



COMMISSION MEETING AGENDA

May 8, 2019

7:00 PM

CALL TO ORDER:

INVOCATION/PLEDGE OF ALLEGIANCE: Commissioner Kreimborg

MINUTES: Approval of Minutes from the April 10, 2019 Meeting
Approval of Minutes from the April 17, 2019 Special Meeting

GUESTS: None

LEGISLATION: **Ordinance 342** Rescind Pole Barn Ordinance 338 (Second Reading)
Ordinance 345 Text Amendment to the I-4 Zoning (Second Reading)

UNFINISHED BUSINESS: None

NEW BUSINESS: Road Slip on Mason Road
Awarding of Grass Bids
Awarding of Blackstone Property Bid
Monthly Commission Meeting time change discussion

BUILDING AND ZONING: None

DEPARTMENT REPORTS:	City Administrator	Legal Counsel
	City Treasurer	Parks and Recreation
	Engineering	Maintenance
	Fire	Police

SPECIAL ANNOUNCEMENTS: None

EXECUTIVE SESSION: Meeting to discuss litigation and potential property acquisition

ADJOURNMENT

**City of Taylor Mill
COMMISSION MEETING
Wednesday, May 8, 2019**

CALL TO ORDER & WELCOME:

Mayor Bell called the meeting to order at 6:59 p.m. and welcomed those in attendance. In attendance were: Mayor Daniel L. Bell, Commissioner Caroline Braden, Commissioner Mark Kreimborg, Commissioner Rose Merritt, Commissioner Dan Murray, City Administrator Brian Haney, and City Attorney Frank Wichmann.

INVOCATION/PLEDGE OF ALLEGIANCE:

Commissioner Kreimborg led the invocation followed by the Pledge of Allegiance.

APPROVAL OF MINUTES:

April 10, 2019 – Commission Meeting

Mayor Bell called for a motion to approve the minutes of the April 10, 2019, Business Meeting. Commissioner Murray so moved with a second from Commissioner Braden. Commission approved by unanimous vote.

MOTION CARRIED

April 17, 2019 – Special Meeting

Mayor Bell called for a motion to approve the minutes of the April 17, 2019, Special Meeting. Commissioner Kreimborg so moved with a second from Commissioner Merritt. Commission approved by unanimous vote.

MOTION CARRIED

GUESTS: None

LEGISLATION:

SECOND READING – ORDINANCE 342

AN ORDINANCE OF THE CITY OF TAYLOR MILL IN KENTON COUNTY KENTUCKY RESCINDING ORDINANCE 338 AND THEREBY AMENDING THE TEXT OF SECTION 9.10 OF THE TAYLOR MILL ZONING ORDINANCE TO DELETE THE SIZE LIMITATIONS ON CUSTOMARY ACCESSORY USES

Attorney Frank Wichmann provided the second reading of Ordinance 342. Mayor Bell called for a motion to approve Ordinance 342. Commissioner Kreimborg motioned with a second from Commissioner Murray. Commission approved by unanimous vote.

MOTION CARRIED

SECOND READING – ORDINANCE 345

AN ORDINANCE OF THE CITY OF TAYLOR MILL IN KENTON COUNTY KENTUCKY AMENDING THE TEXT OF THE TAYLOR MILL ZONING ORDINANCE TO ADD 23 NEW PERMITTED USES IN THE I - 4 ZONE

Attorney Frank Wichmann provided the second reading of Ordinance 345. Mayor Bell called for a motion to approve Ordinance 345. Commissioner Kreimborg motioned with a second from Commissioner Braden. Commission approved by unanimous vote.

MOTION CARRIED

UNFINISHED BUSINESS: None

NEW BUSINESS:

The sidewalk project bids are going to be opened on April 11, 2019 at 11am. Mr. Haney requested the approval for a special meeting to be held on April 17, 2019 to discuss and vote on the bids.

NEW BUSINESS:

Mr. Haney discussed the recent slip on Mason Road. CT Consultants provided a preliminary estimate of \$75,000 to fix the slip. The application process has been started to request municipal road aid money to fix the recent slip. City Engineer, Robert Seitzinger, stated that CT

Consultants determined to use railroad rail wall to fix the 200 foot section slip. The application for Emergency Road Aid Fund will be submitted the week of May 13, 2019 for this project.

In order to alleviate pressure on the Maintenance Department, the City is outsourcing the grass mowing. Having this service would enable the Maintenance Department to focus on road repair and other matters needing attention. Mr. Haney reviewed the three bids that were received and recommended the city to go with Szabo Project Services, Inc. The bid is for eighteen mows, but the city will be able to cancel mowing services during the weeks of drought.

Mayor Bell asked for a motion to approve Mr. Haney's recommendation of awarding the contract to Szabo Project Services, Incorporated. Commissioner Braden so moved, with a second from Commissioner Merritt. Commission approved by unanimous vote.

MOTION CARRIED

Mr. Haney reviewed the two bids for the sale of Blackstone Property and recommended the city accept the highest bid of \$71,418.00. Mayor Bell called for a motion to approve the award of the Blackstone Property in the amount of \$71,418.00. Commissioner Kreimborg so moved, with a second from Commissioner Murray. Commission approved by unanimous vote.

MOTION CARRIED

Commissioner Merritt requested consideration to be made for a time change to be made for future Commission Meetings. Commissioner Merritt is proposing the time to be changed from 7PM to 6PM or 6:30PM. Doing so would reduce the amount of overtime the city is paying employees and would also allow residents to get home at reasonable time. Commissioner Merritt is asking for residents to provide their input as to what their preference would be for a meeting time. Resident feedback will be discussed at the scheduled June Commission Meeting.

Mr. Haney provided information regarding insurance renewals for property insurance and Workers Comp. Renewals will take place on July 1st. Mr. Haney provided an overview of the bids that were received and recommended the city go with KLC. The biggest difference between the two bids was that one insurance company provided one carrier and the other bid six carriers. The second provided the city with options to choose from. Between them all, KLC came with the absolute best, including a \$10,000.00 savings compared to our current carrier. KLC would provide more benefits for \$10,000.00 less. KLC offers additional programs for Police and Fire to have access to, such as grants and training that other insurance carriers can't match. Mr. Haney recommended the city go with KLC for the general insurance policy. After further discussion, the Commission requested Mr. Haney to advertise and allow other companies to have the opportunity to participate in the bidding. Further discussion will take place at the upcoming June Commission Meeting.

BUILDING AND ZONING: None

DEPARTMENT REPORTS:

The Commission reviewed reports from the following staff members: City Administrator, Treasurer, Engineering, Fire/EMS, Legal Counsel, Parks and Recreation, Maintenance and Police.

- **CITY ADMINISTRATOR:** Mr. Brian Haney noted that Commissioners had his report in hand and that there was nothing additional to report.
- **TREASURER:** Mrs. Terri Stahl noted that the City collected \$270,000.00 with that most of that being insurance fees.
- **ENGINEERING:** City Engineer, Robert Seitzinger, provided an update on the Taylor Mill Road Sidewalk Phase 2. Tree removal has begun and sidewalk construction is anticipated to begin in June.
- **FIRE:** Chief John Stager reviewed the report that had been previously submitted to the Commission. He further noted that no open burn is permitted between the dates of May 1st and September 30th.
- **LEGAL REPORT:** None
- **PARKS AND RECREATION:** Mrs. Kristy Webb stated that the City-wide shred event was successful. It was estimated that approximately 9,950 pounds of paper was shredded. Tasty Tuesday events will begin on Tuesday, May 28th with Marcos Pizza. City Administrative Officer, Brian Haney, asked for the assistance of residents to please observe signs that are posted around the playground. The playground equipment is receiving a fresh coat of paint and the help of residents to keep their children away from the roped off areas of the playground would be appreciated.
- **MAINTENANCE:** Commissioner Merritt recognized the entire Maintenance Department for going above and beyond to assist the State with cleaning up the interstate following a serious collision accident that had occurred on I-75 around 3:30am on April 25th.
- **POLICE:** Chief Knauf invited anyone interested in attending the Northern Kentucky Police Memorial Service to honor the fallen police officers on May 15th in Covington.

OTHER BUSINESS:

Mayor Bell stated the Commission needed to have an Executive Session under 61.810 1(c) to discuss litigation and potential property acquisition. Mayor Bell called for a motion to go into Executive Session. Commissioner Merritt made a motion for the Commission to go into Executive Session. Commissioner Murray made a second. Commission approved by unanimous vote.

EXECUTIVE SESSION:

The Commission went into Executive Sessions at 7:53 p.m.

Mayor Bell called the meeting back to order at 8:37 p.m.


ADJOURNMENT:

There being no further business to discuss, Mayor Bell called for a motion to adjourn. Commissioner Kreimborg so moved, with a second from Commissioner Murray to adjourn the meeting. The motion passed with the unanimous approval of the Commission, the time being 8:38 p.m.

MOTION CARRIED

The next Commission Meeting will be Wednesday, June 12, 2019, at 7:00 p.m.

APPROVED:


Daniel L. Bell, Mayor *6-12-19*

ATTEST:



Kristy Webb, City Clerk