



COMMISSION MEETING AGENDA

February 8, 2023

7:00 PM at Park Place Community Center in Pride Park (5606 Taylor Mill Road)

CALL TO ORDER:

INVOCATION/PLEDGE OF ALLEGIANCE: Commissioner Braden

MINUTES: Approval of Minutes from the 01/11/2022 Special Commission Meeting
Approval of Minutes from the 01/25/2023 Special Caucus Meeting

GUESTS:

RESIDENT COMMENTS: Resident shall sign in prior to meeting and will have three (3) minutes to address commission.

LEGISLATION:

UNFINISHED BUSINESS: Budget for Construction of Firehouse

NEW BUSINESS: Request for donation from Children's Home of NKY
Request financial support from Country for 536 Project
Request from County to Pool our Opioid Settlement Money

DEPARTMENT REPORTS:	City Administrator	Legal Counsel
	City Treasurer	Parks and Recreation
	Engineering	Police
	Fire	Public Works

ANNOUNCEMENTS: Invite all current and all interested volunteers to the Pancake Appreciation and Recruitment event Saturday 9am at Park Place Community Center

ADJOURNMENT

Notice:

- The next Caucus Meeting will be at the Park Place Community Center at 10am on Thursday, 2/28/2023
- The next Commission Meeting will be at the Park Place Community Center at 7pm on Wednesday, 3/8/2023
- Questions? Call 859.581.3234

MINUTES

**City of Taylor Mill
SPECIAL COMMISSION MEETING
Wednesday, January 11, 2023**

CALL TO ORDER & WELCOME:

Mayor Bell called the meeting to order at 6:59 p.m. and welcomed those in attendance. In attendance were Mayor Daniel L. Bell, Commissioner Caroline Braden, Commissioner Mark Kreimborg, Commissioner Ed Kuehne, Commissioner Dan Murray, City Administrative Officer Brian Haney, and City Attorney Jack Gatlin.

INVOCATION/PLEDGE OF ALLEGIANCE:

Mayor Bell led the invocation followed by the Pledge of Allegiance.

APPROVAL OF MINUTES:

December 14, 2022, Commission Meeting

Mayor Bell called for a motion to approve the minutes of the December 14, 2022, Commission Meeting. Commissioner Murray so moved, with a second from Commissioner Kreimborg. The City Clerk called the roll.

Commissioner Murray	Yes
Commissioner Kreimborg	Yes
Mayor Bell	Yes
Commissioner Braden	Yes
Commissioner Kuehne	Abstained

MOTION CARRIED - APPROVED

January 6, 2023, Special Caucus Meeting

Mayor Bell called for a motion to approve the minutes of January 6, 2023, Special Caucus Meeting. Commissioner Braden so moved, with a second from Commissioner Kreimborg. The Commission approved by unanimous voice call vote.

APPROVED

GUESTS:

Mayor Bell introduced Scott High School Psychologist Jessica Fisk and read the proclamation recognizing her for being the 2022 Kentucky School Psychologist of the Year.

Tim Ferbush with Von Lehman CPA & Advisory Firm presented the FY2022 Audit findings to the Commission.

Mayor Bell invited the public to come and speak.

Judi Reis of 836 Robertson Road addressed the Commission and requested that the City have a mailing and hold another public meeting regarding the building of a new firehouse.

Nick Gregory of 3212 Taylor Creek addressed the Commission and stated that he reiterated what Mrs. Judi Reis said and that he would like for the city to slow down on the building of the firehouse.

Mike Busse of 715 Vincent Drive addressed the Commission and wants the city to repair or add-on to the firehouse instead of building a new one.

Jeff Groneck of 6146 Ridgeside Court addressed the Commission and stated that he still would like to see the current firehouse repaired. Mr. Groneck believes the current staffing is a key way to determine whether or not there is a need for a new firehouse.

Mike Blackburn of 707 Forest Lane addressed the Commission and stated that he is not against building a new firehouse, but wants it to be delayed so that other things like roads and culvert repair are done first and that the city can be sure that it can afford the build.

Roger Reis of 836 Robertson Road addressed the Commission and asked the Commission to re-evaluate and reconsider their vote on building the new firehouse.

Maddi Chiarelli of 716 Winston Hill Drive addressed the Commission and questioned whether or not a new building was warranted due to staffing issues. Ms. Chiarelli wondered if the money would be better spent on recruiting and increasing the pay of the police officers.

LEGISLATION: *Legislation was sent to and received by the commission prior to the meeting.*

Municipal Order 126

A MUNICIPAL ORDER OF THE CITY OF TAYLOR MILL IN KENTON COUNTY< KENTUCKY ACCEPTING THE RE-APPOINTMENT OF MARCUS CAREY, DARRYL CUMMINS, ROBERT SANDERS, TOM QUIRK, BRYCE C. RHOADES, AND JACK WESTWOOD AND THE APPOINTMENT OF JAMES DADY AS MEMBERS OF THE NORTHERN KENTUCKY REGIONAL ETHICS AUTHORITY ENFORCEMENT COMMITTEE FOR A TWO-YEAR TERM, COMMENCING FEBRUARY 1, 2023 AND EXPIRING ON JANUARY 31, 2025.

City Attorney Jack Gatlin provided the reading of Municipal Order 126. Mayor Bell called for a motion to approve Municipal Order 126 for the reappointment of the NKY Regional Ethics Authority and approval of the interlocal agreement. Commissioner Braden made a motion with a second from Commissioner Murray. Commission approved by unanimous vote.

MOTION APPROVED

Municipal Order 127

A MUNICIPAL ORDER OF THE CITY OF TAYLOR MILL IN KENTON COUNTY, KENTUCKY APPOINTING ED KUEHNE AS REPRESENTATIVE AND CAROLINE BRADEN AS ALTERNATE TO THE PLANNING AND DEVELOPMENT SERVICES COUNCIL TO REPRESENT THE CITY OF TAYLOR MILL

City Attorney Jack Gatlin provided the reading of Municipal Order 127. Mayor Bell called for a motion to approve Municipal Order 127 for the appointment of Commissioner Ed Kuehne and Commissioner Braden to the Planning and Development Services Council to represent the City of Taylor Mill. Commissioner Murray made a motion with a second from Commissioner Kreimborg. Commissioner Braden and Commissioner Kuehne abstained. Commission approved by unanimous vote.

MOTION APPROVED

Resolution 371 – January 11, 2023

City Attorney Jack Gatlin provided the reading of Resolution 371. Mayor Bell called for a motion to approve Resolution 371 to adopt the Joint Agreement with the Kentucky Public Employees Deferred Compensation Authority Board of Trustees and the establishment of the Kentucky Public Employees Deferred Compensation Authority. Commissioner Kreimborg made a motion with a second from Commissioner Braden. Commission approved by unanimous vote.

MOTION CARRIED

Commissioner Kreimborg questioned whether the commission should step back and assess the actual needs are with the actual cost is going to be and then make a decision about building a firehouse. Commissioner Kreimborg made a motion to go back and rescind the October 12, 2022 decision on building a new firehouse. Commissioner Kuehne seconded. The City Clerk called the roll.

Commissioner Kreimborg	Yes
Commissioner Kuehne	Yes
Mayor Bell	No
Commissioner Braden	No
Commissioner Murray	No

MOTION FAILED

Resolution 372 – January 11, 2023

Mayor Bell called for a motion to approve Resolution 372 for Mrs. Jessica Fisk recognizing her for being named the 2022 School Psychologist of the Year by the Kentucky Association for Psychology in Schools. Commissioner Kreimborg made a motion with a second from Commissioner Kuehne. Commission approved by unanimous vote.

MOTION CARRIED

UNFINISHED BUSINESS: None

NEW BUSINESS: None

DEPARTMENT REPORTS:

The Commission reviewed reports from the following staff members: City Administrator, Treasurer, Engineering, Fire/EMS, Legal Counsel, Parks and Recreation, Public Works, and Police.

There being no further business to discuss, Mayor Bell called for a motion to adjourn. Commissioner Kreimborg so moved, with a second from Commissioner Braden to adjourn the meeting. The motion passed with the unanimous approval of the Commission, the time being 8:37 p.m.

MOTION CARRIED

The next Commission Meeting will be Wednesday, March 8, 2023, at 7:00 p.m.

APPROVED:

Daniel L. Bell, Mayor

ATTEST:

Kristy Webb, City Clerk

Date: _____

**City of Taylor Mill
SPECIAL CAUCUS MEETING
Wednesday, January 25, 2023**

CALL TO ORDER & WELCOME:

Mayor Bell called the meeting to order at 10:00 a.m. Those present were Mayor Daniel L. Bell, Commissioner Caroline Braden, Commissioner Mark Kreimborg, Commissioner Ed Kuehne, Commissioner Dan Murray, City Administrative Officer Brian Haney, and City Attorney Jack Gatlin.

DISCUSSIONS:

CAO Haney led the discussion on adjusting the Rules of Procedure for the City of Taylor Mill Board of Commission Meetings.

CAO Haney led the discussion on the Definition and Purpose of Caucus Meetings.

CAO Haney led the discussion on the Liaison for Department/Roles

CAO Haney led the discussion on the BOA Member recommendation.

CAO Haney led a discussion on the Wolf Road Agreement and the Wolf Road water line replacement.

CAO Haney led the discussion on LWCF Grant Status regarding the Amphitheater.

CAO Haney provided an update on City Building remediation.

CAO Haney led the discussion on Personnel Policy Revisions.

COA Haney led the discussion on the County Tax increase.

ADJOURNMENT:

There being no further business to discuss, Mayor Bell called for a motion to adjourn. Commissioner Murray so moved, with a second from Commissioner Kuehne to adjourn the meeting. The motion passed with the unanimous approval of the Commission, the time being 11:55 a.m.

MOTION CARRIED

The next Commission Meeting will be Wednesday, March 8, 2023, at 7:00 p.m.

APPROVED:

Daniel L. Bell, Mayor

ATTEST:

Kristy Webb, City Clerk

Date: _____

DEPARTMENT REPORTS



City of Taylor Mill

ADMINISTRATION REPORT

TO: Mayor and City Commissioners
FROM: Brian Haney, CAO
DATE: 2/3/2023
RE: CAO Report – February 2023

I have attached two special requests for your consideration. First we have one from the county who is once again applying for grant funding for KY 536. For several years now they have applied and local jurisdictions, Taylor Mill being one, writes a letter of support and pledges a small token of financial support to attempt to show wide support for the program. In the past the commission has pledged \$12,000 to the project, if funded. I have attached last year's letter. I would recommend you do the same this year. Second, we have a request for a donation of \$25,000 from the Children's Home of Northern Kentucky. I can't say enough about how much I believe in what the organization does, however, I do not recommend the commission make such a donation. I have attached their request.

The repair to city hall continues. Painting has begun in the police department so shortly we should be able to clear out most of the drywall dust and begin cleaning it off everything. The flooring has been ordered and we are still on track to finish by the last week of February or first week of March. Therefore, I anticipate being back into the commission chambers by our March meeting. (Fingers crossed).

The 2023 Street Program Project is set to go to bid on Wednesday February 15th. Bids will be opened on Thursday March 2nd and will be presented to you for your selection at our March 8th commission meeting. This year we have five (5) culverts that must be replaced prior to the contractor coming in to pave. The public works crew will be handling those in-house so this will be their priority once the weather warms and we can get to a blacktop plant.

The Fiscal Court has also made a request for you to consider pooling the city's share of the federal Opioid settlement funds with them. At this time, the city administrators group is still accessing how the cities can use these funds so I would request you wait until I can report our groups findings back to you. Please keep all options open at this time.

I have put Republic on notice that they are not meeting their contractual obligations and that we are going out for bid. The contract requires written notice (provided by Jack) and 30 days to comply. To comply they must pick up the garbage without missing residents. We still have two years on our contract so we do not have to leave, however, if we can get a good deal you will have the option to change.



CITY OF TAYLOR MILL
General Fund
Budget vs. Actual
July 2022 thru January 2023

	Jul 22 - Jan 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
10.4049 · National Opioids Settlement	47,139.81	-	47,139.81	100.0%
10.4049 · FEMA Grant - FD	59,038.10	-	59,038.10	100.0%
10.4048 · LWCF Grant for Pride Park	-	-	-	0.0%
10.4001 · Real Estate Taxes	2,211,992.87	2,200,000.00	11,992.87	100.5%
10.4002 · Real Estate Taxes Prior	43.87	5,000.00	(4,956.13)	0.9%
10.4003 · Penalty & Interest RE	4,265.51	10,000.00	(5,734.49)	42.7%
10.4004 · Real Estate Legal Fees	700.00	1,500.00	(800.00)	46.7%
10.4005 · ABC Licenses	8,580.00	10,040.00	(1,460.00)	85.5%
10.4006 · Net Profits Tax	53,156.00	215,500.00	(162,344.00)	24.7%
10.4007 · Insurance Fees	332,057.54	725,000.00	(392,942.46)	45.8%
10.4008 · Occupational Taxes	562,866.73	1,100,000.00	(537,133.27)	51.2%
10.4009 · Utility Taxes	131,466.36	200,000.00	(68,533.64)	65.7%
10.4010 · Cable Franchise Fees	17,629.66	48,000.00	(30,370.34)	36.7%
10.4011 · Public Service Taxes	44,887.36	85,000.00	(40,112.64)	52.8%
10.4012 · R/R Tangible Tax	18,238.65	22,500.00	(4,261.35)	81.1%
10.4013 · R/R Car Line Tax	-	45,000.00	(45,000.00)	0.0%
10.4014 · Omitted Tangible Property Tax	-	1,000.00	(1,000.00)	0.0%
10.4015 · Base Court Revenue	4,493.60	8,000.00	(3,506.40)	56.2%
10.4016 · KLEPF/KFFPF Receipts	58,724.41	86,000.00	(27,275.59)	68.3%
10.4017 · Waste Collection	387,123.54	392,040.00	(4,916.46)	98.7%
10.4018 · Interest Earned	44,145.88	10,000.00	34,145.88	441.5%
10.4019 · Ambulance Reimbursements	94,210.93	160,000.00	(65,789.07)	58.9%
10.4020 · Impound Fees	250.00	250.00	-	100.0%
10.4021 · Police Fines	-	50.00	(50.00)	0.0%
10.4022 · Civil Citations	200.00	150.00	50.00	133.3%
10.4023 · Forfeitures	547.00	-	547.00	100.0%
10.4024 · State Aid-Fire Department	-	11,000.00	(11,000.00)	0.0%
10.4025 · Bank Deposit Tax	-	12,000.00	(12,000.00)	0.0%
10.4026 · Code Enforcement Citation Fees	100.00	-	100.00	100.0%
10.4027 · Off Duty Details -PD	-	4,000.00	(4,000.00)	0.0%
10.4028 · SRO Contract Reimbursements	-	88,570.00	(88,570.00)	0.0%
10.4029 · PD Explorer Program	-	-	-	0.0%
10.4030 · Senior Membership Dues	805.00	750.00	55.00	107.3%
10.4033 · Brick Paver Sales	35.00	-	35.00	100.0%
10.4034 · Yard Sale Permits	90.00	100.00	(10.00)	90.0%
10.4035 · Park Event Receipts	50.00	-	50.00	100.0%
10.4036 · Shelter House Rentals	2,250.00	7,500.00	(5,250.00)	30.0%
10.4037 · Park Place Rentals	22,500.00	28,000.00	(5,500.00)	80.4%
10.4040 · Oxford Hills Assessment	-	-	-	0.0%



CITY OF TAYLOR MILL
General Fund
Budget vs. Actual
July 2022 thru January 2023

	Jul 22 - Jan 23	Budget	\$ Over Budget	% of Budget
10.4041 · Holland Drive Assessment	26,313.12	26,313.00	0.12	100.0%
10.4042 · LWCF Grant	-	45,625.00	(45,625.00)	0.0%
10.4043 · Unrealized Gain	(38,093.35)	-	(38,093.35)	100.0%
10.4044 · Realized Gain	-	-	-	0.0%
10.4045 · CARES Funding	-	-	-	0.0%
10.4046 · American Recovery Funding	-	-	-	0.0%
10.4047 · SNK Federal Funds	-	174,000.00	(174,000.00)	0.0%
10.4111 · Miscellaneous Income	12,417.69	20,000.00	(7,582.31)	62.1%
Total Income	4,108,225.28	5,742,888.00	(1,634,662.72)	71.5%
Expense				
10.10 · Admin Department				
10.5001 · Salary/Electeds	7,315.80	14,632.00	(7,316.20)	50.0%
10.5002 · Salary CAO	59,823.51	105,738.00	(45,914.49)	56.6%
10.5003 · Salary City Clerk	32,939.66	58,466.00	(25,526.34)	56.3%
10.5004 · Salary Treasurer	37,915.01	66,880.00	(28,964.99)	56.7%
10.5005 · Overtime	5,239.91	6,000.00	(760.09)	87.3%
10.5006 · Retirement	37,916.27	64,145.00	(26,228.73)	59.1%
10.5007 · FICA	14,196.87	19,257.00	(5,060.13)	73.7%
10.5008 · Medical Insurance	30,140.46	32,072.00	(1,931.54)	94.0%
10.5009 · Medical Ins. Alternative	-	-	-	0.0%
10.5010 · Life/LTD	1,473.50	2,905.00	(1,431.50)	50.7%
10.5011 · Workers Comp	578.99	382.00	196.99	151.6%
10.5013 · Employee Asst Program	262.50	525.00	(262.50)	50.0%
10.5015 · Association Dues/Memberships	2,344.00	7,000.00	(4,656.00)	33.5%
10.5016 · Training/Education	4,298.37	5,000.00	(701.63)	86.0%
10.5017 · Publications	684.19	500.00	184.19	136.8%
10.5018 · Uniforms/Clothing	-	300.00	(300.00)	0.0%
10.5019 · Cellular	1,470.49	3,200.00	(1,729.51)	46.0%
10.5020 · IT Support	1,425.00	2,850.00	(1,425.00)	50.0%
10.5021 · Computer Equipment	-	2,500.00	(2,500.00)	0.0%
10.5022 · Fuel	372.85	600.00	(227.15)	62.1%
10.5023 · Vehicle Maintenance	721.51	1,000.00	(278.49)	72.2%
10.5024 · Printing	660.39	2,000.00	(1,339.61)	33.0%
10.5025 · Postage	2,097.27	2,500.00	(402.73)	83.9%
10.5026 · Electric	1,272.42	6,000.00	(4,727.58)	21.2%
10.5027 · Water-City Bldg	228.27	315.00	(86.73)	72.5%
10.5028 · Sanitation	1,085.77	1,750.00	(664.23)	62.0%
10.5029 · City Bldg Repair/Maintenance	5,206.20	12,000.00	(6,793.80)	43.4%
10.5030 · Office Supplies	1,635.56	5,750.00	(4,114.44)	28.4%
10.5031 · Telephone/Internet Services	1,238.47	1,300.00	(61.53)	95.3%
10.5033 · Office Equipment	50.00	1,000.00	(950.00)	5.0%



CITY OF TAYLOR MILL
General Fund
Budget vs. Actual
July 2022 thru January 2023

	Jul 22 - Jan 23	Budget	\$ Over Budget	% of Budget
10.5034 · Insurance	5,757.32	14,000.00	(8,242.68)	41.1%
10.5035 · Service Agreements/Contracts	16,638.34	21,000.00	(4,361.66)	79.2%
10.5037 · Janitorial Services	1,986.24	3,000.00	(1,013.76)	66.2%
10.5038 · Landscaping	-	1,500.00	(1,500.00)	0.0%
10.5042 · Equipment Repair/Maintenance	-	-	-	0.0%
10.5043 · Advertisements	-	2,000.00	(2,000.00)	0.0%
10.5044 · Audit Services	4,410.00	25,000.00	(20,590.00)	17.6%
10.5045 · City Attorney Services	19,040.72	32,500.00	(13,459.28)	58.6%
10.5046 · Codification	1,128.51	3,500.00	(2,371.49)	32.2%
10.5047 · Data Processing	25,221.78	25,500.00	(278.22)	98.9%
10.5048 · Employee Enrichment	960.99	1,750.00	(789.01)	54.9%
10.5049 · Banking Fees	950.07	3,000.00	(2,049.93)	31.7%
10.5050 · Kenton County Dog Warden	7,019.40	11,000.00	(3,980.60)	63.8%
10.5051 · Payroll Service Fees	3,391.04	7,750.00	(4,358.96)	43.8%
10.5052 · Planning and Zoning Fees	8,818.41	24,000.00	(15,181.59)	36.7%
10.5053 · Prof. Accounting Services	4,560.00	9,600.00	(5,040.00)	47.5%
10.5054 · Real Estate Tax Refund CY	1,056.52	1,200.00	(143.48)	88.0%
10.5055 · Real Estate Tax Refund PY	2,726.80	2,250.00	476.80	121.2%
10.5056 · Street Lights	28,094.76	40,000.00	(11,905.24)	70.2%
10.5057 · Waste Collection	188,786.64	388,833.00	(200,046.36)	48.6%
10.5058 · Special Counsel	-	-	-	0.0%
10.5111 · Miscellaneous Expenses	4,616.66	2,500.00	2,116.66	184.7%
Total 10.10 · Admin Department	577,757.44	1,046,450.00	(468,692.56)	55.2%
10.20 · Police Department				
20.5001 · Police Chief Salary	63,596.30	105,093.00	(41,496.70)	60.5%
20.5002 · Police Officer Salaries	258,769.90	530,321.00	(271,551.10)	48.8%
20.5003 · SRO Salaries	45,935.23	90,065.00	(44,129.77)	51.0%
20.5004 · Admin Clerk Salary	27,090.93	47,940.00	(20,849.07)	56.5%
20.5005 · Overtime	42,113.33	75,000.00	(32,886.67)	56.2%
20.5006 · Retirement	135,977.82	333,175.00	(197,197.18)	40.8%
20.5007 · FICA	36,522.75	68,852.00	(32,329.25)	53.0%
20.5008 · Medical Insurance	69,117.37	123,836.00	(54,718.63)	55.8%
20.5009 · Medical Insurance Alternative	10,324.44	28,560.00	(18,235.56)	36.2%
20.5010 · Life/LTD	3,881.15	9,075.00	(5,193.85)	42.8%
20.5011 · Workers Comp	15,711.93	21,025.00	(5,313.07)	74.7%
20.5013 · Employee Asst Program	262.50	525.00	(262.50)	50.0%
20.5014 · KLEPF	24,303.18	51,600.00	(27,296.82)	47.1%
20.5015 · Assoc. Dues/Memberships	4,530.00	8,500.00	(3,970.00)	53.3%
20.5016 · Training/Education	10,230.44	15,000.00	(4,769.56)	68.2%
20.5017 · Publications	-	100.00	(100.00)	0.0%
20.5018 · Uniforms	6,585.95	11,600.00	(5,014.05)	56.8%



CITY OF TAYLOR MILL
General Fund
Budget vs. Actual
July 2022 thru January 2023

	Jul 22 - Jan 23	Budget	\$ Over Budget	% of Budget
20.5019 · Cellular Expense	2,309.42	5,420.00	(3,110.58)	42.6%
20.5020 · IT Support	1,425.00	3,000.00	(1,575.00)	47.5%
20.5021 · Computer Equipment	679.50	2,500.00	(1,820.50)	27.2%
20.5022 · Fuel	11,624.04	35,000.00	(23,375.96)	33.2%
20.5023 · Vehicle Maintenance	8,132.30	12,000.00	(3,867.70)	67.8%
20.5024 · Printing	523.65	750.00	(226.35)	69.8%
20.5025 · Postage	-	250.00	(250.00)	0.0%
20.5029 · Building Repair and Maintenance	945.99	5,000.00	(4,054.01)	18.9%
20.5030 · Office Supplies	883.36	2,500.00	(1,616.64)	35.3%
20.5031 · Telephone/Internet Services	1,026.62	1,600.00	(573.38)	64.2%
20.5033 · Office Equipment	10,031.65	10,000.00	31.65	100.3%
20.5034 · Insurance	18,614.47	32,000.00	(13,385.53)	58.2%
20.5035 · Service Agreements/Contracts	23,095.32	25,000.00	(1,904.68)	92.4%
20.5037 · Janitorial Supplies	54.99	-	54.99	0.0%
20.5039 · Technical Supplies	4,295.97	6,000.00	(1,704.03)	71.6%
20.5040 · Technical Equipment	1,122.70	6,000.00	(4,877.30)	18.7%
20.5041 · Crime Prevention NEAT	435.33	1,000.00	(564.67)	43.5%
20.5042 · Equipment Repair/Maintenance	89.99	500.00	(410.01)	18.0%
20.5043 · Explorer Program	-	-	-	0.0%
20.5044 · Impoundment Fees	-	-	-	0.0%
20.5045 · Off Duty Police Details	-	-	-	0.0%
20.5046 · Cruiser Washes	165.00	750.00	(585.00)	22.0%
20.5047 · Patrol Vehicles	-	-	-	0.0%
20.5048 · Police Department Forfeitures	82.05	-	82.05	100.0%
20.5111 · Miscellaneous Expenses	2,060.62	2,500.00	(439.38)	82.4%
Total 10.20 · Police Department	842,551.19	1,672,037.00	(829,485.81)	50.4%
10.30 · Fire Department				
30.5001 · Fire Chief Salary	51,619.45	91,238.00	(39,618.55)	56.6%
30.5002 · Full Time Firemen Salaries	289,019.74	456,252.00	(167,232.26)	63.3%
30.5003 · Part Time FF Salaries	132,897.54	233,750.00	(100,852.46)	56.9%
30.5005 · Overtime	33,610.29	50,000.00	(16,389.71)	67.2%
30.5006 · Retirement	222,796.60	388,282.00	(165,485.40)	57.4%
30.5007 · FICA	38,088.56	62,100.00	(24,011.44)	61.3%
30.5008 · Medical Insurance	37,936.37	104,820.00	(66,883.63)	36.2%
30.5009 · Medical Insurance Alternative	10,931.76	15,600.00	(4,668.24)	70.1%
30.5010 · Life/LTD	3,739.07	6,380.00	(2,640.93)	58.6%
30.5011 · Workers Comp	15,537.33	23,021.00	(7,483.67)	67.5%
30.5013 · Employee Asst. Program	262.50	525.00	(262.50)	50.0%
30.5014 · KFFPF	21,388.72	38,700.00	(17,311.28)	55.3%
30.5015 · Assoc. Dues/Memberships	980.00	2,500.00	(1,520.00)	39.2%
30.5016 · Training/Education	2,767.66	7,000.00	(4,232.34)	39.5%



CITY OF TAYLOR MILL
General Fund
Budget vs. Actual
July 2022 thru January 2023

	<u>Jul 22 - Jan 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
30.5017 · Publications	757.11	2,000.00	(1,242.89)	37.9%
30.5018 · Uniforms	3,338.61	11,000.00	(7,661.39)	30.4%
30.5019 · Cellular	3,487.80	12,500.00	(9,012.20)	27.9%
30.5020 · IT Support	1,425.00	3,000.00	(1,575.00)	47.5%
30.5021 · Computer Expense	309.73	2,500.00	(2,190.27)	12.4%
30.5022 · Fuel	9,581.84	24,000.00	(14,418.16)	39.9%
30.5023 · Vehicle Maintenance	24,678.77	30,000.00	(5,321.23)	82.3%
30.5024 · Printing	1,007.25	2,000.00	(992.75)	50.4%
30.5025 · Postage	33.60	100.00	(66.40)	33.6%
30.5026 · Electric	15,765.50	27,000.00	(11,234.50)	58.4%
30.5027 · Water	469.01	1,000.00	(530.99)	46.9%
30.5028 · Sanitation	689.11	500.00	189.11	137.8%
30.5029 · Building Repair/Maintenance	2,786.76	5,000.00	(2,213.24)	55.7%
30.5030 · Office Supplies	354.99	1,300.00	(945.01)	27.3%
30.5031 · Telephone/Internet Services	1,182.23	1,500.00	(317.77)	78.8%
30.5033 · Office Equipment	537.90	2,500.00	(1,962.10)	21.5%
30.5034 · Insurance	19,022.95	32,000.00	(12,977.05)	59.4%
30.5035 · Service Agreements/Contracts	13,224.75	21,000.00	(7,775.25)	63.0%
30.5037 · Janitorial Supplies	1,497.68	3,700.00	(2,202.32)	40.5%
30.5041 · Fire Vehicles	-	-	-	0.0%
30.5042 · Equipment Repair/Maintenance	2,187.62	7,500.00	(5,312.38)	29.2%
30.5043 · ALS Medications	2,223.68	6,000.00	(3,776.32)	37.1%
30.5044 · EMS Licensures	1,790.86	2,000.00	(209.14)	89.5%
30.5045 · Staff Medicals/Immunizations	1,850.00	3,000.00	(1,150.00)	61.7%
30.5046 · Major Squad Equipment	3,907.31	15,000.00	(11,092.69)	26.0%
30.5047 · Major Fire Equipment	64,119.58	6,000.00	58,119.58	1068.7%
30.5048 · Medical Director	5,000.00	5,000.00	-	100.0%
30.5049 · Public Education	785.35	1,000.00	(214.65)	78.5%
30.5050 · Radios	802.09	8,000.00	(7,197.91)	10.0%
30.5051 · Rehab. Fire/EMS	161.88	600.00	(438.12)	27.0%
30.5054 · Squad Billing Services	-	4,000.00	(4,000.00)	0.0%
30.5055 · Squad Equipment	390.98	5,000.00	(4,609.02)	7.8%
30.5056 · Squad Supplies	695.96	12,000.00	(11,304.04)	5.8%
30.5057 · State Aid Equipment	-	11,000.00	(11,000.00)	0.0%
30.5059 · Vol. Benefit Payments	-	1,100.00	(1,100.00)	0.0%
30.5061 · Vol. Recruitment/Appreciation	400.00	750.00	(350.00)	53.3%
30.5062 · PPE Replacement	10,962.05	14,000.00	(3,037.95)	78.3%
30.5063 · Stryker Purchase Agreement	-	22,555.00	(22,555.00)	0.0%
30.5064 · Ambulance Provider Assessment	6,818.86	11,000.00	(4,181.14)	62.0%
30.5111 · Miscellaneous	1,710.27	2,500.00	(789.73)	68.4%
Total 10.30 · Fire Department	1,065,532.67	1,800,773.00	(735,240.33)	59.2%



CITY OF TAYLOR MILL
General Fund
Budget vs. Actual
July 2022 thru January 2023

	Jul 22 - Jan 23	Budget	\$ Over Budget	% of Budget
10.40 · Public Works				
40.5001 · Public Works Director Salary	50,126.85	84,685.00	(34,558.15)	59.2%
40.5002 · Public Work Salaries	87,069.31	163,671.00	(76,601.69)	53.2%
40.5005 · Overtime	14,499.46	30,000.00	(15,500.54)	48.3%
40.5006 · Retirement	41,794.55	74,571.00	(32,776.45)	56.0%
40.5007 · FICA	12,778.49	21,295.00	(8,516.51)	60.0%
40.5008 · Medical Insurance	10,155.92	45,436.00	(35,280.08)	22.4%
40.5009 · Medical Insurance Alternative	5,706.42	7,800.00	(2,093.58)	73.2%
40.5010 · Life/LTD	1,670.83	3,306.00	(1,635.17)	50.5%
40.5011 · Workers Comp	6,622.81	9,274.00	(2,651.19)	71.4%
40.5012 · Longevity	350.00	-	350.00	100.0%
40.5013 · Employee Asst. Program	262.50	525.00	(262.50)	50.0%
40.5015 · Assoc. Dues/Memberships	-	100.00	(100.00)	0.0%
40.5016 · Training/Education	180.00	500.00	(320.00)	36.0%
40.5018 · Uniforms	1,098.54	2,400.00	(1,301.46)	45.8%
40.5019 · Cellular	1,102.82	2,250.00	(1,147.18)	49.0%
40.5020 · IT Support	1,425.00	2,850.00	(1,425.00)	50.0%
40.5021 · Computer Equipment	-	500.00	(500.00)	0.0%
40.5022 · Fuel	15,653.51	30,000.00	(14,346.49)	52.2%
40.5023 · Vehicle Maintenance	9,619.68	25,000.00	(15,380.32)	38.5%
40.5029 · Building Repair/Maintenance	683.76	1,000.00	(316.24)	68.4%
40.5030 · Office Supplies	141.33	200.00	(58.67)	70.7%
40.5031 · Telephone/Internet Services	539.97	900.00	(360.03)	60.0%
40.5034 · Insurance	8,582.21	15,000.00	(6,417.79)	57.2%
40.5035 · Service Agreement/Contracts	787.85	2,500.00	(1,712.15)	31.5%
40.5037 · Janitorial Supplies	-	-	-	100.0%
40.5038 · Equipment Repair/Maintenance	13,482.66	13,000.00	482.66	103.7%
40.5040 · Major Equipment	39,650.00	40,000.00	(350.00)	99.1%
40.5041 · Tools and Supplies	3,313.26	5,000.00	(1,686.74)	66.3%
40.5042 · Road Signs	4,345.79	5,000.00	(654.21)	86.9%
40.5047 · Public Works Vehicles	-	-	-	0.0%
40.5111 · Miscellaneous Expenses	1,529.39	2,000.00	(470.61)	76.5%
Total 10.40 · Public Works	333,172.91	588,763.00	(255,590.09)	56.6%
10.50 · Senior Services				
50.5001 · Senior Hospitality	731.34	2,000.00	(1,268.66)	36.6%
50.5002 · Senior Speaker Series	-	-	-	0.0%
50.5111 · Senior Miscellaneous	49.90	200.00	(150.10)	25.0%
10.50 · Senior Services - Other	-	-	-	0.0%
Total 10.50 · Senior Services	781.24	2,200.00	(1,418.76)	35.5%
10.60 · Community Events				
60.5001 · Homecoming Parade	263.84	300.00	(36.16)	87.9%



CITY OF TAYLOR MILL
General Fund
Budget vs. Actual
July 2022 thru January 2023

	Jul 22 - Jan 23	Budget	\$ Over Budget	% of Budget
60.5002 · Park Movies	435.00	950.00	(515.00)	45.8%
60.5003 · Tree Lighting Ceremony	2,227.92	3,000.00	(772.08)	74.3%
60.5004 · Santa On Trucks	153.77	1,000.00	(846.23)	15.4%
60.5005 · Easter Egg Hunt	-	3,000.00	(3,000.00)	0.0%
60.5006 · Holiday Yard Decorating	-	250.00	(250.00)	0.0%
60.5024 · Printing	-	500.00	(500.00)	0.0%
60.5025 · Postage	36.00	-	36.00	100.0%
60.5026 · Equipment/Supplies	-	2,000.00	(2,000.00)	0.0%
60.5027 · Signs	-	2,000.00	(2,000.00)	0.0%
60.5028 · Special Events	7,080.00	15,000.00	(7,920.00)	47.2%
60.5111 · Miscellaneous Expenses	396.97	1,000.00	(603.03)	39.7%
10.60 · Community Events - Other	126.39	-	126.39	100.0%
Total 10.60 · Community Events	10,719.89	29,000.00	(18,280.11)	37.0%
10.70 · Parks Department				
70.5040 · LWCF Grant for Pride Park Match	-	45,625.00	(45,625.00)	0.0%
70.5041 · Amphitheater	-	-	-	0.0%
70.5043 · LWCF Grant for Pride Park	-	-	-	0.0%
70.5002 · Basketball Court Repair/Maint.	-	2,500.00	(2,500.00)	0.0%
70.5005 · Fire Monitoring Services	1,268.09	1,200.00	68.09	105.7%
70.5006 · Flags	532.71	400.00	132.71	133.2%
70.5007 · Lighting Maintenance	-	600.00	(600.00)	0.0%
70.5008 · Equipment/Supplies	1,069.10	1,000.00	69.10	106.9%
70.5010 · Shelter Houses Maint.	1,137.53	2,500.00	(1,362.47)	45.5%
70.5013 · Playground Equip Repair/Maint.	64.94	2,500.00	(2,435.06)	2.6%
70.5014 · Safety Surface Repair/Maint.	-	2,000.00	(2,000.00)	0.0%
70.5015 · Park Place Maintenance	1,274.90	5,000.00	(3,725.10)	25.5%
70.5017 · Signage & Trail Markers	43.96	1,000.00	(956.04)	4.4%
70.5020 · Trail Construction/Maint.	-	1,500.00	(1,500.00)	0.0%
70.5024 · Printing	-	-	-	0.0%
70.5026 · Electric	5,087.30	9,000.00	(3,912.70)	56.5%
70.5027 · Water	2,610.11	1,700.00	910.11	153.5%
70.5028 · Sanitation	2,617.13	5,800.00	(3,182.87)	45.1%
70.5031 · Cable/Phone/Internet Park Place	2,404.26	4,000.00	(1,595.74)	60.1%
70.5034 · Insurance-Pride Park	2,072.56	4,000.00	(1,927.44)	51.8%
70.5035 · Service Agreements/Contracts	10,025.00	19,000.00	(8,975.00)	52.8%
70.5037 · Janitorial Supplies	2,012.61	10,000.00	(7,987.39)	20.1%
70.5038 · Landscaping	-	7,500.00	(7,500.00)	0.0%
70.5039 · Janitorial Services	6,340.00	10,000.00	(3,660.00)	63.4%
70.5111 · Miscellaneous Expenses	463.00	2,500.00	(2,037.00)	18.5%
Total 10.70 · Parks Department	39,023.20	139,325.00	(100,301.80)	28.0%
10.80 · Capital Improvements				



CITY OF TAYLOR MILL
General Fund
Budget vs. Actual
July 2022 thru January 2023

	<u>Jul 22 - Jan 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
80.5018 · Water Line Break City Hall	11,795.87	-	11,795.87	100.0%
80.5018 · Paving in Pride Park	-	125,000.00	(125,000.00)	0.0%
80.5006 · GF Transfer to MRA	215,000.00	720,000.00	(505,000.00)	29.9%
80.5007 · Engineering Consultants	6,844.50	175,000.00	(168,155.50)	3.9%
80.5008 · TM Road Sidewalk Phase II	-	-	-	0.0%
80.5010 · Street Program	21,705.50	-	21,705.50	100.0%
80.5011 · TM Rd Sidewalk Phase 3	49,865.79	216,820.00	(166,954.21)	23.0%
80.5012 · Pride Pkwy Lighting Loan Payabl	55,367.27	55,367.00	0.27	100.0%
80.5013 · Capital Savings/Investment	-	-	-	0.0%
80.5014 · Gas Pump Replacement	-	-	-	0.0%
80.5015 · Firehouse Rehab	-	-	-	0.0%
80.5016 · Public Works Storage	-	-	-	0.0%
80.5017 · Stormwater Cost Share	813.34	50,000.00	(49,186.66)	1.6%
Total 10.80 · Capital Improvements	361,392.27	1,342,187.00	(980,794.73)	26.9%
Total Expense	3,230,930.81	6,620,735.00	(3,389,804.19)	48.8%

**General Fund
 Balance Sheet
 As of January 31, 2023**

	Jan 31, 23
ASSETS	
Current Assets	
Checking/Savings	
10.1004 · KLC Investment Account	44,268.75
10.1005 · Police Dept Evidence Funds	2,594.00
10.1006 · General Fund Heritage Bank Chec	6,310,806.17
10.1007 · Heritage Restricted Capital	100,129.96
10.1009 · Ameriprise Financial - Bonds	1,427,727.71
10.1010 · Ameriprise Financial - CDs	1,005,654.83
Total Checking/Savings	8,891,181.42
Other Current Assets	
10.1012 · Inventory - Fuel	5,504.23
10.1013 · Special Events Start up Cash	500.00
10.1030 · Tax & Waste Receivable	67,367.09
10.1031 · Waste Collection Receivable	14,216.76
10.1042 · Prepaid Expenses	86,703.60
10.1501 · Current Portion Holland Rec	26,313.00
Total Other Current Assets	200,604.68
Total Current Assets	9,091,786.10
Other Assets	
10.1502 · Holland Receivable LT	26,313.33
Total Other Assets	26,313.33
TOTAL ASSETS	9,118,099.43
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
10.2000 · Accounts Payable	9,725.53
Total Accounts Payable	9,725.53
Credit Cards	
10.2030 · Heritage Bank CC	-248.48
Total Credit Cards	-248.48
Other Current Liabilities	
10.2060 · Sales Tax Payable	948.30
10.2063 · Employee Paid Vision Insurance	65.03
10.2062 · Employee Paid Dental Insurance	130.29
10.2065 · CERS Withheld	11,653.80
10.2066 · Park Place Security Deposits	8,000.00
10.2067 · Shelter Security Deposits	350.00
10.2068 · Evidence Fund Escrow	2,594.00
Total Other Current Liabilities	23,741.42
Total Current Liabilities	33,218.47
Long Term Liabilities	
10.2071 · Deferred Revenue	1,872,828.69
10.2701 · Unearned Revenue	52,626.45
Total Long Term Liabilities	1,925,455.14
Total Liabilities	1,958,673.61

10:12 AM
02/03/23
Accrual Basis

**General Fund
Balance Sheet
As of January 31, 2023**

	<u>Jan 31, 23</u>
Equity	
10.3099 · Fund Balance	6,282,081.35
Net Income	<u>877,344.47</u>
Total Equity	<u>7,159,425.82</u>
TOTAL LIABILITIES & EQUITY	<u><u>9,118,099.43</u></u>

General Fund Profit & Loss

July 2022 through January 2023

Jul '22 - Jan 23

Ordinary Income/Expense

Income

10.4050 · National Opioids Settlement	47,139.81
10.4049 · FEMA Grant - FD	59,038.10
10.4001 · Real Estate Taxes	2,211,992.87
10.4002 · Real Estate Taxes Prior	43.87
10.4003 · Penalty & Interest RE	4,265.51
10.4004 · Real Estate Legal Fees	700.00
10.4005 · ABC Licenses	8,580.00
10.4006 · Net Profits Tax	53,156.00
10.4007 · Insurance Fees	332,057.54
10.4008 · Occupational Taxes	562,866.73
10.4009 · Utility Taxes	131,466.36
10.4010 · Cable Franchise Fees	17,629.66
10.4011 · Public Service Taxes	44,887.36
10.4012 · R/R Tangible Tax	18,238.65
10.4015 · Base Court Revenue	4,493.60
10.4016 · KLEPF/KFFPF Receipts	58,724.41
10.4017 · Waste Collection	387,123.54
10.4018 · Interest Earned	44,145.88
10.4019 · Ambulance Reimbursements	94,210.93
10.4020 · Impound Fees	250.00
10.4022 · Civil Citations	200.00
10.4023 · Forfeitures	547.00
10.4026 · Code Enforcement Citation Fees	100.00
10.4030 · Senior Membership Dues	805.00
10.4033 · Brick Paver Sales	35.00
10.4034 · Yard Sale Permits	90.00
10.4035 · Park Event Receipts	50.00
10.4036 · Shelter House Rentals	2,250.00
10.4037 · Park Place Rentals	22,550.00
10.4041 · Holland Drive Assessment	26,313.12
10.4043 · Unrealized Gain	-38,093.35
10.4111 · Miscellaneous Income	12,417.69

Total Income	4,108,275.28
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Gross Profit	4,108,275.28
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Expense

10.10 · Admin Department	
10.5001 · Salary/Electeds	7,315.80
10.5002 · Salary CAO	59,823.51
10.5003 · Salary City Clerk	32,939.66
10.5004 · Salary Treasurer	37,915.01
10.5005 · Overtime	5,239.91
10.5006 · Retirement	37,916.27
10.5007 · FICA	14,196.87
10.5008 · Medical Insurance	30,140.46
10.5010 · Life/LTD	1,473.50
10.5011 · Workers Comp	578.99
10.5013 · Employee Asst Program	262.50
10.5015 · Association Dues/Memberships	2,344.00
10.5016 · Training/Education	4,298.37
10.5017 · Publications	684.19
10.5019 · Cellular	1,470.49
10.5020 · IT Support	1,425.00
10.5022 · Fuel	372.85
10.5023 · Vehicle Maintenance	721.51
10.5024 · Printing	660.39
10.5025 · Postage	2,097.27
10.5026 · Electric	1,272.42
10.5027 · Water-City Bldg	228.27
10.5028 · Sanitation	1,085.77
10.5029 · City Bldg Repair/Maintenance	5,206.20
10.5030 · Office Supplies	1,635.56

**General Fund
Profit & Loss
July 2022 through January 2023**

	<u>Jul '22 - Jan 23</u>
10.5031 · Telephone/Internet Services	1,238.47
10.5033 · Office Equipment	50.00
10.5034 · Insurance	5,757.32
10.5035 · Service Agreements/Contracts	16,638.34
10.5037 · Janitorial Services	1,986.24
10.5044 · Audit Services	4,410.00
10.5045 · City Attorney Services	19,040.72
10.5046 · Codification	1,128.51
10.5047 · Data Processing	25,221.78
10.5048 · Employee Enrichment	960.99
10.5049 · Banking Fees	950.07
10.5050 · Kenton County Dog Warden	7,019.40
10.5051 · Payroll Service Fees	3,391.04
10.5052 · Planning and Zoning Fees	8,818.41
10.5053 · Prof. Accounting Services	4,560.00
10.5054 · Real Estate Tax Refund CY	1,056.52
10.5055 · Real Estate Tax Refund PY	2,726.80
10.5056 · Street Lights	28,094.76
10.5057 · Waste Collection	188,786.64
10.5111 · Miscellaneous Expenses	4,616.66
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Total 10.10 · Admin Department	577,757.44
10.20 · Police Department	
20.5001 · Police Chief Salary	63,596.30
20.5002 · Police Officer Salaries	258,769.90
20.5003 · SRO Salaries	45,935.23
20.5004 · Admin Clerk Salary	27,090.93
20.5005 · Overtime	42,113.33
20.5006 · Retirement	135,977.82
20.5007 · FICA	36,522.75
20.5008 · Medical Insurance	69,117.37
20.5009 · Medical Insurance Alternative	10,324.44
20.5010 · Life/LTD	3,881.15
20.5011 · Workers Comp	15,711.93
20.5013 · Employee Asst Program	262.50
20.5014 · KLEPF	24,303.18
20.5015 · Assoc. Dues/Memberships	4,530.00
20.5016 · Training/Education	10,230.44
20.5018 · Uniforms	6,585.95
20.5019 · Cellular Expense	2,309.42
20.5020 · IT Support	1,425.00
20.5021 · Computer Equipment	679.50
20.5022 · Fuel	11,624.04
20.5023 · Vehicle Maintenance	8,132.30
20.5024 · Printing	523.65
20.5029 · Building Repair and Maintenance	945.99
20.5030 · Office Supplies	883.36
20.5031 · Telephone/Internet Services	1,026.62
20.5033 · Office Equipment	10,031.65
20.5034 · Insurance	18,614.47
20.5035 · Service Agreements/Contracts	23,095.32
20.5037 · Janitorial Supplies	54.99
20.5039 · Technical Supplies	4,295.97
20.5040 · Technical Equipment	1,122.70
20.5041 · Crime Prevention NEAT	435.33
20.5042 · Equipment Repair/Maintenance	89.99
20.5046 · Cruiser Washes	165.00
20.5048 · Police Department Forfeitures	82.05
20.5111 · Miscellaneous Expenses	2,060.62
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Total 10.20 · Police Department	842,551.19

**General Fund
 Profit & Loss
 July 2022 through January 2023**

	Jul '22 - Jan 23
10.30 · Fire Department	
30.5001 · Fire Chief Salary	51,619.45
30.5002 · Full Time Firemen Salaries	289,019.74
30.5003 · Part Time FF Salaries	132,897.54
30.5005 · Overtime	33,610.29
30.5006 · Retirement	222,796.60
30.5007 · FICA	38,088.56
30.5008 · Medical Insurance	37,936.37
30.5009 · Medical Insurance Alternative	10,931.76
30.5010 · Life/LTD	3,739.07
30.5011 · Workers Comp	15,537.33
30.5013 · Employee Asst. Program	262.50
30.5014 · KFFPF	21,388.72
30.5015 · Assoc. Dues/Memberships	980.00
30.5016 · Training/Education	2,767.66
30.5017 · Publications	757.11
30.5018 · Uniforms	3,338.61
30.5019 · Cellular	3,487.80
30.5020 · IT Support	1,425.00
30.5021 · Computer Expense	309.73
30.5022 · Fuel	9,581.84
30.5023 · Vehicle Maintenance	24,678.77
30.5024 · Printing	1,007.25
30.5025 · Postage	33.60
30.5026 · Electric	15,765.50
30.5027 · Water	469.01
30.5028 · Sanitation	689.11
30.5029 · Building Repair/Maintenance	2,786.76
30.5030 · Office Supplies	354.99
30.5031 · Telephone/Internet Services	1,182.23
30.5033 · Office Equipment	537.90
30.5034 · Insurance	19,022.95
30.5035 · Service Agreements/Contracts	13,224.75
30.5037 · Janitorial Supplies	1,497.68
30.5042 · Equipment Repair/Maintenance	2,187.62
30.5043 · ALS Medications	2,223.68
30.5044 · EMS Licensures	1,790.86
30.5045 · Staff Medicals/Immunizations	1,850.00
30.5046 · Major Squad Equipment	3,907.31
30.5047 · Major Fire Equipment	64,119.58
30.5048 · Medical Director	5,000.00
30.5049 · Public Education	785.35
30.5050 · Radios	802.09
30.5051 · Rehab. Fire/EMS	161.88
30.5054 · Squad Billing Services	0.00
30.5055 · Squad Equipment	390.98
30.5056 · Squad Supplies	695.96
30.5061 · Vol. Recruitment/Appreciation	400.00
30.5062 · PPE Replacement	10,962.05
30.5064 · Ambulance Provider Assessment	6,818.86
30.5111 · Miscellaneous	1,710.27
Total 10.30 · Fire Department	1,065,532.67

**General Fund
 Profit & Loss
 July 2022 through January 2023**

	Jul '22 - Jan 23
10.40 · Public Works	
40.5001 · Public Works Director Salary	50,126.85
40.5002 · Public Work Salaries	87,069.31
40.5005 · Overtime	14,499.46
40.5006 · Retirement	41,794.55
40.5007 · FICA	12,778.49
40.5008 · Medical Insurance	10,155.92
40.5009 · Medical Insurance Alternative	5,706.42
40.5010 · Life/LTD	1,670.83
40.5011 · Workers Comp	6,622.81
40.5012 · Longevity	350.00
40.5013 · Employee Asst. Program	262.50
40.5016 · Training/Education	180.00
40.5018 · Uniforms	1,098.54
40.5019 · Cellular	1,102.82
40.5020 · IT Support	1,425.00
40.5022 · Fuel	15,653.51
40.5023 · Vehicle Maintenance	9,619.68
40.5029 · Building Repair/Maintenance	683.76
40.5030 · Office Supplies	141.33
40.5031 · Telephone/Internet Services	539.97
40.5034 · Insurance	8,582.21
40.5035 · Service Agreement/Contracts	787.85
40.5037 · Janitorial Supplies	0.00
40.5038 · Equipment Repair/Maintenance	13,482.66
40.5040 · Major Equipment	39,650.00
40.5041 · Tools and Supplies	3,313.26
40.5042 · Road Signs	4,345.79
40.5111 · Miscellaneous Expenses	1,529.39
Total 10.40 · Public Works	333,172.91
10.50 · Senior Services	
50.5001 · Senior Hospitality	731.34
50.5111 · Senior Miscellaneous	49.90
Total 10.50 · Senior Services	781.24
10.60 · Community Events	
60.5001 · Homecoming Parade	263.84
60.5002 · Park Movies	435.00
60.5003 · Tree Lighting Ceremony	2,227.92
60.5004 · Santa On Trucks	153.77
60.5025 · Postage	36.00
60.5028 · Special Events	7,080.00
60.5111 · Miscellaneous Expenses	396.97
10.60 · Community Events - Other	126.39
Total 10.60 · Community Events	10,719.89
10.70 · Parks Department	
70.5005 · Fire Monitoring Services	1,268.09
70.5006 · Flags	532.71
70.5008 · Equipment/Supplies	1,069.10
70.5010 · Shelter Houses Maint.	1,137.53
70.5013 · Playground Equip Repair/Maint.	64.94
70.5015 · Park Place Maintenance	1,274.90
70.5017 · Signage & Trail Markers	43.96
70.5026 · Electric	5,087.30
70.5027 · Water	2,610.11
70.5028 · Sanitation	2,617.13
70.5031 · Cable/Phone/Internet Park Place	2,404.26
70.5034 · Insurance-Pride Park	2,072.56
70.5035 · Service Agreements/Contracts	10,025.00
70.5037 · Janitorial Supplies	2,012.61

**General Fund
Profit & Loss
July 2022 through January 2023**

	<u>Jul '22 - Jan 23</u>
70.5039 · Janitorial Services	6,340.00
70.5111 · Miscellaneous Expenses	<u>463.00</u>
Total 10.70 · Parks Department	39,023.20
10.80 · Capital Improvements	
80.5019 · Water Line Break City Hall	11,795.87
80.5006 · GF Transfer to MRA	215,000.00
80.5007 · Engineering Consultants	6,844.50
80.5010 · Street Program	21,705.50
80.5011 · TM Rd Sidewalk Phase 3	49,865.79
80.5012 · Pride Pkwy Lighting Loan Payabl	55,367.27
80.5017 · Stormwater Cost Share	<u>813.34</u>
Total 10.80 · Capital Improvements	361,392.27
Total Expense	3,230,930.81
Net Ordinary Income	877,344.47
Net Income	<u>877,344.47</u>



CITY OF TAYLOR MILL
MRA Fund
Budget vs. Actual
July 2022 thru January 2023

	Jul 22 - Jan 23	Budget	\$ Over Budget	% of Budget
Income				
20.4001 · State Assistance/MRA	82,095.00	127,000.00	(44,905.00)	64.6%
20.4002 · Interest checking	159.88	200.00	(40.12)	79.9%
20.4003 · Interfund Transfer	215,000.00	720,000.00	(505,000.00)	29.9%
Total Income	297,254.88	847,200.00	(549,945.12)	35.1%
Expense				
20.5001 · Road Repair/Maintenance	-	-	-	0.0%
20.5002 · Emergency Road Repairs	-	75,000.00	(75,000.00)	0.0%
20.5003 · In-House Road Projects	18,750.93	75,000.00	(56,249.07)	25.0%
20.5004 · Annual Street Program	594,232.56	796,405.00	(202,172.44)	74.6%
20.5005 · Salt	19,457.30	25,000.00	(5,542.70)	77.8%
20.5049 · Bank Fees	96.78	125.00	(28.22)	77.4%
Total Expense	632,537.57	971,530.00	(338,992.43)	65.1%

CITY OF TAYLOR MILL (MRA)
Balance Sheet
As of January 31, 2023

	<u>Jan 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
20.1006 · MRA Heritage Checking	85,830.01
Total Checking/Savings	<u>85,830.01</u>
Total Current Assets	<u>85,830.01</u>
TOTAL ASSETS	<u><u>85,830.01</u></u>
LIABILITIES & EQUITY	
Equity	
20.3200 · Fund Balance	421,112.70
Net Income	<u>-335,282.69</u>
Total Equity	<u>85,830.01</u>
TOTAL LIABILITIES & EQUITY	<u><u>85,830.01</u></u>

CITY OF TAYLOR MILL (MRA)
Profit & Loss
July 2022 through January 2023

	<u>Jul '22 - Jan 23</u>
Income	
20.4001 · State Assistance/MRA	82,095.00
20.4002 · Interest checking	159.88
20.4003 · Interfund Transfer	215,000.00
	<hr/>
Total Income	297,254.88
	<hr/>
Gross Profit	297,254.88
	<hr/>
Expense	
20.5003 · In-House Road Projects	18,750.93
20.5004 · Annual Street Program	594,232.56
20.5005 · Salt	19,457.30
20.5049 · Bank Fees	96.78
	<hr/>
Total Expense	632,537.57
	<hr/>
Net Income	-335,282.69
	<hr/> <hr/>



TAYLOR MILL FINANCIAL SUMMARY JULY 2022 to JANUARY 2023

Revenues	Budgeted Income	YTD Income
General Fund	5,742,888.00	4,108,225.28
Municipal Road Aid Fund	847,200.00	297,254.88
Totals	6,590,088.00	4,405,480.16
Expenditures	Budgeted Expenditures	YTD Expenditures
General Fund		
Administration	1,046,450.00	577,757.44
Police	1,672,037.00	842,551.19
Fire	1,800,773.00	1,065,532.67
Public Works	588,763.00	333,172.91
Senior Services	2,200.00	781.24
Community Events	29,000.00	10,719.89
Parks Department	139,325.00	39,023.20
Capital Improvements	1,342,187.00	361,392.27
Municipal Road Aid Fund	971,530.00	632,537.57
Totals	7,592,265.00	3,863,468.38
Property Tax Summary	Current MTD	Fiscal YTD
October, 2022	441,298.75	441,298.75
November, 2022	258,099.71	699,398.46
December, 2022	1,487,053.53	2,186,451.99
January, 2023	29,648.33	2,216,100.32
February, 2023	-	-
March, 2023	-	-
April, 2023	-	-
May, 2023	-	-
June, 2023	-	-



MONTHLY PROJECT STATUS UPDATE

Taylor Mill, Kentucky

February 1, 2023

City

Date

Prepared by: Shawn Riggs, P.E.

Item No.	Status	
1	Taylor Mill Sidewalk Phase III (SNK Funded)	Project Number: 200793
	<p>Comments:</p> <p>May 2018 – December 2020: CT met with the Mayor on April 26, 2018 with the Mayor to discuss the SNK funding application process. CT prepared the responses to all of the questions for the application and all required supporting documents and sent the information to the City on May 23, 2018. The City submitted the SNK funding application to OKI prior to the June 01, 2018 deadline. OKI awarded the Taylor Mill Sidewalk Phase III Project. Funding for the design of the project will be made available in Fiscal Year 2021 (October 1, 2020). Funding for the right-of-way/easement acquisitions will be available in FY 2022 (October 1, 2021). Funding for construction will be available FY 2023 (October 1, 2022). An RFQ will need to be prepared soon, as the SNK design funding will become available on October 1, 2020 (KYTC Item No. 6-463). It is likely that a supplemental MOA between KYTC and the City will need to be executed before the RFQ is posted. On November 20, KYTC District 6 requested the funding authorization for the design phase for the construction of new sidewalk along the north/east side of Taylor Mill Road (KY 3716) between Saddlebrook Drive and Walnut Street</p> <p>January – May 2021: The MOA was received on December 22nd and a resolution to authorize the Mayor to sign the agreement was presented during the January Commissioners Meeting. The signed MOA and resolution was submitted to KYTC on January 25, 2021. The MOA was fully executed on January 27, 2021. The RFQ was advertised on March 26, 2021 and posted on the City News and Notices webpage. Responses were received until 11:00 AM on April 15, 2021.</p> <p>June – July 2021: CT Consultants was awarded the professional services contract at the May Commissioners Meeting. A scope and fee proposal for Phase 1 (Preliminary) Design services was submitted to the City and KYTC on June 2, 2021. The Phase 1 design scope of work includes survey and preliminary design to obtain Preliminary Line and Grade (PL&G) and Environmental (NEPA) approval from KYTC as well as to get a better understanding of ROW and utility impacts. The scope of work can later be amended to include future phase activities such as Phase 2 (Final) Design, ROW, and Construction Admin. Services. The KYTC Pre-design conference was held on June 24. KYTC provided the Notice to Proceed with the Phase 1 (Preliminary) Design scope of services on June 25. Survey is scheduled to begin in mid-July with Phase 1 Design expected to be completed towards the end of 2021.</p> <p>August 2021 - January 2022: Field survey work began on July 19. Initial utility coordination efforts began on July 20. Preliminary plans that show the sidewalk horizontal alignment was shared with the Utilities on August 25. Preliminary plans were shared with the City and the utility agencies on October 18. A joint utility coordination meeting was held on November 3. A public meeting was held on November 22 at 7:00 P.M at the municipal building. The public</p>	



February 1, 2023

comment/survey period expired on December 15. The Preliminary Line and Grade Meeting was held on December 16, 2021 at KYTC D6. Updated PL&G plans to reflect KYTC review comments are expected to be submitted to KYTC in mid-January so that KYTC can begin the NEPA (environmental) process. NEPA approval is expected to be received in May 2022 however; final design fees may begin to be negotiated now. The City should coordinate the current programming estimate with OKI in order to reallocate or request additional funds (approx. \$238,000 total = \$190.4k Fed & \$47.6k Local).

February 2022 - September 2022: Updated PL&G plans were submitted to KYTC on January 10, 2022. The right-of-way phase federal SNK fund budget was increased by \$84,642 under OKI's Administrative Modification #16 on February 8, 2022. The Final Design scope and fee proposal was submitted to the City and KYTC on February 23, 2022. The Final Design scope and fee proposal was approved on March 22, 2022. The 34 Property Title Reports were completed on May 24, 2022. There are three properties that will require additional documentation and discussion to determine how best to proceed. A meeting with the City Attorney to discuss these issues was held on Friday, June 3, 2022. A copy of the current plan set was submitted to KYTC on June 16, 2022 for completion of the CE document. KYTC indicated that Central Office environmental staff are backlogged however, the District 6 Office provided plan review comments on June 20, 2022. Revised plans (80% plans) that include the anticipated right-of-way impacts were submitted to KYTC on September 2, 2022.

October 2022: The geotechnical report was completed on September 20, 2022. Based on the September 2, 2022 plans, an updated right-of-way cost estimate was shared with the City on September 29 while an updated construction cost estimate was shared with the City on October 4, 2022. The current ROW phase budget is \$146,803 whereas the new ROW estimate is \$140,400. The current Construction budget is \$776,460 whereas the current construction estimate is 1,211,155.00. KYTC has not yet issued NEPA (CE Document) approval. No right-of-way work beyond the completed title searches may begin until NEPA approval. KYTC was requested to provide a status update of the NEPA approval on September 29, 2022.

November 2022: KYTC provided plan review comments on October 20, 2022 and updated ROW Plans (80% Plans) were submitted to KYTC on 10/25/2022 for NEPA (CE Document) approval.

December 2022: On December 2, 2022, KYTC indicated that the Section 106 historic review process is taking longer than anticipated. There is a severe backlog of project approvals at KYTC Central Office DEA (including the Brent Spence Bridge) and SHPO staff turnovers have made projects, especially LPA projects come to virtual standstill. A meeting with KYTC to discuss options to avoid further NEPA delays is to be held soon. OKI's TIP currently has the anticipated project award date listed as 4Q23.

January 2023: A meeting with KYTC was held on December 16, 2022 to discuss the environmental approval status and Section 106 concerns. In order to minimize impacts to a known historical property, a few minor design modifications are to be made and revised 80% plans are expected to be submitted to KYTC in January 2023 for a February 2023 Joint Inspection Meeting.

February 2023: The Joint Inspection (80%) Plans were submitted to KYTC on January 17, 2023 and the Joint Inspection Meeting will be held on February 7, 2023.



February 1, 2023

	2022 Street Program & Keavy Dr. Improvements	Project Number: 210859
2	<p>Comments:</p> <p>June 2021: A fee proposal was submitted on May 19, 2021 for the following street segments: Roselawn Drive, Valley Square Drive, Heatherstone Court, Stoneledge Court, Millstone Court, Homestead Drive, Eureka Drive, Beech Drive, Honeysuckle Drive (From Sawmill Drive To End), And Sunny Acres Lane. The Preliminary Opinion of Construction Cost for these roadways is \$417,720.</p> <p>July 2021– January 2022: CT received project authorization on August 2, 2021. Final Plans, Specifications, and Estimates are to be completed by the end of the year to allow for a January construction advertisement date. A field review meeting was held on October 13, 2021. The 2022 Street Program and Keavy Drive Improvements Contract was advertised on January 5, 2022 with a January 27, 2022 bid opening.</p> <p>February 2022: The bid opening was held on January 27, 2022. Three bid proposals were received with prices ranging from \$759,059 to \$872,384. It recommended that the project be awarded to Michels Construction, Inc. The pre-construction meeting is expected to be held in March 2022.</p> <p>March 2022: The contract was awarded to Michels Construction, Inc. The pre-con meeting is expected to be held in March. The NKWD is to replace the water main on Roselawn Drive ahead of the street improvements project. The NKWD bid opening is expected to take place on March 9 with the results being presented to the Board on March 17. The water main replacement work on Roselawn Drive is be completed by June 1.</p> <p>April 2022: The 2022 street program and Keavy Drive improvements pre-construction meeting was held on March 17, 2022. The contractor is expected to begin concrete work in late April / early May with Asphalt work beginning in mid-summer. The Keavy Drive reconstruction work may begin sooner. A meeting is to be held soon to discuss the Keavy Drive project schedule. The NKWD water main replacement project on Roselawn Drive was awarded to Larry Smith, Inc. The preconstruction meeting for the Roselawn Drive Water Main Replacement has been scheduled for Wednesday, April 6, 2022.</p> <p>May 2022: The water main replacement work on Roselawn Drive is underway and is expected to be complete by the end of May. The City's 2022 Street Program contractor, Michel's Construction, began concrete work on Valley Square Drive on May 2.</p> <p>June 2022: The water main replacement work on Roselawn Drive is substantially complete. Michel's Construction continues the concrete replacement work on Valley Square Drive.</p> <p>July 2022: The concrete replacement work on Valley Square Drive is expected to be completed by July 8, 2022. The concrete replacement work on Roselawn Drive is expected to begin by July 8, 2022. The roadway reconstruction work on Keavy Drive is expected to begin during the second week of July and the asphalt resurfacing work is expected to begin in late July.</p> <p>August 2022: The Concrete replacement work on Valley Square Drive is complete and the concrete replacement work on Roselawn Drive is expected to complete later this month. The roadway reconstruction work on Keavy Drive is now expected to begin later this month. The Contractor has agreed to complete the asphalt resurfacing of Parkview Drive under a contract</p>	



February 1, 2023

	<p>change by October 31st. The concrete repair work on Parkview Drive is to be performed under the 2023 street program that will be bid in early 2023.</p> <p>September 2022: All project work with the exception of the Keavy Drive Improvements is substantially complete. The roadway reconstruction work on Keavy Drive is expected to begin during the third or fourth week of September.</p> <p>October 2022: The Keavy Drive improvements are underway. The roadway aggregate base has been placed and asphalt base course is expected to be placed on Friday, Oct. 7, 2022. All remaining project work is expected to be substantially completed before October 31, 2022</p> <p>November 2022: All project work including the Keavy Drive Improvements are substantially complete.</p> <p>December 2022: The final inspection was performed on December 2, 2022. All punch list items have been addressed. The final invoice may be approved once the required closeout documentation has been provided.</p> <p>January 2023: No Change</p> <p>February 2023: The Contractor submitted final closeout documents on January 30, 2023.</p>	
3	<p>Fire Department Planning Study</p>	<p>Project Number: 210935</p>
	<p>Comments:</p> <p>December 2021: A proposal for design services related to facility planning and site planning work in connection with the City of Taylor Mill Fire Department was submitted on November 23, 2021. The proposal includes the evaluation of the fire department facility and City property to determine its feasibility and suitability for adding a New Fire Station or rehabilitating the current fire station under three different options 1) Create a New Fire Station Facility at north vacant parcel and renovate existing Fire Station building into a repurposed Public Works building 2) Remodel Admin/Bunkroom east wing only, and 3) Evaluate adding a new west wing Admin/Bunkroom addition and demolish the east Admin/Bunkroom wing. The total proposed lump sum fee for this service is \$25,000.</p> <p>January 2022: The City Commissioners approved the fire department planning study proposal during the December 2021 Commissioners Meeting. The authorization to proceed was issued on January 3, 2022. An internal kick-off meeting is scheduled to be held on January 11th and the programming kick-off /interview meeting with the City will be scheduled shortly after.</p> <p>February 2022: The kick-off meeting with the City is to be held on February 7, 2022.</p> <p>March 2022: CT Consultants met with Commissioner Braden and Brian Haney to kick-off the fire department planning study. Chief John Steger and Asst. Chief General Fernbach were identified as primary members of the Fire Department planning study needs and analysis information gathering phase. A questionnaire was provided to both members and was received completed by our team. A programming interview was held on Tuesday 2/22 to review the responses and further understand the needs of the Department. A follow-up meeting is</p>	



February 1, 2023

tentatively scheduled for the week of March 7th to review a preliminary site diagram memorializing necessary programming requirements.

April 2022: : CT Consultants met with Chief John Steger and Asst. Chief General Fernbach again on March 18, 2022 to review the design progress of (2) Firehouse Plan Design Concepts, both of which meet their approval as viable options. A concept review presentation package for the April 27, 2022 Caucus Meeting consisting of building plan diagrams and site plan diagrams has been prepared for the City's review. A follow-up meeting was held on April 4th with Brian Haney to review the concept review presentation package.

May 2022: The design team continues to make revisions of the design concepts to reflect feedback provided by City staff. The concept plans and estimates are expected to be presented at the May 25, 2022 Caucus Meeting.

June 2022: Updated concept plans were submitted to the City for staff review on March 16, 2022. Rough Order of Magnitude Opinion of Costs for the two Firestation Concepts were submitted to the City on May 20, 2022 for staff review. The concept plans and estimates are expected to be presented at the June 22 Caucus Meeting.

July 2022: The concept plans and estimates were presented at the June 22, 2022 Caucus Meeting. The Preliminary Opinion of Project Cost for Option 1- New Construction is approx. \$9.23M and the Preliminary Opinion of Project Cost for Option 1- Rehabilitate Ex. Bays and New Addition is approx. \$7.61M. It was noted that the estimate for Option 2 is to be revised to include the relocation of the fuel pumps and possibly the tanks. For comparison, the cost to perform the renovations to the existing firehouse as presented during the October 21 Commissioners Meeting was \$376,000. The renovation project would only address 12 of the items that were originally recommended be performed. The total opinion of construction cost for all the items was originally estimated at \$730,000 in January 2021.

August 2022: No Change

September 2022: The public was invited to come to one of two open houses at the firehouse to view the facility in person. The first open house was held on Tuesday, August 30, and the second open house was on Saturday, September 3. A public hearing to discuss the Firehouse renovations/construction was held on Wednesday September 7, 2022 at 6PM in the Community Center. The project is expected to be discussed during the September 28, 2022 Caucus Meeting.

October 2022: On October 4, 2022, CT was requested to provide updated costs for all recommended items in the original January 5, 2021 Facility Assessment. In February 2021, the City Commissioners elected to move forward with construction plans (Project No. 201071) to address to the 12 of the 15 items originally recommended (Items 1-10 and 13 & 15). The total original opinion of probable cost stated in the assessment was \$730,000, which included professional services fees and contingency allowances. The original opinion of probable cost stated in the assessment for the 12 items to be addressed by the construction plans was \$256,000 that grew to \$321,000 with the October 2021 construction cost estimate, not including two bid alternatives that cost an additional \$51,000 (Partial removal of the hose tower & floor covering replacements in select areas).



February 1, 2023

	<p>November 2022: The City Commissioners voted to move forward with the design and construction of a new firehouse during the October Commissioners Meeting.</p> <p>December 2022 – January 2023: No Change</p> <p>February 2023: No Change</p>	
4	<p>Vincent Drive Drainage & Roadway Improvements</p>	<p>Project Number: TBD</p>
5	<p>Pride Park Amphitheater Site Concept</p> <p>Project Number TBD</p> <p>Comments:</p> <p>October 2021: A fee proposal was submitted on September 22, 2021 for the design and construction engineering services associated with the proposed public improvements as included as outlined in Mason Carr Civil Engineer's April 19, 2021 Technical Memorandum. The total estimated construction cost for the Vincent Drive Drainage and Roadway Improvements is approximately \$804,700 (\$245,700 Drainage & \$559,000 Roadway). The total estimated fee for this project is \$91,400.</p> <p>November 2021 – January 2023: No Change</p> <p>February 2023: No Change</p> <p>Comments:</p> <p>December 2021: A fee proposal was submitted on November 23, 2021 for the facility planning and site planning work services associated with the construction of an amphitheater within Pride Park. The total proposed lump sum fee for this service is \$19,500.</p> <p>January 2022: The City Commissioners elected to table the Pride Park Amphitheater planning proposal until there is a final ruling on the use of ARPA funds during the December 2021 Commissioners Meeting.</p> <p>February 2022: The U.S. Department of the Treasury issued the final rule of the State and Local Fiscal Recovery Funds provided through the American Rescue Plan Act (ARPA) on January 6, 2022.</p> <p>March 2022 – April 2022: No Change</p> <p>May 2022: The City was a Land and Water Conservation Fund (LWCF) Grant from the Dept. of Local Government (\$45,000 Grant + \$46,250 Local = \$91,250 Total) for construction of an amphitheater stage and associated drainage improvements. The application included construction of a 40' x 20' x 12" thick (800 CF) concrete stage along with associated site drainage and utility improvements.</p> <p>June 2022: The City is currently evaluating the location of the amphitheater stage and the project is on hold until the site is selected.</p> <p>July 2022: No Change</p>	



February 1, 2023

	<p>August 2022: During the July Commissioners meeting it was decided that the concrete stage is to be constructed in the back field as opposed to existing Amphitheater area. CT is to meet with Brian to review the proposed site.</p> <p>September 2022: The City is currently working with the Department of Local Government to complete the required documentation prior to execution of the funding agreement and is researching nearby park stages for consideration.</p> <p>October 2022 – November 2022: No Change</p> <p>December 2022: A meeting was held with RCP shelters / Playpros, the band shell manufacturer used in the City of Edgewood’s Presidents Park Band Shell project to discuss options and pricing on December 5, 2022. RCP shelters / Playpros is to provide details/information for the City to consider. RCP shelters / Playpros indicated that the current lead-time on their products is approximately 6 months.</p> <p>January 2023: During our December 5, 2023 conversion with RCP Shelters/Playpros, they mentioned that they were part of several purchasing cooperatives. It was later noticed that RCP Shelters/Playpros was listed as a vendor under the KPC purchasing cooperative, which meets KY’s model procurement code. . It was also noticed that Kenton County Schools are members of KPC. The funding MOA with the State states that the Local Agency (City) shall use its own procurement procedures that reflect applicable state and local laws for all purchase of goods or services (KRS 45A) related to the Project. It also states that the project shall comply with 2 CRF Part 200, which includes the federal procurement standards. On December 19, 2022, KPC has confirmed that their contracts follow all requirements for KRS 45A and on December 30, 2022, KPC also confirmed that their contract is missing three federal clauses to comply with 2 CRF Part 200 however they may be added by a contract amendment. Stamped bandshell drawings by RCP/Playpros for the City of Edgewood’s Presidents Park Band Shell was shared with the City on December 28, 2022. On January 2, 2023, KPC confirmed that they could amend their contract with RCP/Playpros to include the missing clauses. CT is currently scheduled to hold a meeting with KPC to discuss the project and next steps on January 6, 2023.</p> <p>February 2023: On January 13, CT emailed Jessica Hill of the Dept. of Local Government to inform her that KPC confirmed that they follow all requirements for KRS 45A, and their contracts include federal clauses. KPC also indicated that they would be able to amend their current contracts with Playpros and/or other vendors to fully comply with 2 CRF Part 200. A copy of KPC’s contract bid specifications/terms were also shared with the DLG for review to verify eligibility with the understanding that the contract will be amended to include any necessary provisions required by 2 CRF Part 200. As of February 1, DLG has not provided a response.</p>	
	<p>2023 Street Program</p>	<p>Project Number 220835</p>
<p>6</p>	<p>Comments: July 2022: The following street segments are to be included in the 2023 Street Program per the City’s 5-year plan: Cleveland Avenue (from Howard Avenue to Forest View Lane), Forest View Lane, Hogan Street, and Wilson Road. A field review of these streets was performed with Brian Haney and Marc Roden on June 9, 2022. Public Works extracted four pavement cores</p>	



February 1, 2023

from the existing pavement on June 30, 2022. The purpose of the investigation was to determine the thickness of the existing asphalt/ concrete. The existing asphalt thickness along Forest Drive varies from 4" to 6". The scope of repair work to be included under the 2023 Street program is expected to be finalized by the end of the month.

August 2022: A fee proposal was submitted on June 27, 2022 that includes the addition of the concrete replacement on Parkview Drive. The total length of the 2023 street program is 3,520 LF (0.67 miles) and the Preliminary Opinion of Construction Costs for these roadways as is \$650,685.

September 2022 – November 2022: A fee proposal was submitted on September 6, 2022 that also includes improvements to the Pride Park roadway as well as sealing and restriping the three parking lots within Pride Park. The total Preliminary Opinion of Construction Costs for all the improvements to be made under the 2023 Street Program as is \$837,293. The 2023 Street Program fee proposal is expected to be on the November Commissioners Meeting Agenda for approval.

December 2022: CT received project authorization on November 14, 2022. A field review meeting is to be held on December 7, 2022. 90% construction drawings are anticipated to be available in January 2023 for a February 2023 bid opening.

January 2023: 90% construction drawings and estimate are expected to be submitted for review by January 16, 2023.

February 2023: A 90% plan review meeting was held with City on January 24, 2023. The project is expected to be advertised on February 15, 2023 for a March 2, 2023 bid opening. The bid award is expected to go before the Commissioners on March 8, 2023. The roadway reconstruction on the concrete street segment is not to begin before March 13, 2023 and that the asphalt roadway resurfacing work is not to begin before May 1, 2023. This will allow Public Works sufficient time to complete all the storm sewer replacements prior to the resurfacing contract.

Fire Department Commission Report for: February

Data for January 2023

Fire and EMS Calls for Service		
EMS/RESCUE Calls: 58	Fire Department/Service Calls: 11	Total Calls for Service: 69

Mutual Aid Given			Mutual Aid Received		
Covington	1	EMS	Covington	5	2 MVC & 3 EMS Assist
Edgewood			Edgewood		
Ft. Mitchell	1	EMS	Ft. Mitchell	1	1 EMS Assist
Ft. Wright	1	Fire	Ft. Wright	2	1 MVC & 1 EMS Assist
Independence	1	EMS	Independence		
Ryland	4	EMS	Ryland		

EMS Level of Service:		Fire Prevention:	Training:	
ALS Service Calls	33	Inspections: 0	Agency Training Hours 28.6	Training Classes <ul style="list-style-type: none"> • Driver's Training • Chimney Fires • Fire Behavior • Ladders • Building Construction
BLS Service Calls	18	Re-Inspections: 0		
MVC #322	7			
Total Hospital Transports	37	Violations: 0	Probationary: Kevin Davis – FF/EMT	
Current Projects		•	Department Activity Hours: <ul style="list-style-type: none"> • # Of Dept Activities: 380 • Staff Activity Hours: 302 	
Scott Phase 5	Reserves of TM Tuscany Phase C			

Dept. Information:

- Fire Station Structural/Leak Issues – Progress
- 2022 Assistant to Firefighters Grant Application – SCBA's
- Chief Stager & AC Fernbach have been accepted to the National Fire Academy for Leadership Courses
 - Chief Stager – June
 - AC Fernbach - August
- Eng. 801 OOS with Pump Transfer Case Gear Issues
 - Gear manufactured and now reassembling gear case



Taylor Mill Police Department

Nationally Accredited Law Enforcement Agency
James E. Mills, Jr., Chief of Police



December Report for November 2022 submitted by the Police Dept.

Motor Vehicle Accidents Reported:		
Accidents without injuries:		11
Accidents with injuries:		2
	Total	13

Citations		
Kentucky Uniform Citations		81
Taylor Mill City Citations		0
Courtesy Notices		9
	Total	90

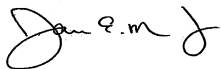
Adult Offenses:		
Alcohol Intoxication		4
Arson		0
Assaults		3
Auto Theft/Unauthorized Use of MV		0
Burglary		0
Criminal Mischief		1
Drugs / Drug Paraphernalia		0
DUI Arrest		0
Forgery / Counterfeiting		0
Fraud		0
Others		4
Sexual Offenses		0
Shoplifting		0
Theft (Except Auto Theft)		0
Traffic Violations		70
Vandalism / Criminal Mischief		0
Wanton Endangerment		1
Warrant		7
	Total	90

Reports:		
Death Investigation		0
E-Calls		1
Incident Reports		4
JC3 – Abuse Reports		0
Missing Person		0
Overdose / QRT Referrals		0
	Total	6

Juvenile Incidents/Offenses:		
JC-3 / Assault / Domestic Violence		10
Missing Person		0
Criminal Mischief / Damage		0
Sexual Offenses		0
Alcohol / Drug Related		4
Weapons (Handguns)		0
Abuse of a Teacher		0
Disorderly Conduct		0
Harassing Communications		0
Terroristic Threatening		0
Beyond Control of School		0
Crisis Intervention		0
Theft		0
Others		4
	Total	

Additional Information:		
Alarm Drops		10
Arrests		22
Assists Other Agency Calls		2
Calls for Service		1286
Training Hours		
Vacation / Business Checks		454

Respectfully submitted,



James E. Mills, Jr.
Chief of Police

<u>Activity</u>	<u>Month</u>	<u>Year To Date</u>
Calls for Service	1286	1286
Criminal Investigations Opened	1	1
Non-Injury Collisions Investigated	11	11
Injury Collisions Investigated	2	2
Arrest Made	22	22
DUI Arrest	0	0
Warrants Served	7	7
Citations Issued	81	81
Speeding Citation Issued	5	5
Seatbelt Violations Issued	2	2
Total Drug Cases	0	0
Total Drug – Related Arrest	0	0
Criminal Case Clearance Rate	1	1

Agency Activity



■ Total Crimes - 12.50%
 ■ Total Collisions - 16.25%
 ■ Total Citations - 43.75%
■ Total Courtesies - 11.25%
 ■ Total Call Response - 11.25%
 ■ Total Field Info - 0.000%
■ Total JC3 - 1.250%
 ■ Total Dispositions - 0.000%
 ■ Total Crisis - 3.750%



City of Taylor Mill

MEMORANDUM

DATE: January 31, 2023
TO: Brian Haney, CAO
Mayor and City Commissioners
From: Marc Roden, Public Works Director
RE: Public Works Report

PUBLIC WORKS REPORT

Road and Street Maintenance

1. We had some snow days and used 100 tons of salt.
2. We also been working on our trucks to keep them running and we had to repair the backhoe the universal drive shaft went out on it.
3. We been out replacing street signs throughout the city. We will be replacing all of the signs on Bonnie Lane and Vincent Drive. We also ordered signs to be replaced in Taylors Creek subdivision. The signs in the Taylor Creek subdivision are so bad that they have turned yellow or white to where you can't see them.
4. We helped the Police Department move out of their building. Jerry has worked on their temporary office trailer to make sure they have heat and are comfortable.

Pride Park

1. We have been taking care of the trash and salting the parking lots.

Thank you,
Marc Roden
Public Works Director



City of Taylor Mill

MEMORANDUM

DATE: January 31, 2023
TO: Brian Haney, CAO
Mayor and City Commissioners
From: Kristy Webb, City Clerk/Special Events Coordinator
RE: Recreation Report

Past Events:

Fri., January 13th: Christmas Tree Recycling at Pride Park (Sponsored by Kenton County)

Upcoming Events:

Sat., Feb. 11th: We Love Our Volunteers! - *Pancake Breakfast at the Park Place Community Center for Volunteers at 9am*



Sat. April 1st: Easter Egg Hunt at Pride Park

Sat. April 8th: Easter Egg Hunt at Pride Park RAINDATE

Sat. April 22nd: Shred Event

Fri. & Sat., May 26th & May 27th: City-wide Yard Sale

Tuesday, June 6th: Tasty Tuesday begins!