



# COMMISSION MEETING AGENDA

**December 14, 2022**

**7:00 PM**

**CALL TO ORDER:**

**INVOCATION/PLEDGE OF ALLEGIANCE:** Commissioner Merritt

**MINUTES:** Approval of Minutes from the 11/9/2022 Commission Meeting

**GUESTS:**

**LEGISLATION:**

Municipal Order 122 – Hiring of Officer Kyle Duncan/Oath of Office

Municipal Order 123 – Surplus and Sale of Property (2 Vehicles)

Municipal Order 124 – Reappointment of Matt Martin to Kenton County Planning Commission

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**DEPARTMENT REPORTS:**

City Administrator

City Treasurer

Engineering

Fire

Legal Counsel

Parks and Recreation

Public Works

Police

**ANNOUNCEMENT:**

City Hall will be open from 9 to 5 on Saturday, Dec 31<sup>st</sup> for those who wish to pay their taxes last minute.

**ADJOURNMENT**

**Swearing in of New Commission**

# MINUTES

**City of Taylor Mill  
COMMISSION MEETING  
Wednesday, November 9, 2022**

**CALL TO ORDER & WELCOME:**

Mayor Bell called the meeting to order at 7:00 p.m. and welcomed those in attendance. In attendance were Mayor Daniel L. Bell, Commissioner Caroline Braden, Commissioner Mark Kreimborg, Commissioner Rose Merritt, Commissioner Dan Murray, City Administrative Officer Brian Haney, and City Attorney Jack Gatlin.

**INVOCATION/PLEDGE OF ALLEGIANCE:**

Commissioner Murray led the invocation followed by the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**October 12, 2022 – Commission Meeting**

Mayor Bell called for a motion to approve the minutes of the October 12, 2022, Commission Meeting. Commissioner Murray so moved, with a second from Commissioner Braden. The Commission approved by unanimous voice call vote.

**APPROVED**

**October 26, 2022 – Special Commission Meeting**

Mayor Bell called for a motion to approve the minutes of the October 26, 2022, Caucus Meeting. Commissioner Merritt so moved, with a second from Commissioner Kreimborg. The Commission approved by unanimous voice call vote.

**APPROVED**

**GUESTS:**

Judi Reis, a resident at 836 Robertson Road, addressed the Commission regarding the agenda format and ability for guests to speak at any time during a meeting. She also questioned when an issue could be placed on a ballot rather than left to commission.

Roger Reis, a resident at 836 Robertson Road, expressed his concern regarding the future construction of a new firehouse.

**LEGISLATION:** *Legislation was sent to and received by the commission prior to the meeting.*

**ORDINANCE 383 (2<sup>nd</sup> Reading)**

AN ORDINANCE OF THE CITY OF TAYLOR MILL IN KENTON COUNTY KENTUCKY AMENDING THE NAME OF SANDMAN DRIVE TO SANDMANN DRIVE

City Attorney Jack Gatlin provided the second reading of Ordinance 383. Mayor Bell called for a motion to approve Ordinance 383. Commissioner Kreimborg made a motion with a second from Commissioner Murray. Commission approved by unanimous vote.

**MOTION APPROVED**

**PROCLAMATION – November 9, 2022**

Commissioner Mark Kreimborg provided the reading of the November 9, 2022 Proclamation recognizing the Scott High School Cross Country Girls Team for being the state runner-up. Mayor Bell called for a motion to approve said proclamation. Commissioner Kreimborg made a motion with a second from Commissioner Merritt. Commission approved by unanimous vote.

**MOTION CARRIED**

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

City Administrator Brian Haney provided the Commission the CT contract proposal for the 2023 Street Program and various other road and pavement projects for the next fiscal year. The four street plans that the city plans of resurfacing next year as part of the 2023 Street Program would be an estimated cost of \$483,080. The four streets are Forest View Lane, Wilson Road, Hogan Street, and Cleveland Avenue (from Howard Avenue to Forest View Lane). The estimated construction cost for Parkview Drive would be an additional \$167,605. Also within the contract were parking lots and road improvements within Pride Park that would be an additional \$169,408. COA Haney requested that the Commission accept the CT contract fee proposal which would only include the four streets listed in the 2023 Street Program and Parkview Drive.

Mayor Bell called for a motion to approve the CT 2023 Street Program Contract that includes the bid streets of Forest View Lane, Wilson Road, Hogan Street, Cleveland Avenue (from Howard Avenue to Forest View Lane), and Parkview Drive. Commissioner Merritt so moved, with a second from Commissioner Kreimborg. The Commission approved by unanimous vote.

**MOTION CARRIED**

**DEPARTMENT REPORTS:**

The Commission reviewed reports from the following staff members: City Administrator, Treasurer, Engineering, Fire/EMS, Legal Counsel, Parks and Recreation, Public Works, and Police.

Commissioner Merritt requested that the Annual Budget, the monthly YTD report, as well as the monthly financial reports that are provided in the monthly Commissioners' packets be made available on the website. Commissioner Merritt made a motion for the monthly financial reports that are in the monthly Commission packet to be put on the website. Commissioner Kreimborg seconded. Commission approved by unanimous vote.

**MOTION CARRIED**

There being no further business to discuss, Mayor Bell called for a motion to adjourn. Commissioner Kreimborg so moved, with a second from Commissioner Merritt to adjourn the meeting. The motion passed with the unanimous approval of the Commission, the time being 8:04 p.m.

**MOTION CARRIED**

The next Commission Meeting will be Wednesday, December 14, 2022, at 7:00 p.m.

**APPROVED:**

\_\_\_\_\_  
**Daniel L. Bell**, Mayor

**ATTEST:**

\_\_\_\_\_  
Kristy Webb, City Clerk

Date: \_\_\_\_\_

# **LEGISLATURE**

**MUNICIPAL ORDER NO. 122 (12-14-2022)**

**A MUNICIPAL ORDER OF THE CITY OF TAYLOR MILL IN KENTON COUNTY, KENTUCKY APPOINTING KYLE DUNCAN AS A PATROL OFFICER IN THE POLICE DEPARTMENT FOR THE CITY OF TAYLOR MILL**

**WHEREAS**, a vacancy now exists in the employment position of a Patrol Officer in the Police Department of the City of Taylor Mill; and

**WHEREAS**, Kyle M. Duncan has applied for employment as a Patrol Officer in the Taylor Mill Police Department and he has all of the qualifications required for that position;

**NOW, THEREFORE:**

**Section 1.0 PROMOTION**

Kyle M. Duncan is hereby employed as a full-time Patrol Officer in the Taylor Mill Police Department, effective December 12, 2022.

**Section 2.0 Duties and Responsibilities**

As a Patrol Officer in the Taylor Mill Police Department, Kyle M. Duncan shall have all of the duties and responsibilities imposed upon him in that position by his superior officers in the Taylor Mill Police Department, subject to the superior authority of the Taylor Mill City Commission.

**Section 3.0 Compensation**

The compensation of Kyle M. Duncan for his services as a Patrol Officer in the Taylor Mill Police Department shall be \$24.25 per hour of service, payable every other week in conformity with the pay schedule of the City for all other nonelected officers and employees thereof, less all deductions required by law, plus all other benefits provided by the City of Taylor Mill to the nonelected officers and employees thereof.

**Section 4.0 Effective Date**

This Municipal Order shall be effective as soon as possible according to law.

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**DANIEL L. BELL, MAYOR**

Attest: \_\_\_\_\_  
**KRISTY WEBB, City Clerk**

Date: \_\_\_\_\_

**MUNICIPAL ORDER NO. 123 (12-14-22)**

**A MUNICIPAL ORDER OF THE CITY OF TAYLOR MLL IN KENTON COUNTY KENTUCKY MAKING THE WRITTEN DETERMINATIONS REQUIRED BY KRS 82.083 FOR THE SALE OR OTHER DISPOSITION OF PROPERTY OWNED BY THE CITY**

**WHEREAS**, the City of Taylor Mill now owns property that is no longer useful or beneficial to the City; and

**WHEREAS**, KRS 82.083 establishes certain requirements for the disposition of such property;

**NOW, THEREFORE**, it is hereby **ORDERED** and **DETERMINED** by the City of Taylor Mill as follows:

**Section 1.0 Written Determinations Required by KRS 82.083**

Pursuant to the requirements of KRS 82.083 for the sale or other disposition of property owned by the City, it is hereby determined that two (2) vehicles: a 2012 Dodge Charger with VIN # 2C3CDXAG6CH126485 and a 2005 Ford F350 with VIN # 1FDWF37P25EA39157 are no longer needed or beneficial to the City; and shall be disposed of by one of the following methods required by KRS 82.083.

- 1.1 Transferred, with or without compensation, to another governmental agency.
- 1.2 Transferred, with or without compensation, for economic development purposes.
- 1.3 Sold at public auction following publication of the auction in accordance with KRS 424.130(1)(b).
- 1.4 Sold by electronic auction following publication of the auction, including the uniform resource link (URL) for the site of the electronic auction, in accordance with KRS 424.130(1)(b).
- 1.5 Sold by sealed bids, in accordance with the procedure for sealed bids under KRS 45A.365(3) and (4).

**Section 2.0 Written Descriptions Required by KRS 82.083**

It is hereby determined that the 2012 Dodge Charger with VIN # 2C3CDXAG6CH126485 and a 2005 Ford F350 with VIN # 1FDWF37P25EA39157 all have high mileage, multiple mechanical issues, and are past usable life; and it is now in the public interest for the City to dispose of it because it is now worn out due to use, wear and tear and the



repair thereof has become prohibitive. The City wishes to dispose of the automobile by selling it on GovDeals.com as one of the methods authorized by KRS 82.083.

**Section 3.0 – Provisions Severable**

The provisions of this municipal order are severable; and the invalidity of any provision hereof shall not affect the validity of any other provision thereof; and such other provisions shall remain in full force and effect as long as they remain valid in the absence of those provisions determined to be invalid.

**Section 4.0 – Conflicting Municipal Orders Repealed**

All municipal orders or parts of municipal orders in conflict with the provisions of this municipal order are hereby repealed to the extent of such conflict.

**Section 5.0 – Effective Date**

This municipal order shall be effective as soon as possible according to law.

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**DANIEL L. BELL, MAYOR**

Attest: \_\_\_\_\_

**KRISTY WEBB, City Clerk**

Date: \_\_\_\_\_

**MUNICIPAL ORDER NO. 124 (12-14-22)**

**A MUNICIPAL ORDER OF THE CITY OF TAYLOR MILL IN KENTON COUNTY, KENTUCKY REAPPOINTING MATT MARTIN AS A MEMBER OF THE KENTON COUNTY PLANNING COMMISSION TO REPRESENT THE CITY OF TAYLOR MILL**

**WHEREAS**, a joint planning commission has been established for Kenton County and the cities therein pursuant to K.R.S. 100.121 and is named and known as the Kenton County Planning Commission (KCPC); and

**WHEREAS**, the representative on the Kenton County Planning Commission (KCPC) for the City of Taylor Mill have been appointed by the City Commission instead of the Mayor because the City of Taylor Mill is organized and operated pursuant to the City Commission form of government pursuant to K.R.S. 83A.140, in which all of the legislative, executive and administrative authority of the City is vested in and exercised by the City Commission instead of being divided between the mayor and legislative body of the City; and

**NOW, THEREFORE, IT IS HEREBY ORDERED AS FOLLOWS:**

**Section 1.0 Appointment**

Matt Martin is reappointed to the Kenton County Planning Commission for a four-year term from January 1, 2023, through December 31, 2027, and until his successor is thereafter appointed and/or approved, is hereby approved.

**Section 2.0 Severability**

The provisions of this Municipal Order are severable, and the invalidity of any provision of this municipal order shall not affect the validity of any other provision thereof, and such other provisions shall remain in full force and effect as long as they remain valid in the absence of those provisions determined to be invalid.

**Section 3.0 Repeal of Conflicting Provisions**

All Municipal Orders or parts of Municipal Orders in conflict with the provisions of this Municipal Order are hereby repealed to the extent of such conflict.

**Section 4.0 Effective Date**

This Municipal Order shall be effective as soon as possible according to law.

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**DANIEL L. BELL, Mayor**

Attest: \_\_\_\_\_

**KRISTY WEBB, City Clerk**

Date: \_\_\_\_\_

# **STAFF REPORTS**



## City of Taylor Mill

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### ADMINISTRATION REPORT

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TO: Mayor and City Commissioners  
FROM: Brian Haney, CAO  
DATE: 12/8/2022  
RE: CAO Report – December 2022

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The collection of the city taxes continues at a very good pace. The bulk of our collections will occur the final weeks of December. Kristy will also be working on Saturday, December 31<sup>st</sup> from 9 am to 5 to allow people to make their payments without getting hit with a penalty.

During the next six months, I plan on renegotiating some of our current contracts. Many of my fellow administrators and I will be meeting to discuss the advantages of joint negotiations of contracts for both waste hauling and school resource officers. Both are hot topics for many cities right now and for us. Regarding waste hauling, we are currently in year three of a four-year contract. My goal is to work with other cities to rebid the contract with the understanding that we have our current contract to fall back on if we choose. Talking to the other cities, even the cities with Rumpke are having similar issues with the continuity of service, however, with Republic, they are struggling to meet our needs now and I fear what they may be like by next year.

Our goal with the SRO contract is to shift more responsibility of the cost of the SROs to the schools. Taylor Mill is a little unique as I believe we have the high school with the greatest number of non-resident students. Our first goal in our discussions with each other, will be to set a standard range for what we pay the SROs, so we are not stealing from one another, and secondly a standard rate that we pass on to the schools. My goal will be to get as much of the financial burden as possible placed on the schools. They have the same taxing authority as the city to help meet their financial obligations.

Both projects are in their beginning stages, and I will keep you posted as to our progress. Hopefully I will have something to bring to you in the coming months that you can consider.

Also, at a recent KCCMA meeting it was also discussed how some of our council/commission meetings were becoming less controlled, with audience members shouting or talking directly to commissions in meetings and often disrupting the proceedings if the issue is contested enough. Again, many of my fellow administrators and I are comparing notes of cities that have working policies of how to conduct their meetings both fairly and efficiently. Having a policy in writing will help citizens understand the process and allow for more effective and productive meetings. This is another project I plan on bringing to you in the near future for your review.

On Wednesday's agenda we have the official appointment and swearing in of our newest officer, Kyle Duncan, a lateral hire from Alabama. Kyle is originally from the area and his father is a county officer. Chief Mills' is working on getting our second hire, a recruit, through the process to officially make him an offer. I hope to have him before you in the coming weeks as well.

With the election of Ed Kuehne to the commission, we now have a vacancy on the Board of Adjustments. I will have more information for you to act upon at our January 11<sup>th</sup> meeting. I currently have two interested residents. I am waiting on at least one more that has shown interest. Their CVs will be in your January packet along with my recommendation.

Please mark your calendars for January 6<sup>th</sup> , Employee Appreciation Dinner. Again, this year we will hold the festivities in the community center and will have it catered.

Due to the holidays, and everyone's busy schedule this time of year, I have not scheduled a caucus meeting for December.

At the conclusion of the meeting, we will have the swearing in of the new commission. Please come prepared for photos as I will be taking them to place in the hallway frames and our website.



## TAYLOR MILL FINANCIAL SUMMARY JULY to NOVEMBER 2022

Revenues	Budgeted Income	YTD Income
General Fund	5,742,888.00	1,744,075.70
Municipal Road Aid Fund	847,200.00	297,241.70
<b>Totals</b>	<b>6,590,088.00</b>	<b>2,041,317.40</b>
Expenditures	Budgeted Expenditures	YTD Expenditures
General Fund		
Administration	1,046,450.00	425,130.27
Police	1,672,037.00	584,394.58
Fire	1,800,773.00	706,157.88
Public Works	588,763.00	232,507.26
Senior Services	2,200.00	233.84
Community Events	29,000.00	10,092.40
Parks Department	139,325.00	30,581.96
Capital Improvements	1,342,187.00	325,361.18
Municipal Road Aid Fund	971,530.00	612,917.97
<b>Totals</b>	<b>7,592,265.00</b>	<b>2,927,377.34</b>
Property Tax Summary	Current MTD	Fiscal YTD
October, 2022	441,192.95	441,192.95
November, 2022	182,865.84	624,058.79
December, 2022	-	-
January, 2023	-	-
February, 2023	-	-
March, 2023	-	-
April, 2023	-	-
May, 2023	-	-
June, 2023	-	-



**CITY OF TAYLOR MILL**  
**General Fund**  
**Budget vs. Actual**  
**July 2022 thru November 2022**

Ordinary Income/Expense	Jul - Nov 22	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
10.4049 · FEMA Grant - FD	59,038.10	-	59,038.10	100.00%
10.4048 · LWCF Grant for Pride Park	-	-	-	0.00%
10.4001 · Real Estate Taxes	623,407.66	2,200,000.00	(1,576,592.34)	28.34%
10.4002 · Real Estate Taxes Prior	43.87	5,000.00	(4,956.13)	0.88%
10.4003 · Penalty & Interest RE	1,009.19	10,000.00	(8,990.81)	10.09%
10.4004 · Real Estate Legal Fees	500.00	1,500.00	(1,000.00)	33.33%
10.4005 · ABC Licenses	8,580.00	10,040.00	(1,460.00)	85.46%
10.4006 · Net Profits Tax	52,229.55	215,500.00	(163,270.45)	24.24%
10.4007 · Insurance Fees	215,045.73	725,000.00	(509,954.27)	29.66%
10.4008 · Occupational Taxes	384,806.48	1,100,000.00	(715,193.52)	34.98%
10.4009 · Utility Taxes	82,784.76	200,000.00	(117,215.24)	41.39%
10.4010 · Cable Franchise Fees	11,147.30	48,000.00	(36,852.70)	23.22%
10.4011 · Public Service Taxes	-	85,000.00	(85,000.00)	0.00%
10.4012 · R/R Tangible Tax	18,238.65	22,500.00	(4,261.35)	81.06%
10.4013 · R/R Car Line Tax	-	45,000.00	(45,000.00)	0.00%
10.4014 · Omitted Tangible Property Tax	-	1,000.00	(1,000.00)	0.00%
10.4015 · Base Court Revenue	2,500.92	8,000.00	(5,499.08)	31.26%
10.4016 · KLEPF/KFFPF Receipts	35,944.32	86,000.00	(50,055.68)	41.80%
10.4017 · Waste Collection	182,920.37	392,040.00	(209,119.63)	46.66%
10.4018 · Interest Earned	16,623.54	10,000.00	6,623.54	166.24%
10.4019 · Ambulance Reimbursements	65,729.78	160,000.00	(94,270.22)	41.08%
10.4020 · Impound Fees	-	250.00	(250.00)	0.00%
10.4021 · Police Fines	-	50.00	(50.00)	0.00%
10.4022 · Civil Citations	200.00	150.00	50.00	133.33%
10.4023 · Forfeitures	547.00	-	547.00	100.00%
10.4024 · State Aid-Fire Department	-	11,000.00	(11,000.00)	0.00%
10.4025 · Bank Deposit Tax	-	12,000.00	(12,000.00)	0.00%
10.4026 · Code Enforcement Citation Fees	100.00	-	100.00	100.00%
10.4027 · Off Duty Details -PD	-	4,000.00	(4,000.00)	0.00%
10.4028 · SRO Contract Reimbursements	-	88,570.00	(88,570.00)	0.00%
10.4029 · PD Explorer Program	-	-	-	0.00%
10.4030 · Senior Membership Dues	805.00	750.00	55.00	107.33%
10.4033 · Brick Paver Sales	35.00	-	35.00	100.00%
10.4034 · Yard Sale Permits	90.00	100.00	(10.00)	90.00%
10.4035 · Park Event Receipts	50.00	-	50.00	100.00%
10.4036 · Shelter House Rentals	2,055.00	7,500.00	(5,445.00)	27.40%
10.4037 · Park Place Rentals	12,750.00	28,000.00	(15,250.00)	45.54%
10.4040 · Oxford Hills Assessment	-	-	-	0.00%
10.4041 · Holland Drive Assessment	-	26,313.00	(26,313.00)	0.00%





**CITY OF TAYLOR MILL**  
**General Fund**  
**Budget vs. Actual**  
**July 2022 thru November 2022**

	<b>Jul - Nov 22</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
10.4042 · LWCF Grant	-	45,625.00	(45,625.00)	0.00%
10.4043 · Unrealized Gain	(43,581.08)	-	(43,581.08)	100.00%
10.4044 · Realized Gain	-	-	-	0.00%
10.4045 · CARES Funding	-	-	-	0.00%
10.4046 · American Recovery Funding	-	-	-	0.00%
10.4047 · SNK Federal Funds	-	174,000.00	(174,000.00)	0.00%
10.4111 · Miscellaneous Income	10,474.56	20,000.00	(9,525.44)	52.37%
<b>Total Income</b>	<b>1,744,075.70</b>	<b>5,742,888.00</b>	<b>(3,998,812.30)</b>	<b>30.37%</b>
<b>Expense</b>				
<b>10.10 · Admin Department</b>				
10.5001 · Salary/Electeds	4,877.20	14,632.00	(9,754.80)	33.33%
10.5002 · Salary CAO	39,489.21	105,738.00	(66,248.79)	37.35%
10.5003 · Salary City Clerk	21,794.04	58,466.00	(36,671.96)	37.28%
10.5004 · Salary Treasurer	24,926.41	66,880.00	(41,953.59)	37.27%
10.5005 · Overtime	3,594.61	6,000.00	(2,405.39)	59.91%
10.5006 · Retirement	25,386.17	64,145.00	(38,758.83)	39.58%
10.5007 · FICA	7,303.79	19,257.00	(11,953.21)	37.93%
10.5008 · Medical Insurance	21,528.90	32,072.00	(10,543.10)	67.13%
10.5009 · Medical Ins. Alternative	-	-	-	0.00%
10.5010 · Life/LTD	1,305.48	2,905.00	(1,599.52)	44.94%
10.5011 · Workers Comp	515.32	382.00	133.32	134.90%
10.5013 · Employee Asst Program	218.75	525.00	(306.25)	41.67%
10.5015 · Association Dues/Memberships	1,240.00	7,000.00	(5,760.00)	17.71%
10.5016 · Training/Education	3,534.01	5,000.00	(1,465.99)	70.68%
10.5017 · Publications	684.19	500.00	184.19	136.84%
10.5018 · Uniforms/Clothing	-	300.00	(300.00)	0.00%
10.5019 · Cellular	1,052.49	3,200.00	(2,147.51)	32.89%
10.5020 · IT Support	1,187.50	2,850.00	(1,662.50)	41.67%
10.5021 · Computer Equipment	-	2,500.00	(2,500.00)	0.00%
10.5022 · Fuel	320.27	600.00	(279.73)	53.38%
10.5023 · Vehicle Maintenance	721.51	1,000.00	(278.49)	72.15%
10.5024 · Printing	660.39	2,000.00	(1,339.61)	33.02%
10.5025 · Postage	2,035.91	2,500.00	(464.09)	81.44%
10.5026 · Electric	351.18	6,000.00	(5,648.82)	5.85%
10.5027 · Water-City Bldg	228.27	315.00	(86.73)	72.47%
10.5028 · Sanitation	1,076.24	1,750.00	(673.76)	61.50%
10.5029 · City Bldg Repair/Maintenance	229.74	12,000.00	(11,770.26)	1.92%
10.5030 · Office Supplies	1,279.74	5,750.00	(4,470.26)	22.26%
10.5031 · Telephone/Internet Services	745.50	1,300.00	(554.50)	57.35%
10.5033 · Office Equipment	-	1,000.00	(1,000.00)	0.00%
10.5034 · Insurance	4,112.37	14,000.00	(9,887.63)	29.37%





**CITY OF TAYLOR MILL**  
**General Fund**  
**Budget vs. Actual**  
**July 2022 thru November 2022**

	<b>Jul - Nov 22</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
10.5035 · Service Agreements/Contracts	8,572.95	21,000.00	(12,427.05)	40.82%
10.5037 · Janitorial Services	1,488.24	3,000.00	(1,511.76)	49.61%
10.5038 · Landscaping	-	1,500.00	(1,500.00)	0.00%
10.5042 · Equipment Repair/Maintenance	-	-	-	0.00%
10.5043 · Advertisements	-	2,000.00	(2,000.00)	0.00%
10.5044 · Audit Services	3,375.00	25,000.00	(21,625.00)	13.50%
10.5045 · City Attorney Services	13,624.06	32,500.00	(18,875.94)	41.92%
10.5046 · Codification	1,128.51	3,500.00	(2,371.49)	32.24%
10.5047 · Data Processing	25,221.78	25,500.00	(278.22)	98.91%
10.5048 · Employee Enrichment	516.17	1,750.00	(1,233.83)	29.50%
10.5049 · Banking Fees	780.16	3,000.00	(2,219.84)	26.01%
10.5050 · Kenton County Dog Warden	4,679.60	11,000.00	(6,320.40)	42.54%
10.5051 · Payroll Service Fees	2,187.71	7,750.00	(5,562.29)	28.23%
10.5052 · Planning and Zoning Fees	6,658.22	24,000.00	(17,341.78)	27.74%
10.5053 · Prof. Accounting Services	3,800.00	9,600.00	(5,800.00)	39.58%
10.5054 · Real Estate Tax Refund CY	-	1,200.00	(1,200.00)	0.00%
10.5055 · Real Estate Tax Refund PY	2,181.44	2,250.00	(68.56)	96.95%
10.5056 · Street Lights	18,645.64	40,000.00	(21,354.36)	46.61%
10.5057 · Waste Collection	157,322.20	388,833.00	(231,510.80)	40.46%
10.5058 · Special Counsel	-	-	-	0.00%
10.5111 · Miscellaneous Expenses	4,549.40	2,500.00	2,049.40	181.98%
<b>Total 10.10 · Admin Department</b>	<b>425,130.27</b>	<b>1,046,450.00</b>	<b>(621,319.73)</b>	<b>40.63%</b>
<b>10.20 · Police Department</b>				
20.5001 · Police Chief Salary	46,855.85	105,093.00	(58,237.15)	44.59%
20.5002 · Police Officer Salaries	170,919.51	530,321.00	(359,401.49)	32.23%
20.5003 · SRO Salaries	29,313.35	90,065.00	(60,751.65)	32.55%
20.5004 · Admin Clerk Salary	17,870.93	47,940.00	(30,069.07)	37.28%
20.5005 · Overtime	24,235.63	75,000.00	(50,764.37)	32.31%
20.5006 · Retirement	90,309.51	333,175.00	(242,865.49)	27.11%
20.5007 · FICA	24,258.30	68,852.00	(44,593.70)	35.23%
20.5008 · Medical Insurance	49,518.01	123,836.00	(74,317.99)	39.99%
20.5009 · Medical Insurance Alternative	7,287.84	28,560.00	(21,272.16)	25.52%
20.5010 · Life/LTD	3,330.01	9,075.00	(5,744.99)	36.69%
20.5011 · Workers Comp	11,670.56	21,025.00	(9,354.44)	55.51%
20.5013 · Employee Asst Program	218.75	525.00	(306.25)	41.67%
20.5014 · KLEPF	16,548.60	51,600.00	(35,051.40)	32.07%
20.5015 · Assoc. Dues/Memberships	4,270.00	8,500.00	(4,230.00)	50.24%
20.5016 · Training/Education	9,930.44	15,000.00	(5,069.56)	66.20%
20.5017 · Publications	-	100.00	(100.00)	0.00%
20.5018 · Uniforms	5,421.96	11,600.00	(6,178.04)	46.74%
20.5019 · Cellular Expense	1,711.05	5,420.00	(3,708.95)	31.57%



**CITY OF TAYLOR MILL**  
**General Fund**  
**Budget vs. Actual**  
**July 2022 thru November 2022**

	<b>Jul - Nov 22</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
20.5020 · IT Support	1,187.50	3,000.00	(1,812.50)	39.58%
20.5021 · Computer Equipment	212.50	2,500.00	(2,287.50)	8.50%
20.5022 · Fuel	8,992.46	35,000.00	(26,007.54)	25.69%
20.5023 · Vehicle Maintenance	7,009.14	12,000.00	(4,990.86)	58.41%
20.5024 · Printing	523.65	750.00	(226.35)	69.82%
20.5025 · Postage	-	250.00	(250.00)	0.00%
20.5029 · Building Repair and Maintenance	586.89	5,000.00	(4,413.11)	11.74%
20.5030 · Office Supplies	597.76	2,500.00	(1,902.24)	23.91%
20.5031 · Telephone/Internet Services	809.14	1,600.00	(790.86)	50.57%
20.5033 · Office Equipment	9,135.65	10,000.00	(864.35)	91.36%
20.5034 · Insurance	13,296.05	32,000.00	(18,703.95)	41.55%
20.5035 · Service Agreements/Contracts	21,219.07	25,000.00	(3,780.93)	84.88%
20.5037 · Janitorial Supplies	-	-	-	0.00%
20.5039 · Technical Supplies	4,236.07	6,000.00	(1,763.93)	70.60%
20.5040 · Technical Equipment	1,122.70	6,000.00	(4,877.30)	18.71%
20.5041 · Crime Prevention NEAT	435.33	1,000.00	(564.67)	43.53%
20.5042 · Equipment Repair/Maintenance	-	500.00	(500.00)	0.00%
20.5043 · Explorer Program	-	-	-	0.00%
20.5044 · Impoundment Fees	-	-	-	0.00%
20.5045 · Off Duty Police Details	-	-	-	0.00%
20.5046 · Cruiser Washes	157.00	750.00	(593.00)	20.93%
20.5047 · Patrol Vehicles	-	-	-	0.00%
20.5048 · Police Department Forfeitures	82.05	-	82.05	100.00%
20.5111 · Miscellaneous Expenses	1,121.32	2,500.00	(1,378.68)	44.85%
<b>Total 10.20 · Police Department</b>	<b>584,394.58</b>	<b>1,672,037.00</b>	<b>(1,087,642.42)</b>	<b>34.95%</b>
<b>10.30 · Fire Department</b>				
30.5001 · Fire Chief Salary	34,073.75	91,238.00	(57,164.25)	37.35%
30.5002 · Full Time Firemen Salaries	179,363.31	456,252.00	(276,888.69)	39.31%
30.5003 · Part Time FF Salaries	81,494.24	233,750.00	(152,255.76)	34.86%
30.5005 · Overtime	19,974.53	50,000.00	(30,025.47)	39.95%
30.5006 · Retirement	139,741.68	388,282.00	(248,540.32)	35.99%
30.5007 · FICA	25,669.57	62,100.00	(36,430.43)	41.34%
30.5008 · Medical Insurance	25,880.14	104,820.00	(78,939.86)	24.69%
30.5009 · Medical Insurance Alternative	7,287.84	15,600.00	(8,312.16)	46.72%
30.5010 · Life/LTD	3,800.70	6,380.00	(2,579.30)	59.57%
30.5011 · Workers Comp	11,566.20	23,021.00	(11,454.80)	50.24%
30.5013 · Employee Asst. Program	218.75	525.00	(306.25)	41.67%
30.5014 · KFFPF	9,080.97	38,700.00	(29,619.03)	23.47%
30.5015 · Assoc. Dues/Memberships	330.00	2,500.00	(2,170.00)	13.20%
30.5016 · Training/Education	2,402.66	7,000.00	(4,597.34)	34.32%
30.5017 · Publications	757.11	2,000.00	(1,242.89)	37.86%



**CITY OF TAYLOR MILL**  
**General Fund**  
**Budget vs. Actual**  
**July 2022 thru November 2022**

	<b>Jul - Nov 22</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
30.5018 · Uniforms	2,567.72	11,000.00	(8,432.28)	23.34%
30.5019 · Cellular	2,546.62	12,500.00	(9,953.38)	20.37%
30.5020 · IT Support	1,187.50	3,000.00	(1,812.50)	39.58%
30.5021 · Computer Expense	277.91	2,500.00	(2,222.09)	11.12%
30.5022 · Fuel	7,989.38	24,000.00	(16,010.62)	33.29%
30.5023 · Vehicle Maintenance	17,877.16	30,000.00	(12,122.84)	59.59%
30.5024 · Printing	958.50	2,000.00	(1,041.50)	47.93%
30.5025 · Postage	33.60	100.00	(66.40)	33.60%
30.5026 · Electric	8,958.63	27,000.00	(18,041.37)	33.18%
30.5027 · Water	469.01	1,000.00	(530.99)	46.90%
30.5028 · Sanitation	689.11	500.00	189.11	137.82%
30.5029 · Building Repair/Maintenance	914.30	5,000.00	(4,085.70)	18.29%
30.5030 · Office Supplies	236.13	1,300.00	(1,063.87)	18.16%
30.5031 · Telephone/Internet Services	964.79	1,500.00	(535.21)	64.32%
30.5033 · Office Equipment	298.95	2,500.00	(2,201.05)	11.96%
30.5034 · Insurance	13,587.82	32,000.00	(18,412.18)	42.46%
30.5035 · Service Agreements/Contracts	9,279.33	21,000.00	(11,720.67)	44.19%
30.5037 · Janitorial Supplies	1,115.32	3,700.00	(2,584.68)	30.14%
30.5041 · Fire Vehicles	-	-	-	0.00%
30.5042 · Equipment Repair/Maintenance	1,303.80	7,500.00	(6,196.20)	17.38%
30.5043 · ALS Medications	1,119.51	6,000.00	(4,880.49)	18.66%
30.5044 · EMS Licensures	1,469.89	2,000.00	(530.11)	73.50%
30.5045 · Staff Medicals/Immunizations	240.00	3,000.00	(2,760.00)	8.00%
30.5046 · Major Squad Equipment	693.51	15,000.00	(14,306.49)	4.62%
30.5047 · Major Fire Equipment	63,959.59	6,000.00	57,959.59	1065.99%
30.5048 · Medical Director	5,000.00	5,000.00	-	100.00%
30.5049 · Public Education	395.35	1,000.00	(604.65)	39.54%
30.5050 · Radios	-	8,000.00	(8,000.00)	0.00%
30.5051 · Rehab. Fire/EMS	-	600.00	(600.00)	0.00%
30.5054 · Squad Billing Services	-	4,000.00	(4,000.00)	0.00%
30.5055 · Squad Equipment	390.98	5,000.00	(4,609.02)	7.82%
30.5056 · Squad Supplies	3,112.07	12,000.00	(8,887.93)	25.93%
30.5057 · State Aid Equipment	-	11,000.00	(11,000.00)	0.00%
30.5059 · Vol. Benefit Payments	-	1,100.00	(1,100.00)	0.00%
30.5061 · Vol. Recruitment/Appreciation	-	750.00	(750.00)	0.00%
30.5062 · PPE Replacement	10,748.81	14,000.00	(3,251.19)	76.78%
30.5063 · Stryker Purchase Agreement	-	22,555.00	(22,555.00)	0.00%
30.5064 · Ambulance Provider Assessment	4,853.11	11,000.00	(6,146.89)	44.12%
30.5111 · Miscellaneous	1,278.03	2,500.00	(1,221.97)	51.12%
<b>Total 10.30 · Fire Department</b>	<b>706,157.88</b>	<b>1,800,773.00</b>	<b>(1,094,615.12)</b>	<b>39.21%</b>
10.40 · Public Works				





**CITY OF TAYLOR MILL**  
**General Fund**  
**Budget vs. Actual**  
**July 2022 thru November 2022**

	<b>Jul - Nov 22</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
40.5001 · Public Works Director Salary	31,563.09	84,685.00	(53,121.91)	37.27%
40.5002 · Public Work Salaries	50,712.71	163,671.00	(112,958.29)	30.99%
40.5005 · Overtime	7,722.86	30,000.00	(22,277.14)	25.74%
40.5006 · Retirement	26,149.24	74,571.00	(48,421.76)	35.07%
40.5007 · FICA	7,930.25	21,295.00	(13,364.75)	37.24%
40.5008 · Medical Insurance	8,003.02	45,436.00	(37,432.98)	17.61%
40.5009 · Medical Insurance Alternative	4,134.04	7,800.00	(3,665.96)	53.00%
40.5010 · Life/LTD	1,470.09	3,306.00	(1,835.91)	44.47%
40.5011 · Workers Comp	4,730.58	9,274.00	(4,543.42)	51.01%
40.5012 · Longevity	-	-	-	0.00%
40.5013 · Employee Asst. Program	218.75	525.00	(306.25)	41.67%
40.5015 · Assoc. Dues/Memberships	-	100.00	(100.00)	0.00%
40.5016 · Training/Education	180.00	500.00	(320.00)	36.00%
40.5018 · Uniforms	1,098.54	2,400.00	(1,301.46)	45.77%
40.5019 · Cellular	827.44	2,250.00	(1,422.56)	36.78%
40.5020 · IT Support	1,187.50	2,850.00	(1,662.50)	41.67%
40.5021 · Computer Equipment	-	500.00	(500.00)	0.00%
40.5022 · Fuel	13,918.13	30,000.00	(16,081.87)	46.39%
40.5023 · Vehicle Maintenance	6,212.85	25,000.00	(18,787.15)	24.85%
40.5029 · Building Repair/Maintenance	-	1,000.00	(1,000.00)	0.00%
40.5030 · Office Supplies	121.34	200.00	(78.66)	60.67%
40.5031 · Telephone/Internet Services	385.96	900.00	(514.04)	42.88%
40.5034 · Insurance	6,130.15	15,000.00	(8,869.85)	40.87%
40.5035 · Service Agreement/Contracts	702.55	2,500.00	(1,797.45)	28.10%
40.5037 · Janitorial Supplies	1,309.69	-	1,309.69	100.00%
40.5038 · Equipment Repair/Maintenance	12,378.78	13,000.00	(621.22)	95.22%
40.5040 · Major Equipment	39,650.00	40,000.00	(350.00)	99.13%
40.5041 · Tools and Supplies	2,395.26	5,000.00	(2,604.74)	47.91%
40.5042 · Road Signs	2,034.75	5,000.00	(2,965.25)	40.70%
40.5047 · Public Works Vehicles	-	-	-	0.00%
40.5111 · Miscellaneous Expenses	1,339.69	2,000.00	(660.31)	66.99%
<b>Total 10.40 · Public Works</b>	<b>232,507.26</b>	<b>588,763.00</b>	<b>(356,255.74)</b>	<b>39.49%</b>
<b>10.50 · Senior Services</b>				
50.5001 · Senior Hospitality	183.94	2,000.00	(1,816.06)	9.20%
50.5002 · Senior Speaker Series	-	-	-	0.00%
50.5111 · Senior Miscellaneous	49.90	200.00	(150.10)	24.95%
10.50 · Senior Services - Other	-	-	-	0.00%
<b>Total 10.50 · Senior Services</b>	<b>233.84</b>	<b>2,200.00</b>	<b>(1,966.16)</b>	<b>10.63%</b>
<b>10.60 · Community Events</b>				
60.5001 · Homecoming Parade	263.84	300.00	(36.16)	87.95%
60.5002 · Park Movies	435.00	950.00	(515.00)	45.79%



**CITY OF TAYLOR MILL**  
**General Fund**  
**Budget vs. Actual**  
**July 2022 thru November 2022**

	<b>Jul - Nov 22</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
60.5003 · Tree Lighting Ceremony	1,616.31	3,000.00	(1,383.69)	53.88%
60.5004 · Santa On Trucks	137.89	1,000.00	(862.11)	13.79%
60.5005 · Easter Egg Hunt	-	3,000.00	(3,000.00)	0.00%
60.5006 · Holiday Yard Decorating	-	250.00	(250.00)	0.00%
60.5024 · Printing	-	500.00	(500.00)	0.00%
60.5025 · Postage	36.00	-	36.00	100.00%
60.5026 · Equipment/Supplies	-	2,000.00	(2,000.00)	0.00%
60.5027 · Signs	-	2,000.00	(2,000.00)	0.00%
60.5028 · Special Events	7,080.00	15,000.00	(7,920.00)	47.20%
60.5111 · Miscellaneous Expenses	396.97	1,000.00	(603.03)	39.70%
10.60 · Community Events - Other	126.39	-	126.39	100.00%
<b>Total 10.60 · Community Events</b>	<b>10,092.40</b>	<b>29,000.00</b>	<b>(18,907.60)</b>	<b>34.80%</b>
<b>10.70 · Parks Department</b>				
70.5040 · LWCF Grant for Pride Park Match	-	45,625.00	(45,625.00)	0.00%
70.5041 · Amphitheater	-	-	-	0.00%
70.5043 · LWCF Grant for Pride Park	-	-	-	0.00%
70.5002 · Basketball Court Repair/Maint.	-	2,500.00	(2,500.00)	0.00%
70.5005 · Fire Monitoring Services	959.33	1,200.00	(240.67)	79.94%
70.5006 · Flags	532.71	400.00	132.71	133.18%
70.5007 · Lighting Maintenance	-	600.00	(600.00)	0.00%
70.5008 · Equipment/Supplies	1,069.10	1,000.00	69.10	106.91%
70.5010 · Shelter Houses Maint.	1,137.53	2,500.00	(1,362.47)	45.50%
70.5013 · Playground Equip Repair/Maint.	64.94	2,500.00	(2,435.06)	2.60%
70.5014 · Safety Surface Repair/Maint.	-	2,000.00	(2,000.00)	0.00%
70.5015 · Park Place Maintenance	946.66	5,000.00	(4,053.34)	18.93%
70.5017 · Signage & Trail Markers	32.98	1,000.00	(967.02)	3.30%
70.5020 · Trail Construction/Maint.	-	1,500.00	(1,500.00)	0.00%
70.5024 · Printing	-	-	-	0.00%
70.5026 · Electric	2,785.87	9,000.00	(6,214.13)	30.95%
70.5027 · Water	2,610.11	1,700.00	910.11	153.54%
70.5028 · Sanitation	2,617.13	5,800.00	(3,182.87)	45.12%
70.5031 · Cable/Phone/Internet Park Place	1,717.20	4,000.00	(2,282.80)	42.93%
70.5034 · Insurance-Pride Park	1,480.40	4,000.00	(2,519.60)	37.01%
70.5035 · Service Agreements/Contracts	9,985.00	19,000.00	(9,015.00)	52.55%
70.5037 · Janitorial Supplies	-	10,000.00	(10,000.00)	0.00%
70.5038 · Landscaping	-	7,500.00	(7,500.00)	0.00%
70.5039 · Janitorial Services	4,180.00	10,000.00	(5,820.00)	41.80%
70.5111 · Miscellaneous Expenses	463.00	2,500.00	(2,037.00)	18.52%
<b>Total 10.70 · Parks Department</b>	<b>30,581.96</b>	<b>139,325.00</b>	<b>(108,743.04)</b>	<b>21.95%</b>
<b>10.80 · Capital Improvements</b>				
80.5018 · Paving in Pride Park	-	125,000.00	(125,000.00)	0.00%



**CITY OF TAYLOR MILL**  
**General Fund**  
**Budget vs. Actual**  
**July 2022 thru November 2022**

	<b>Jul - Nov 22</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
80.5006 · GF Transfer to MRA	215,000.00	720,000.00	(505,000.00)	29.86%
80.5007 · Engineering Consultants	5,193.00	175,000.00	(169,807.00)	2.97%
80.5008 · TM Road Sidewalk Phase II	-	-	-	0.00%
80.5010 · Street Program	4,133.50	-	4,133.50	100.00%
80.5011 · TM Rd Sidewalk Phase 3	44,854.07	216,820.00	(171,965.93)	20.69%
80.5012 · Pride Pkwy Lighting Loan Payabl	55,367.27	55,367.00	0.27	100.00%
80.5013 · Capital Savings/Investment	-	-	-	0.00%
80.5014 · Gas Pump Replacement	-	-	-	0.00%
80.5015 · Firehouse Rehab	-	-	-	0.00%
80.5016 · Public Works Storage	-	-	-	0.00%
80.5017 · Stormwater Cost Share	813.34	50,000.00	(49,186.66)	1.63%
<b>Total 10.80 · Capital Improvements</b>	<b>325,361.18</b>	<b>1,342,187.00</b>	<b>(1,016,825.82)</b>	<b>24.24%</b>
<b>Total Expense</b>	<b>2,314,459.37</b>	<b>6,620,735.00</b>	<b>(4,306,275.63)</b>	<b>34.96%</b>
<b>Net Income</b>	<b>(570,383.67)</b>	<b>(877,847.00)</b>	<b>307,463.33</b>	<b>64.98%</b>



**CITY OF TAYLOR MILL**  
**MRA Fund**  
**Budget vs. Actual**  
**July 2022 thru November 2022**

	<b>Jul - Nov 22</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Income</b>				
20.4001 · State Assistance/MRA	82,095.00	127,000.00	(44,905.00)	64.64%
20.4002 · Interest checking	146.70	200.00	(53.30)	73.35%
20.4003 · Interfund Transfer	215,000.00	720,000.00	(505,000.00)	29.86%
<b>Total Income</b>	<b>297,241.70</b>	<b>847,200.00</b>	<b>(549,958.30)</b>	<b>35.09%</b>
<b>Expense</b>				
20.5001 · Road Repair/Maintenance	(45,000.00)	-	(45,000.00)	100.00%
20.5002 · Emergency Road Repairs	-	75,000.00	(75,000.00)	0.00%
20.5003 · In-House Road Projects	18,604.66	75,000.00	(56,395.34)	24.81%
20.5004 · Annual Street Program	639,232.56	796,405.00	(157,172.44)	80.27%
20.5005 · Salt	-	25,000.00	(25,000.00)	0.00%
20.5049 · Bank Fees	80.75	125.00	(44.25)	64.60%
<b>Total Expense</b>	<b>612,917.97</b>	<b>971,530.00</b>	<b>(358,612.03)</b>	<b>63.09%</b>
<b>Net Income</b>	<b>(315,676.27)</b>	<b>(124,330.00)</b>	<b>(191,346.27)</b>	<b>253.90%</b>





## MONTHLY PROJECT STATUS UPDATE

Taylor Mill, Kentucky

December 7, 2022

**City**

**Date**

Prepared by: Shawn Riggs, P.E.

Item No.	Status	
1	<b>Taylor Mill Sidewalk Phase III SNK Funding</b>	<b>Project Number: 200793</b>
	<p>Comments:</p> <p>May 2018 – December 2020: CT met with the Mayor on April 26, 2018 with the Mayor to discuss the SNK funding application process. CT prepared the responses to all of the questions for the application and all required supporting documents and sent the information to the City on May 23, 2018. The City submitted the SNK funding application to OKI prior to the June 01, 2018 deadline. OKI awarded the Taylor Mill Sidewalk Phase III Project. Funding for the design of the project will be made available in Fiscal Year 2021 (October 1, 2020). Funding for the right-of-way/easement acquisitions will be available in FY 2022 (October 1, 2021). Funding for construction will be available FY 2023 (October 1, 2022). An RFQ will need to be prepared soon, as the SNK design funding will become available on October 1, 2020 (KYTC Item No. 6-463). It is likely that a supplemental MOA between KYTC and the City will need to be executed before the RFQ is posted. On November 20, KYTC District 6 requested the funding authorization for the design phase for the construction of new sidewalk along the north/east side of Taylor Mill Road (KY 3716) between Saddlebrook Drive and Walnut Street</p> <p>January – May 2021: The MOA was received on December 22<sup>nd</sup> and a resolution to authorize the Mayor to sign the agreement was presented during the January Commissioners Meeting. The signed MOA and resolution was submitted to KYTC on January 25, 2021. The MOA was fully executed on January 27, 2021. The RFQ was advertised on March 26, 2021 and posted on the City News and Notices webpage. Responses were received until 11:00 AM on April 15, 2021.</p> <p>June – July 2021: CT Consultants was awarded the professional services contract at the May Commissioners Meeting. A scope and fee proposal for Phase 1 (Preliminary) Design services was submitted to the City and KYTC on June 2, 2021. The Phase 1 design scope of work includes survey and preliminary design to obtain Preliminary Line and Grade (PL&amp;G) and Environmental (NEPA) approval from KYTC as well as to get a better understanding of ROW and utility impacts. The scope of work can later be amended to include future phase activities such as Phase 2 (Final) Design, ROW, and Construction Admin. Services. The KYTC Pre-design conference was held on June 24. KYTC provided the Notice to Proceed with the Phase 1 (Preliminary) Design scope of services on June 25. Survey is scheduled to begin in mid-July with Phase 1 Design expected to be completed towards the end of 2021.</p> <p>August 2021 - January 2022: Field survey work began on July 19. Initial utility coordination efforts began on July 20. Preliminary plans that show the sidewalk horizontal alignment was shared with the Utilities on August 25. Preliminary plans were shared with the City and the utility agencies on October 18. A joint utility coordination meeting was held on November 3. A public meeting was held on November 22 at 7:00 P.M at the municipal building. The public</p>	





December 7, 2022

	<p>comment/survey period expired on December 15. The Preliminary Line and Grade Meeting was held on December 16, 2021 at KYTC D6. Updated PL&amp;G plans to reflect KYTC review comments are expected to be submitted to KYTC in mid-January so that KYTC can begin the NEPA (environmental) process. NEPA approval is expected to be received in May 2022 however; final design fees may begin to be negotiated now. The City should coordinate the current programming estimate with OKI in order to reallocate or request additional funds (approx. \$238,000 total = \$190.4k Fed &amp; \$47.6k Local).</p> <p>February 2022 - September 2022: Updated PL&amp;G plans were submitted to KYTC on January 10, 2022. The right-of-way phase federal SNK fund budget was increased by \$84,642 under OKI's Administrative Modification #16 on February 8, 2022. The Final Design scope and fee proposal was submitted to the City and KYTC on February 23, 2022. The Final Design scope and fee proposal was approved on March 22, 2022. The 34 Property Title Reports were completed on May 24, 2022. There are three properties that will require additional documentation and discussion to determine how best to proceed. A meeting with the City Attorney to discuss these issues was held on Friday, June 3, 2022. A copy of the current plan set was submitted to KYTC on June 16, 2022 for completion of the CE document. KYTC indicated that Central Office environmental staff are backlogged however, the District 6 Office provided plan review comments on June 20, 2022. Revised plans (80% plans) that include the anticipated right-of-way impacts were submitted to KYTC on September 2, 2022.</p> <p>October 2022: The geotechnical report was completed on September 20, 2022. Based on the September 2, 2022 plans, an updated right-of-way cost estimate was shared with the City on September 29 while an updated construction cost estimate was shared with the City on October 4, 2022. The current ROW phase budget is \$146,803 whereas the new ROW estimate is \$140,400. The current Construction budget is \$776,460 whereas the current construction estimate is 1,211,155.00. KYTC has not yet issued NEPA (CE Document) approval. No right-of-way work beyond the completed title searches may begin until NEPA approval. KYTC was requested to provide a status update of the NEPA approval on September 29, 2022.</p> <p>November 2022: KYTC provided plan review comments on October 20, 2022 and updated ROW Plans (80% Plans) were submitted to KYTC on 10/25/2022 for NEPA (CE Document) approval.</p> <p><b>December 2022: On December 2, 2022, KYTC indicated that the Section 106 historic review process is taking longer than anticipated. There is a severe backlog of project approvals at KYTC Central Office DEA (including the Brent Spence Bridge) and SHPO staff turnovers have made projects, especially LPA projects come to virtual standstill. A meeting with KYTC to discuss options to avoid further NEPA delays is to be held soon. OKI's TIP currently has the anticipated project award date listed as 4Q23.</b></p>	
2	<p><b>Rust Dr. Bridge Repair</b></p> <p>Comments: Feb. 2020: The Rust Drive Bridge Repair project is being closely coordinated with adjoining stream bank restoration improvements at 2258 Holds Branch Road. SD1's consultant, Stand Assoc., previously completed a Stream Erosion Alternatives Evaluation for Holds Branch. The November 27, 2019 report suggested that a robust stone or boulder stabilization project is recommended over a considerable length of the creek. The planning level opinion of probable construction cost for this alternative is between \$600,000 and \$800,000. The Rust Drive Bridge</p>	<p><b>Project Number: 200287</b></p>



December 7, 2022

	<p>Project is to address the south abutment, southeast wingwall and the area of the creek in front of the gabion walls directly downstream from the bridge was initiated on January 2, 2020. Field Measures are to be taken in February while Preliminary Plans are expected to be submitted to the City for review in mid-March. Construction will likely need to be performed in the dry summer months.</p> <p>March - July 2020: Preliminary plans to address the erosion issues at the Rust Road Bridge were provided to the City for review on March 2, 2020. A Nationwide Permit Application Package to address the erosion issues at the Rust Road Bridge was submitted to the USACE on March 24, 2020. The USACE Nationwide Permit No. 3 was approved on April 3, 2020. The KDOW, 401 Water Quality Certification Section, verified that the Kentucky General Certification of the Nationwide Permit #3 for Maintenance meets the General Water Quality Certification conditions on April 16, 2020. The construction contract was advertised on April 23, 2020 with a bid opening date of May 7, 2020. Bids were opened on May 7, 2020 in which a single bidder provided a unit price proposal of \$68,950. The City authorized CT to try to negotiate with Lonkard Construction under KRS 45A.090. On May 18, 2020, CT discussed with the project with the Contractor and learned some of the concerns/assumptions that was factored into his unit price bid. Lonkard Construction submitted a revised proposal on June 5<sup>th</sup>. The revised proposal was reduced by \$12,000 to total \$56,950 if the City performed some items of work that include Maintenance of Traffic, Pumping Water Around Slab, and Seeding and Mulching. This information was presented at the June 2020 City Commission Meeting during which time it was recommended to rebid the project at a later date.</p> <p>August 2020 – November 2022: No Change</p> <p><b>December 2022: No Change</b></p>	
3	<p><b>Taylor Mill Sidewalk Area of Concern</b></p>	<p><b>Project Number: 210287</b></p>
	<p>Comments:</p> <p>May 2021: During the April Commissioners Meeting, CT was authorized to look into options to make the sidewalk feel safer in the area of the curve just north of Knuk-N-Futz, 5468 Taylor Mill Rd. The Commissioner’s biggest concern was the location of the sidewalk relative to the road. A memo that includes the design history and improvement alternatives was submitted to the City on April 26, 2021. A meeting to discuss the alternatives is to be scheduled.</p> <p>June 2021: The meeting to discuss the alternatives was held on May 17, 2021. It was decided that we are to work with Cincinnati Bell to relocate the pole and/or guy anchor and remove the bollards so that the sidewalk can be reconstructed in the area of concern as originally designed. In addition to reconstructing the sidewalk, the City would also like to restripe the curve to include 11’ lanes to provide more separation from the traveled way as well as place pavement marking/symbols aimed to reduce speed in the curve. KYTC District 6 has indicated that additional pavement markings are not warranted however, they have reviewed the area to ensure that proper signing is in place for the curve and will allow the area to be restriped to include 11’ lanes under an encroachment permit. KYTC has determined that all signing is in place but will be adding reflective strips to the signposts to enhance the conspicuity of the signs and better delineate the curve. KYTC has also indicated that they will restripe all of Taylor Mill road to include 11’ lanes as part of the resurfacing project. Cincinnati Bell has indicated that they will relocate the guy wire anchor to accommodate the sidewalk reconstruction. Cincinnati Bell is to stake the area of the proposed anchor(s) for review prior to the relocation.</p>	



December 7, 2022

	<p>July 2021 – November 2021: The proposed pole and anchor locations were approved by City on June 7 and Cincinnati Bell created a work order to complete the relocations on June 8. . As of July 1, the new anchors have been set with the removal of the old anchors and pole replacement remaining. The encroachment permit application was submitted to KYTC on July 26. The approved encroachment permit for the sidewalk replacement and striping modifications was received on August 10. Cincinnati Bell has installed the new pole and anchors. The old pole and anchor will be removed once the Duke transfers are complete. Duke received the KYTC encroachment permit to complete their relocations on August 27. The City’s contractor completed the sidewalk replacement in early November. The restriping to include 11’ lanes near the curve is remains to be completed under the KYTC encroachment permit.</p> <p>December 2021 – November 2022: No Change</p> <p><b>December 2022: No Change</b></p>	
4	<p><b>2022 Street Program &amp; Keavy Dr. Improvements</b></p>	<p><b>Project Number: 210859</b></p>
	<p>Comments:</p> <p>June 2021: A fee proposal was submitted on May 19, 2021 for the following street segments: Roselawn Drive, Valley Square Drive, Heatherstone Court, Stoneledge Court, Millstone Court, Homestead Drive, Eureka Drive, Beech Drive, Honeysuckle Drive (From Sawmill Drive To End), And Sunny Acres Lane. The Preliminary Opinion of Construction Cost for these roadways is \$417,720.</p> <p>July 2021– January 2022: CT received project authorization on August 2, 2021. Final Plans, Specifications, and Estimates are to be completed by the end of the year to allow for a January construction advertisement date. A field review meeting was held on October 13, 2021. The 2022 Street Program and Keavy Drive Improvements Contract was advertised on January 5, 2022 with a January 27, 2022 bid opening.</p> <p>February 2022: The bid opening was held on January 27, 2022. Three bid proposals were received with prices ranging from \$759,059 to \$872,384. It recommended that the project be awarded to Michels Construction, Inc. The pre-construction meeting is expected to be held in March 2022.</p> <p>March 2022: The contract was awarded to Michels Construction, Inc. The pre-con meeting is expected to be held in March. The NKWD is to replace the water main on Roselawn Drive ahead of the street improvements project. The NKWD bid opening is expected to take place on March 9 with the results being presented to the Board on March 17. The water main replacement work on Roselawn Drive is be completed by June 1.</p> <p>April 2022: The 2022 street program and Keavy Drive improvements pre-construction meeting was held on March 17, 2022. The contractor is expected to begin concrete work in late April / early May with Asphalt work beginning in mid-summer. The Keavy Drive reconstruction work may begin sooner. A meeting is to be held soon to discuss the Keavy Drive project schedule. The NKWD water main replacement project on Roselawn Drive was awarded to Larry Smith, Inc. The preconstruction meeting for the Roselawn Drive Water Main Replacement has been scheduled for Wednesday, April 6, 2022.</p>	



December 7, 2022

	<p>May 2022: The water main replacement work on Roselawn Drive is underway and is expected to be complete by the end of May. The City's 2022 Street Program contractor, Michel's Construction, began concrete work on Valley Square Drive on May 2.</p> <p>June 2022: The water main replacement work on Roselawn Drive is substantially complete. Michel's Construction continues the concrete replacement work on Valley Square Drive.</p> <p>July 2022: The concrete replacement work on Valley Square Drive is expected to be completed by July 8, 2022. The concrete replacement work on Roselawn Drive is expected to begin by July 8, 2022. The roadway reconstruction work on Keavy Drive is expected to begin during the second week of July and the asphalt resurfacing work is expected to begin in late July.</p> <p>August 2022: The Concrete replacement work on Valley Square Drive is complete and the concrete replacement work on Roselawn Drive is expected to complete later this month. The roadway reconstruction work on Keavy Drive is now expected to begin later this month. The Contractor has agreed to complete the asphalt resurfacing of Parkview Drive under a contract change by October 31st. The concrete repair work on Parkview Drive is to be performed under the 2023 street program that will be bid in early 2023.</p> <p>September 2022: All project work with the exception of the Keavy Drive Improvements is substantially complete. The roadway reconstruction work on Keavy Drive is expected to begin during the third or fourth week of September.</p> <p>October 2022: The Keavy Drive improvements are underway. The roadway aggregate base has been placed and asphalt base course is expected to be placed on Friday, Oct. 7, 2022. All remaining project work is expected to be substantially completed before October 31, 2022</p> <p>November 2022: All project work including the Keavy Drive Improvements are substantially complete.</p> <p><b>December 2022: The final inspection was performed on December 2, 2022. All punch list items have been addressed. The final invoice may be approved once the required closeout documentation has been provided.</b></p>	
5	<p><b>Fire Department Planning Study</b></p>	<p><b>Project Number: 210935</b></p>
	<p>Comments:</p> <p>December 2021: A proposal for design services related to facility planning and site planning work in connection with the City of Taylor Mill Fire Department was submitted on November 23, 2021. The proposal includes the evaluation of the fire department facility and City property to determine its feasibility and suitability for adding a New Fire Station or rehabilitating the current fire station under three different options 1) Create a New Fire Station Facility at north vacant parcel and renovate existing Fire Station building into a repurposed Public Works building 2) Remodel Admin/Bunkroom east wing only, and 3) Evaluate adding a new west wing Admin/Bunkroom addition and demolish the east Admin/Bunkroom wing. The total proposed lump sum fee for this service is \$25,000.</p> <p>January 2022: The City Commissioners approved the fire department planning study proposal during the December 2021 Commissioners Meeting. The authorization to proceed was issued</p>	



December 7, 2022

on January 3, 2022. An internal kick-off meeting is scheduled to be held on January 11<sup>th</sup> and the programming kick-off /interview meeting with the City will be scheduled shortly after.

February 2022: The kick-off meeting with the City is to be held on February 7, 2022.

March 2022: CT Consultants met with Commissioner Braden and Brian Haney to kick-off the fire department planning study. Chief John Steger and Asst. Chief General Fernbach were identified as primary members of the Fire Department planning study needs and analysis information gathering phase. A questionnaire was provided to both members and was received completed by our team. A programming interview was held on Tuesday 2/22 to review the responses and further understand the needs of the Department. A follow-up meeting is tentatively scheduled for the week of March 7th to review a preliminary site diagram memorializing necessary programming requirements.

April 2022: : CT Consultants met with Chief John Steger and Asst. Chief General Fernbach again on March 18, 2022 to review the design progress of (2) Firehouse Plan Design Concepts, both of which meet their approval as viable options. A concept review presentation package for the April 27, 2022 Caucus Meeting consisting of building plan diagrams and site plan diagrams has been prepared for the City's review. A follow-up meeting was held on April 4th with Brian Haney to review the concept review presentation package.

May 2022: The design team continues to make revisions of the design concepts to reflect feedback provided by City staff. The concept plans and estimates are expected to be presented at the May 25, 2022 Caucus Meeting.

June 2022: Updated concept plans were submitted to the City for staff review on March 16, 2022. Rough Order of Magnitude Opinion of Costs for the two Firestation Concepts were submitted to the City on May 20, 2022 for staff review. The concept plans and estimates are expected to be presented at the June 22 Caucus Meeting.

July 2022: The concept plans and estimates were presented at the June 22, 2022 Caucus Meeting. The Preliminary Opinion of Project Cost for Option 1- New Construction is approx. \$9.23M and the Preliminary Opinion of Project Cost for Option 1- Rehabilitate Ex. Bays and New Addition is approx. \$7.61M. It was noted that the estimate for Option 2 is to be revised to include the relocation of the fuel pumps and possibly the tanks. For comparison, the cost to perform the renovations to the existing firehouse as presented during the October 21 Commissioners Meeting was \$376,000. The renovation project would only address 12 of the items that were originally recommended be performed. The total opinion of construction cost for all the items was originally estimated at \$730,000 in January 2021.

August 2022: No Change

September 2022: The public was invited to come to one of two open houses at the firehouse to view the facility in person. The first open house was held on Tuesday, August 30, and the second open house was on Saturday, September 3. A public hearing to discuss the Firehouse renovations/construction was held on Wednesday September 7, 2022 at 6PM in the Community Center. The project is expected to be discussed during the September 28, 2022 Caucus Meeting.





December 7, 2022

	<p>October 2022: On October 4, 2022, CT was requested to provide updated costs for all recommended items in the original January 5, 2021 Facility Assessment. In February 2021, the City Commissioners elected to move forward with construction plans (Project No. 201071) to address to the 12 of the 15 items originally recommended (Items 1-10 and 13 &amp; 15). The total original opinion of probable cost stated in the assessment was \$730,000, which included professional services fees and contingency allowances. The original opinion of probable cost stated in the assessment for the 12 items to be addressed by the construction plans was \$256,000 that grew to \$321,000 with the October 2021 construction cost estimate, not including two bid alternatives that cost an additional \$51,000 (Partial removal of the hose tower &amp; floor covering replacements in select areas).</p> <p>November 2022: The City Commissioners voted to move forward with the design and construction of a new firehouse during the October Commissioners Meeting.</p> <p><b>December 2022: No Change</b></p>	
6	<p><b>Vincent Drive Drainage &amp; Roadway Improvements</b></p>	<p><b>Project Number: TBD</b></p>
	<p>Comments:</p> <p>October 2021: A fee proposal was submitted on September 22, 2021 for the design and construction engineering services associated with the proposed public improvements as included as outlined in Mason Carr Civil Engineer's April 19, 2021 Technical Memorandum. The total estimated construction cost for the Vincent Drive Drainage and Roadway Improvements is approximately \$804,700 (\$245,700 Drainage &amp; \$559,000 Roadway). The total estimated fee for this project is \$91,400.</p> <p>November 2021 – November 2022: No Change</p> <p><b>December 2022: No Change</b></p>	
7	<p><b>Pride Park Amphitheater Site Concept</b></p>	<p><b>Project Number TBD</b></p>
	<p>Comments:</p> <p>December 2021: A fee proposal was submitted on November 23, 2021 for the facility planning and site planning work services associated with the construction of an amphitheater within Pride Park. The total proposed lump sum fee for this service is \$19,500.</p> <p>January 2022: The City Commissioners elected to table the Pride Park Amphitheater planning proposal until there is a final ruling on the use of ARPA funds during the December 2021 Commissioners Meeting.</p> <p>February 2022: The U.S. Department of the Treasury issued the final rule of the State and Local Fiscal Recovery Funds provided through the American Rescue Plan Act (ARPA) on January 6, 2022.</p> <p>March 2022 – April 2022: No Change</p> <p>May 2022: The City was a Land and Water Conservation Fund (LWCF) Grant from the Dept. of Local Government (\$45,000 Grant + \$46,250 Local = \$91,250 Total) for construction of an</p>	



December 7, 2022

	<p>amphitheater stage and associated drainage improvements. The application included construction of a 40' x 20' x 12" thick (800 CF) concrete stage along with associated site drainage and utility improvements.</p> <p>June 2022: The City is currently evaluating the location of the amphitheater stage and the project is on hold until the site is selected.</p> <p>July 2022: No Change</p> <p>August 2022: During the July Commissioners meeting it was decided that the concrete stage is to be constructed in the back field as opposed to existing Amphitheater area. CT is to meet with Brian to review the proposed site.</p> <p>September 2022: The City is currently working with the Department of Local Government to complete the required documentation prior to execution of the funding agreement and is researching nearby park stages for consideration.</p> <p>October 2022 – November 2022: No Change</p> <p><b>December 2022: A meeting was held with RCP shelters / Playpros, the band shell manufacturer used in the City of Edgewood's Presidents Park Band Shell project to discuss options and pricing on December 5, 2022. RCP shelters / Playpros is to provide details/information for the City to consider. RCP shelters / Playpros indicated that the current lead-time on their products is approximately 6 months.</b></p>	
8	<p><b>2023 Street Program</b></p>	<p><b>Project Number 220835</b></p>
	<p>Comments:</p> <p>July 2022: The following street segments are to be included in the 2023 Street Program per the City's 5-year plan: Cleveland Avenue (from Howard Avenue to Forest View Lane), Forest View Lane, Hogan Street, and Wilson Road. A field review of these streets was performed with Brian Haney and Marc Roden on June 9, 2022. Public Works extracted four pavement cores from the existing pavement on June 30, 2022. The purpose of the investigation was to determine the thickness of the existing asphalt/ concrete. The existing asphalt thickness along Forest Drive varies from 4" to 6". The scope of repair work to be included under the 2023 Street program is expected to be finalized by the end of the month.</p> <p>August 2022: A fee proposal was submitted on June 27, 2022 that includes the addition of the concrete replacement on Parkview Drive. The total length of the 2023 street program is 3,520 LF (0.67 miles) and the Preliminary Opinion of Construction Costs for these roadways as is \$650,685.</p> <p>September 2022 – November 2022: A fee proposal was submitted on September 6, 2022 that also includes improvements to the Pride Park roadway as well as sealing and restriping the three parking lots within Pride Park. The total Preliminary Opinion of Construction Costs for all the improvements to be made under the 2023 Street Program as is \$837,293. The 2023 Street Program fee proposal is expected to be on the November Commissioners Meeting Agenda for approval.</p>	



December 7, 2022

	<p><b>December 2022:</b> CT received project authorization on November 14, 2022. The A field review meeting is to be held on December 7, 2022. 90% construction drawings are anticipated to be available in January 2023 for a February 2023 bid opening.</p>
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# Taylor Mill Police Department

## December Report for November 2022 submitted by the Police Dept.

<b>Motor Vehicle Accidents:</b>		
Accidents without injuries:		13
Accidents with injuries:		1
	<b>Total</b>	<b>14</b>

<b>Accidents on Pride Parkway at:</b>	<i>w/Injuries</i>	<i>w/o Injuries</i>
Honey Drive	0	0
Taylor Creek Drive	0	0
Blackstone Court	0	0
Lakewood Drive	0	0
Scott High School area	1	0
Wayman Branch	0	0
Intersection of Pride & TM Road	0	0
Other Areas of Pride Parkway	0	3
<b>Total</b>	<b>1</b>	<b>4</b>

<b>Citations</b>		
Kentucky Uniform Citations		24
Taylor Mill City Citations		0
Courtesy Notices		2
	<b>Total</b>	<b>26</b>

<b>Adult Offenses:</b>		
Alcohol Intoxication		0
Arson		0
Assaults		0
Auto Theft/Unauthorized Use of MV		0
Burglary		0
Criminal Mischief		0
Drugs / Drug Paraphernalia		0
DUI Arrest		0
Forgery / Counterfeiting		0
Fraud		0
Others		1
Sexual Offenses		0
Shoplifting		0
Theft (Except Auto Theft)		0

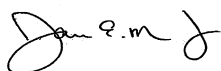
<b>Adult Offenses: (Continued)</b>		
Traffic Violations		23
Vandalism / Criminal Mischief		0
Wanton Endangerment		0
Warrant		2
	<b>Total</b>	<b>26</b>

<b>Reports:</b>		
Incident Reports		6
Missing Person		0
JC3 – Abuse Reports		0
Overdose / QRT Referrals		0
Death Investigation		0
	<b>Total</b>	<b>6</b>

<b>Juvenile Incidents/Offenses:</b>		
JC-3 / Assault / Domestic Violence		2
Missing Person		0
Criminal Mischief / Damage		2
Sexual Offenses		2
Alcohol / Drug Related		3
Weapons (Handguns)		0
Abuse of a Teacher		0
Disorderly Conduct		1
Harassing Communications		2
Terroristic Threatening		4
Beyond Control of School		0
Crisis Intervention		1
Theft		0
Others		3
	<b>Total</b>	

<b>Additional Information:</b>		
Alarm Drops		11
Calls for Service		1204
Physical Arrests		4
Vacation / Business Checks		270

Respectfully submitted,



James E. Mills, Jr.  
Chief of Police

# Fire Department Monthly Report for: December

## November 2022

Fire and EMS Calls for Service		
EMS/RESCUE Calls: 59	Fire Department Service Calls: 23	Total Calls for Service: 82

Mutual Aid Given			Mutual Aid Received		
Covington	2	EMS	Covington	3	Fire
Piner			Wilder		
Ft. Wright	1	EMS	Ft. Wright	2	Fire
Ft. Mitchell			Independence		
Independence	1	Fire	Ryland Heights		
Ryland	3	(2) EMS & (1) Fire	Ft. Mitchell	1	Fire

EMS Level of Service: November		Fire Prevention: November	Training: November	
ALS Service Calls	23	Inspections: 1	Agency Training Hours 50	<b>Training Classes</b> <ul style="list-style-type: none"> <li>Pump Op's</li> <li>Ventilation</li> <li>Ladders</li> <li>Ropes</li> <li>PPE</li> </ul>
BLS Service Calls	37	Re-Inspections: 0		
Total Hospital Transports	35	Violations: 0	Probationary:	
Current Projects		<b>Public Events</b> <ul style="list-style-type: none"> <li>Veterans Breakfast</li> <li>Taylor Mill Xmas Tree Lighting</li> </ul>		
Scott Phase 5	Reserves of TM Tuscany Phase C		<b>Department Activity Hours:</b> <ul style="list-style-type: none"> <li># Of Dept Activities: 480</li> <li>Staff Activity Hours: 283</li> </ul>	

### Dept. Information:

- Fire Station Structural/Leak Issues – Progress
- Chief Stager – Veterans Day Appreciation Breakfast
- Dept. Completing NFPA Physicals
- AC Fernbach completed ICS 400
- Holiday Safety – Merry Christmas



# City of Taylor Mill

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## MEMORANDUM

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DATE: December 8, 2022  
TO: Brian Haney, CAO  
Mayor and City Commissioners  
From: Marc Roden, Public Works Director  
RE: Public Works Report

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### **PUBLIC WORKS REPORT**

#### **Road and Street Maintenance**

1. We have been out patching potholes on Manor Drive, Forest Lane, Forest View Drive, Winona Drive, and Saddlebrook Drive. We used 12 tons when doing a full repair on Vincent Drive. We have more patching to do throughout the city when the weather cooperates.
2. We have been repairing and replacing street signs throughout the city. We placed stop signs and street names and speed limit signs on Cardinal Drive, Meadow, Keavy Drive, Robertson Road and Lakewood Drive. We have signs on order to replace signs on Mason Road, Reidlin Road, and Lookaway Drive.
3. We cleaned ditch lines and culvert pipes on Robertson Road and Old Taylor Mill Road.
4. We put up Christmas banners on Pride Parkway.
5. Jerry and Tony drove the Santa around on the trucks for Santa's neighborhood visit.
6. We put up Christmas decorations on street signs and on the city building.
7. We picked up 17 deer and 1 coyote from January 1, 2022, to present date.
8. We did repairs on the trucks for winter.

#### **Pride Park**

1. We repaired the base board, sinks, and toilets in the Community Center.
2. The Christmas lights at Park Place Community Center were done by a contractor.
3. Jerry also worked at the Christmas Tree Lighting Event on November 27<sup>th</sup>.

Thank you,  
Marc Roden  
Public Works Director



## City of Taylor Mill

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### MEMORANDUM

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DATE: December 9, 2022  
TO: Brian Haney, CAO  
Mayor and City Commissioners  
From: Kristy Webb, City Clerk/Special Events Coordinator  
RE: Recreation Report

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#### Past Events:

**Wed., November 23<sup>rd</sup> at 12 pm:** City Employee Thanksgiving Potluck at Fire Dept.

**Sun., November 27<sup>th</sup>:** Christmas Tree Lighting

*Note: The event was held indoors due to the misty rain and strong winds. It had great attendance and the feedback was very positive. The Taylor Mill Elementary School Chorus gave a wonderful performance. The children seemed to enjoy all of the game stations and of course seeing Santa. I could not have done this event without the help of our amazing volunteers and staff. **A BIG shout out of thanks to volunteers** Rita Hasler, Esther McArter, Lynne Stegman, Judi Reis, Debra Camp, Landon Webb, Zoe Webb, Andrew Bone, Amanda Watson and Mark Webb.*

**Sat., December 3<sup>rd</sup>:** Santa's Neighborhood Visit

*Note: This was another successful event! I was a little worried about the weather, but it ended up cooperating. This is a time-consuming event and this couldn't have been done without the help of volunteers and staff. **A BIG shout of thanks to Dick Grothaus.***

#### Upcoming Events:

**Fri., December 16<sup>th</sup>:** Last day to enter the Holiday Yard Decorating Contest

**Sun., December 18<sup>th</sup>:** Holiday Yard Decoration Contest Judging

**Sat., December 31<sup>st</sup>:** Last Day to pay taxes without penalty

*Note: The office will be opened on this day to better accommodate residents.*

**Fri., January 6<sup>th</sup>:** TM Annual Employee Appreciation Dinner at Community Center

**Fri., January 13<sup>th</sup>:** Christmas Tree Recycling at Pride Park (Sponsored by Kenton County)

**Sat., Feb. 11<sup>th</sup>:** We Love Our Volunteers! - Pancake Breakfast at Community Ctr for Volunteers

**Sat. April 1<sup>st</sup>:** Easter Egg Hunt at Pride Park

**Sat. April 8<sup>th</sup>:** Easter Egg Hunt at Pride Park RAINDATE

**Sat. April 22<sup>nd</sup>:** Shred Event

**Fri. & Sat., May 26<sup>th</sup> & May 27<sup>th</sup>:** City-wide Yard Sale