPOSALS FOR PURCHASE AND INSTALLATION OF TURF OVER  
RUBBER BASE FOR PLAYGROUND AT PRIDE PARK  
CITY OF TAYLOR MILL, KY**

**NOTICE DATE: March 8, 2021**

**DUE DATE: April 9, 2021**

The City of Taylor Mill, Kentucky, located at 5225 Taylor Mill Road, Taylor Mill, KY 41015, hereby gives notice that it is seeking qualified businesses to provide turf and installation services at Pride Park playground for the City of Taylor Mill's Pride Park (approximately 5000 square feet). This Request for Proposal ("RFP") gives specific instructions and requirements for submissions of proposals. All submissions must be received (not postmarked) by April 30, 2021 4:00 p.m. EST and addressed to:

Brian Haney, CAO  
Re: RFP for Playground Surface  
City of Taylor Mill  
5225 Taylor Mill Road  
Taylor Mill, KY 41015

Any proposals received after the above deadline may be rejected. The City reserves the right to reject any and all proposals, to request additional information concerning any proposal for purposes of clarification, to grant deadline extensions for documented medical reasons or other legitimate reasons, and to waive the irregularities and informalities in the submittal and evaluation process, to allow an applicant to make corrections to his/her/its proposal, and/or to make changes or additional requirements applicable to this RFP. This RFP does not obligate the City to pay any cost incurred by respondents in the preparation and submission of a proposal. Furthermore, the RFP does not obligate the City to accept or contract for any express or implied services. All inquiries regarding this RFP and current grass cutting services of the City should be directed to the City Administrator at the above address.

The City requires the following in any proposal:

1. **Qualifications:** Bidder must be a reputable playground surface provider with experience providing services in a municipal client.
  - a. Must provide proof of public liability coverage not less than \$500,000.
  - b. Must provide proof of local business license.
  
2. **Fee Structure and Scope of Services:** Describe the itemized cost for materials and installation.

- a. The bidder agrees to provide commercial turf for the playground area located at Pride Park for approximately 5000 square feet.
- b. Bidder agrees to prep the current rubber (PIP) base to allow for the overlaying of the turf to ensure a smooth and consistent hold.
- c. Bidder agrees to install the turf over the prepped PIP to ensure the longest possible wear in accordance with the products warranty.

**Selection Process, Term, and Position Details:** The City Administrator along with members of the Commission will review the submitted proposals. After review, they will exclude any candidates not meeting baseline criteria. Once interviews are complete, at least one candidate will be selected by the City Administrator to be presented to City Commission.

# BID SHEET QUESTIONNAIRE

Name and Address of Bidder

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Name and address of contact person for Bidder, for purposes of notice or other communications relating to this bid

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Telephone Number: \_\_\_\_\_

FAX Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Number of years Company has been in business \_\_\_\_\_

What is the nature of your experience in providing Services as requested by this bid?

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Bid Itemization:

Items to be included in bid:

Commercial Turf, turf installation, edging to existing concrete borders, seam material and glue (limit as much as possible to ensure the largest continuous piece of turf as possible), infill current rubber service (PIP) to ensure a smooth quality foundation for installation, freight, and any other prep work that might be necessary to provide a quality install.

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