



COMMISSION MEETING AGENDA

May 10, 2023

7:00 PM at Park Place Community Center in Pride Park (5606 Taylor Mill Road)

CALL TO ORDER:

INVOCATION/PLEDGE OF ALLEGIANCE: Commissioner Murray

MINUTES: Approval of Minutes from the 04/12/2023 Special Commission Meeting
Approval of Minutes from 05/04/2023 Special Commission Meeting

GUESTS:

PUBLIC COMMENTS: Residents shall sign in prior to the meeting and will have five (5) minutes to address the commission.

LEGISLATION:

Ordinance 384 (2nd Reading) – Amendment to eliminate regularly scheduled Caucus Meetings
Ordinance 385 (1st Reading) – Budget Adoption FY23-24

OLD BUSINESS: None

NEW BUSINESS:

- Special recognition and appreciation to Coach Lisa Brewer and her group of girls from the Scott High School Fastpitch Softball Team who participated in the Kenton County Trash for Cash program and picked up trash along Taylor Mill Road, Old Taylor Mill Road and KY16.
- Special recognition and appreciation to Holy Cross teacher Dave Groneck and his group of 9 high school students who spent the afternoon volunteering at Pride Park on April 21st with Commissioner Braden.

DEPARTMENT REPORTS:

City Administrator	Legal Counsel
City Treasurer	Parks and Recreation
Engineering	Police
Fire	Public Works

EXECUTIVE SESSION: 61.810(1)(c)-Discussion of proposed or pending litigation against or on behalf of the public agency.

ADJOURNMENT

Notice:

- The next Commission Meeting will be at the City Municipal Building at 7pm on Wednesday, 06/14/2023. ***Please note that this is subject to change.***

MINUTES

**City of Taylor Mill
SPECIAL COMMISSION MEETING
Wednesday April 12, 2023**

CALL TO ORDER & WELCOME:

Mayor Bell called the meeting to order at 7:00 p.m. and welcomed those in attendance. Mayor Daniel L. Bell, Commissioner Caroline Braden, Commissioner Mark Kreimborg, Commissioner Ed Kuehne, Commissioner Dan Murray, City Administrative Officer Brian Haney, and City Attorney Jack Gatlin were in attendance.

INVOCATION/PLEDGE OF ALLEGIANCE:

Commissioner Kuehne led the invocation followed by the Pledge of Allegiance.

APPROVAL OF MINUTES:

March 8, 2023, Commission Meeting

Mayor Bell called for a motion to approve the March 8, 2023, Special Commission Meeting Minutes. Commissioner Kreimborg so moved, with a second from Commissioner Murray. The Commission approved by unanimous voice call vote.

MOTION CARRIED

March 21, 2023, Special Caucus Meeting

Mayor Bell called for a motion to approve the minutes March 21, 2023, Special Caucus Meeting. Commissioner Kuehne so moved, with a second from Commissioner Braden. The Commission approved by unanimous voice call vote.

MOTION CARRIED

GUESTS:

Mayor Bell invited the public to come and speak.

Ken Shannon of 3182 McCowan Drive addressed the Commission.

Maddi Chiarelli of 716 Winston Hill Drive addressed the Commission.

Rosa Hollis-Bird of 677 Meadow Lane addressed the Commission.

Stu Bowns of 5400 Shadow Hill Court addressed the Commission.

Lynn Berk of 6210 Blackstone Court addressed the Commission.

Jeff Groneck of 6146 Ridgeside Court addressed the Commission.

Bobby Bolton of 5163 Taylor Mill Road addressed the Commission.

Rose Merritt of 866 Robertson Road addressed the Commission.

Mike Blackburn of 707 Forest Lane addressed the Commission.

Roger Reis of 836 Robertson Road addressed the Commission.

Tom Cahill of 5268 Taylor Mill Road addressed the Commission.

Rebecca Reis of 699 Arrowwood Circle addressed the Commission.

LEGISLATION: *Legislation was sent to and received by the commission prior to the meeting.*

Resolution 374

City Attorney Jack Gatlin provided the reading of Resolution 374. Mayor Bell called for a motion to approve Resolution 374 to adopt and approve the execution of a Municipal Road Aid Cooperative Agreement for FY23-24. Commissioner Kreimborg made a motion with a second from Commissioner Murray. Commission approved by unanimous vote.

MOTION CARRIED

Resolution 375

City Attorney Jack Gatlin provided the reading of Resolution 375. Mayor Bell made a motion to approve Resolution 375 for the National Autism Awareness Month with a second from Commissioner Kuehne. Commission approved by unanimous vote.

MOTION CARRIED

Municipal Order 131

A MUNICIPAL ORDER OF THE CITY OF TAYLOR MILL IN KENTON COUNTY, KENTUCKY MAKING THE WRITTEN DETERMINATIONS REQUIRED BY KRS 82.083 FOR THE SALE OR OTHER DISPOSITION OF PROPERTY OWNED BY THE CITY

City Attorney Jack Gatlin provided the reading of Municipal Order 131 for the disposal of office furniture, computers, equipment, and a Chevy Tahoe. Mayor Bell called for a motion to

approve the Municipal Order for the sale or disposal of surplus items. Commissioner Kreimborg made a motion with a second from Commissioner Kuehne. The Commission approved by unanimous vote.

MOTION CARRIED

Commissioner Braden left the room at 8:15 p.m.

Municipal Order 133

A MUNICIPAL ORDER OF THE CITY OF TAYLOR MILL IN KENTON COUNTY, KENTUCKY APPROVING THE REAPPOINTMENT OF ROGER BRADEN AS A MEMBER OF THE KENTON COUNTY JOINT CODE ENFORCEMENT BOARD FOR THE CITY OF TAYLOR MILL

City Attorney Jack Gatlin provided the reading of Municipal Order 133. Mayor Bell called for a motion to approve Municipal Order 133 for the appointment of Roger Braden as a member of the Kenton County Joint Code Enforcement Board for the City of Taylor Mill. The City Clerk called the roll.

Commissioner Murray	Yes
Commissioner Kreimborg	Yes
Mayor Bell	Yes
Commissioner Kuehne	Yes
Commissioner Braden	Recused

MOTION CARRIED

Commissioner Braden returned to the room at 8:16 p.m.

Municipal Order 132

A MUNICIPAL ORDER OF THE CITY OF TAYLOR MILL IN KENTON COUNTY, KENTUCKY AUTHORIZING APPROVED EMPLOYEES TO SERVE AS POLL WORKERS IN 2023 PRIMARY ELECTION AND OBTAIN LEAVE WITH PAY FOR THE DAY SERVED

City Attorney Jack Gatlin provided the reading of Municipal Order 132. Mayor Bell called for a motion to approve Municipal Order 132 for the authorization of approved City of Taylor Mill employees to serve as poll workers for the 2023 Primary with pay. The City Clerk called the roll.

Commissioner Braden	Yes
Mayor Bell	Yes
Commissioner Kreimborg	Yes
Commissioner Kuehne	No
Commissioner Murray	Yes

MOTION CARRIED

Municipal Order 130

A MUNICIPAL ORDER OF THE CITY OF TAYLOR MILL IN KENTON COUNTY KENTUCKY APPROVING RULES OF PROCEDURE FOR THE CITY OF TAYLOR MILL COMMISSION MEETINGS

City Attorney Jack Gatlin provided the reading of Municipal Order 130 for rules and procedures of Commission Meetings. Mayor Bell called for a motion to approve Municipal Order 130. No motion was made.

Ordinance 384 (05-10-23) – First Reading

AN ORDINANCE OF THE CITY OF TAYLOR MILL IN KENTON COUNTY KENTUCKY AN ORDINANCE AMENDING SECTION 32.21 OF THE TAYLOR MILL CODE OF ORDINANCES

City Attorney Jack Gatlin provided the first reading of Ordinance 384 to disband the Caucus Meetings.

UNFINISHED BUSINESS:

Mayor Bell called for a motion to allow Mayor Bell to sign the Wolf Road Agreement with the City of Covington and with Kenton County. The agreement grants Kenton County permission to do the \$600,000.00 repair on Wolf Road. Commissioner Kuehne made a motion with a second from Commissioner Murray. The Commission approved by unanimous vote.

MOTION CARRIED

NEW BUSINESS:

CAO requested the Commission have a Special Meeting on Thursday, May 4, 2023 to meet with the department heads and discuss the budget for FY23-24.

Mayor Bell called for a motion to allow St. Anthony Church to borrowing the 10x60 foot tent from the City on June 2nd and June 3rd, 2023. Commissioner Kreimborg so moved, with a second from Commissioner Kuehne. The Commission approved by unanimous vote.

MOTION CARRIED

CAO provided an update of the SRO Contract that was submitted to the Kenton County Board of Education. In the contract, the City is agreeing to fund twenty-five percent (25%) for the FY23-24 school resource officers.

DEPARTMENT REPORTS:

The Commission reviewed reports from the following staff members: City Administrator, Treasurer, Engineering, Fire/EMS, Legal Counsel, Parks and Recreation, Public Works, and Police.

At 9:08 p.m. Mayor Bell called for a motion to go into executive session per K.R.S. 61.810(1)(c) discussion of proposed or pending litigation against or on behalf of the public agency. No further business or votes will be taken after the Executive Session. Commissioner Kuehne so moved, with a second from Commissioner Murray. All Commissioners were in favor.

MOTION CARRIED

The commission went into Executive Session at 9:18 p.m.

The meeting re-opened to the public at 9:31 p.m.

There being no further business, Mayor Bell called for a motion to adjourn. Commissioner Kuehne so moved, with a second from Commissioner Kreimborg to adjourn the meeting. The motion passed with the unanimous approval of the Commission, the time being 9:32p.m.

MOTION CARRIED

The Special Commission Meeting will be Thursday, May 4, 2023 at 10 a.m. at the Park Place Community Center at 5606 Taylor Mill Road. The next monthly Special Commission Meeting will be Wednesday, May 10, 2023, at 7:00 p.m. at the Park Place Community Center located at 5606 Taylor Mill Road.

APPROVED:

Daniel L. Bell, Mayor

ATTEST:

Kristy Webb, City Clerk
Date: _____

**City of Taylor Mill
SPECIAL COMMISSION MEETING
Thursday, May 4, 2023**

CALL TO ORDER & WELCOME:

Mayor Bell called the meeting to order at 10:16 a.m. and welcomed those in attendance. Mayor Daniel L. Bell, Commissioner Caroline Braden, Commissioner Ed Kuehne, Commissioner Dan Murray, and City Administrative Officer Brian Haney. Commissioner Mark Kreimborg was absent. City Attorney Jack Gatlin arrived at 10:30 a.m.

NEW BUSINESS:

Police Chief James Mills, Fire Chief John Stager, and Public Works Director Marc Roden all addressed the commission regarding their department budget needs for FY23-24.

Commission discussed the FY23-24 budget.

There being no further business, Mayor Bell called for voice call vote for the meeting to be adjourned. The meeting adjourned at 12:57 p.m.

MOTION CARRIED

The next monthly Special Commission Meeting will be Wednesday, May 10, 2023, at 7:00 p.m. at the Park Place Community Center located at 5606 Taylor Mill Road.

APPROVED:

Daniel L. Bell, Mayor

ATTEST:

Kristy Webb, City Clerk

Date: _____

LEGISLATION

ORDINANCE NO. 384 (05-10-23)

**AN ORDINANCE OF THE CITY OF TAYLOR MILL, KENTON COUNTY KENTUCKY
AMENDING CODE SECTION 32.21 OF THE TAYLOR MILL CODE OF ORDINANCES.**

WHEREAS, Section 32.21 of the Taylor Mill Code of Ordinances states the location and dates for Taylor Mill Commission meetings;

WHEREAS, the Taylor Mill Commission wishes to disband Caucus meetings;

NOW THEREFORE, IT IS HEREBY ORDERED AS FOLLOWS:

UNDERLINED SECTIONS ARE ADDED AND STRUCK THROUGH SECTIONS ARE DELETED

Section 1.0 ~~Creation of Caucus Meetings~~ Meetings

(A) Regular meetings of the City Commission shall be conducted at the Taylor Mill City Building, 5225 Taylor Mill Road, Taylor Mill, Kentucky, at 7:00 p.m., prevailing time, on the second Wednesday of each calendar month, unless that day is a legal holiday.

~~(B) Caucus meetings of the City Commission shall be conducted at the Taylor Mill City Building, 5225 Taylor Mill Road, Taylor Mill, Kentucky, at 10:00 a.m., prevailing time, on the fourth Wednesday of each calendar month, unless that day is a legal holiday. There shall be no formal action taken at a caucus meeting~~

~~(C)~~ (B) Special meetings may be called by the Mayor or a majority of the City Commissioners. In the call, the Mayor or City Commissioners shall designate the purpose, time, and place of the special meeting with sufficient notice for the attendance of Commission members and for compliance with KRS Chapter 6.

~~(D)~~ (C) At a special meeting no business may be considered other than that set forth in the designation of purpose.

~~(E)~~ (D) The minutes of every meeting shall be signed by the person responsible for maintaining city records as provided under § 31.36 and by the officer presiding at the meeting.

Section 2.0 Severability

The provisions of this Ordinance are severable, and the invalidity of any provision of this Ordinance shall not affect the validity of any other provision thereof, and such other provisions shall remain in full force and effect as long as they remain valid in the absence of those provisions determined to be invalid.

Section 3.0 Repeal of Conflicting Provisions

All other Ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

Section 4.0 Effective Date

This Ordinance shall be effective as soon as possible according to law.

DANIEL L. BELL, Mayor

Attest: _____

KRISTY WEBB, City Clerk

Date: _____

First Reading: 04/12/2023

Second Reading: _____

Publication Date: _____

ORDINANCE NO. 385

AN ORDINANCE OF THE CITY OF TAYLOR MILL IN KENTON COUNTY, KENTUCKY, ADOPTING A BUDGET FOR THE CITY OF TAYLOR MILL PURSUANT TO K.R.S. 91A.030 (10) FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING ON JUNE 30, 2024, AND PROVIDING THAT NO MONIES SHALL BE EXPENDED BY OR ON BEHALF OF THE CITY OF TAYLOR MILL EXCEPT IN ACCORDANCE THEREWITH; AND PROVIDING THAT NO SINGLE APPROPRIATION AND EXPENDITURE IN ACCORDANCE THEREWITH SHALL EXCEED THE SUM OF \$2,500.00 WITHOUT THE PRIOR APPROVAL OF THE TAYLOR MILL COMMISSION THEREFOR.

BE IT ORDAINED BY THE CITY OF TAYLOR MILL, IN KENTON COUNTY KENTUCKY, AS FOLLOWS:

Section 1.0 — Budget Adoption

Pursuant to the requirement of K.R.S. 91A.030 (10) the City of Taylor Mill shall during the fiscal year beginning on July 1, 2023, and ending on June 30, 2024, operate and be operated pursuant to the budget attached hereto and made a part hereof by reference, and no monies shall be expended by or on behalf of the City of Taylor Mill except in accordance therewith, and no single appropriation and expenditure in accordance therewith shall exceed the sum of \$2,500.00 without prior approval of the Taylor Mill Commission therefor.

Section 2.0 — Provisions Severable

The provisions of this ordinance are severable; and the invalidity of any provision of this ordinance shall not affect the validity of any other provisions thereof; and such other provisions shall remain in full force and effect as long as they remain valid in the absence of those provisions determined to be invalid.

Section 3.0 — Conflicting Ordinances Repealed

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

Section 4.0 — Effective Date

This ordinance shall be effective as soon as possible according to law.

Section 5.0 — Publication

This ordinance shall be published in summary pursuant to K.R.S. 83A.060 (9).

City of Taylor Mill
Kenton County, Kentucky

DANIEL L. BELL, Mayor

ATTEST:

KRISTY WEBB, City Clerk

First Reading: 05/10/2023

Second Reading: _____

Publication Date: _____

GENERAL FUND

**FY24
FY24 BUDGET**

Estimated Fund Balance \$ 6,000,000.00
Total General Fund Revenues \$ 5,717,676.00

Total Available for Appropriation \$ 11,717,676.00



Administration Department	\$	1,072,564.00	Admin
Police Department	\$	1,669,283.00	Police
Fire Department	\$	1,893,518.00	Fire
Public Works	\$	594,935.00	Public Works
Senior Services	\$	2,200.00	Senior Services
Community Events	\$	19,575.00	Comm Events
Parks Department	\$	104,325.00	Parks
Capital Improvements	\$	2,970,567.00	CIP
General Fund Expenses	\$	8,326,967.00	
Transfer Out	\$	125,000.00	To MRA Fund
Total General Fund Appropriations	\$	<u>8,451,967.00</u>	
Estimated Ending Fund Balance	\$	<u>3,265,709.00</u>	

MUNICIPAL ROAD AID FUND

FY24 BUDGET

Estimated Beginning Fund Balance \$ 234,223.00
MRA Revenues \$ 143,475.00
Transfer In \$ 125,000.00
\$ 502,698.00

MRA Expenses \$ 500,250.00

Estimated Ending Fund Balance \$ 2,448.00