



COMMISSION MEETING AGENDA

June 14, 2023

7:00 PM at the Park Place Community Center (5606 Taylor Mill Road)

CALL TO ORDER:

INVOCATION/PLEDGE OF ALLEGIANCE: Mayor Bell

MINUTES: Approval of Minutes from the 05/10/2023 Special Commission Meeting
Approval of Minutes from 06/01/2023 Special Caucus Meeting
Approval of Minutes from 06/06/2023 Special Commission Meeting
Approval of Minutes from 06/07/2023 Special Commission Meeting

GUESTS:

PUBLIC COMMENTS: Residents shall sign in prior to the meeting and will have five (5) minutes to address the commission.

LEGISLATION:

Ordinance 385 (2nd Reading) – Budget Adoption FY23-24
Ordinance 386 (1st Reading) Amending Personal Pay and Classification Plan for all Job Descriptions
Ordinance 387 (1st Reading) – Budget Amendment FY22-23
Ordinance 388 (1st Reading) – Revision of EMS Service Fees
Municipal Order 134 – Rules of Procedure for Commission Meetings
Municipal Order 135 – Employee Policy Handbook
Municipal Order 136 – City Clerk to serve as the assistant administrative officer
Municipal Order 137 – Hiring of Logan Herzog as Patrol Officer

OLD BUSINESS: None

NEW BUSINESS:

- New Design Build RFQ selection
- Set date for Public Hearing with the residents of Crawford Drive
- Decision on purchase of Pumper for Fire Department
- Approval for purchase and repair of park playground equipment
- Approval of Storm Water Cost Share Agreement for 716 Vincent Drive
- Set date for special meeting for Second Reading of FY23 Budget

DEPARTMENT REPORTS:

City Administrator
City Treasurer
Engineering

Fire
Legal Counsel
Parks and Recreation

Police
Public Works

ADJOURNMENT

Notice:

- The next Caucus Meeting will be at the City Municipal Building at 10 a.m. on Wednesday, 06/28/2023.
- The next Commission Meeting will be at the City Municipal Building at 7 p.m. on Wednesday, 07/12/2023.

MINUTES

**City of Taylor Mill
SPECIAL COMMISSION MEETING
Wednesday, May 10, 2023**

CALL TO ORDER & WELCOME:

Mayor Bell called the meeting to order at 6:59 p.m. and welcomed those in attendance. Mayor Daniel L. Bell, Commissioner Caroline Braden, Commissioner Mark Kreimborg, Commissioner Ed Kuehne, Commissioner Dan Murray, City Administrative Officer Brian Haney, and City Attorney Jack Gatlin were in attendance.

INVOCATION/PLEDGE OF ALLEGIANCE:

Commissioner Murray led the invocation followed by the Pledge of Allegiance.

APPROVAL OF MINUTES:

April 12, 2023, Commission Meeting

Mayor Bell called for a motion to approve April 12, 2023, Special Commission Meeting Minutes. Commissioner Braden so moved, with a second from Commissioner Murray. The Commission approved by unanimous voice call vote.

MOTION PASSED

May 4, 2023, Special Commission Meeting

Mayor Bell called for a motion to approve the minute's May 4, 2023, Special Commission Meeting. Commissioner Murray so moved, with a second from Commissioner Braden. The City Clerk called the roll. The motion passed with 4 votes in favor and 1 abstention.

Commissioner Murray – Yes
Commissioner Braden – Yes
Commissioner Kreimborg – Abstain
Commissioner Kuehne – Yes
Mayor Bell - Yes

MOTION PASSED

GUESTS:

Mayor Bell invited the public to come and speak.

Steve Dehner of 626 Mafred Drive addressed the Commission.

Stu Bowns of 5400 Shadow Hill Court addressed the Commission.

Brian Fischer of 3273 Huntersridge Lane addressed the Commission.

Mike Blackburn of 707 Forest Lane addressed the Commission.

Roger Reis of 836 Robertson Road addressed the Commission.

Rose Merritt of 866 Robertson Road addressed the Commission.

Zach McGuffey of 4819 Kollman Road addressed Commission.

Jeff Groneck of 6146 Ridgeside Court addressed the Commission.

LEGISLATION: *Legislation was sent to and received by the commission prior to the meeting.*

Ordinance 384 (05-10-23) – Second Reading

AN ORDINANCE OF THE CITY OF TAYLOR MILL IN KENTON COUNTY KENTUCKY
AN ORDINANCE AMENDING SECTION 32.21 OF THE TAYLOR MILL CODE OF
ORDINANCES

City Attorney Jack Gatlin provided the second reading of Ordinance 384 to disband the
Caucus Meetings.

The City Clerk called the roll. The motion failed with 2 votes in favor and 3 against.

Commissioner Kreimborg – Yes

Commissioner Kuehne – Yes

Commissioner Murray – No

Commissioner Braden – No

Mayor Bell – No

MOTION FAILED

Ordinance 385 (06-14-23) – First Reading

AN ORDINANCE OF THE CITY OF TAYLOR MILL IN KENTON COUNTY, KENTUCKY,
ADOPTING A BUDGET FOR THE CITY OF TAYLOR MILL PURSUANT TO K.R.S. 91A.030
(10) FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING ON JUNE 30, 2024,
AND PROVIDING THAT NO MONIES SHALL BE EXPENDED BY OR ON BEHALF OF
THE CITY OF TAYLOR MILL EXCEPT IN ACCORDANCE THEREWITH; AND
PROVIDING THAT NO SINGLE APPROPRIATION AND EXPENDITURE IN

ACCORDANCE THEREWITH SHALL EXCEED THE SUM OF \$2,500.00 WITHOUT THE PRIOR APPROVAL OF THE TAYLOR MILL COMMISSION THEREFOR.

City Attorney Jack Gatlin provided the first reading of Ordinance 385 to adopt the budget for FY23-24.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

DEPARTMENT REPORTS:

The Commission reviewed reports from the following staff members: City Administrator, Treasurer, Engineering, Fire/EMS, Legal Counsel, Parks and Recreation, Public Works, and Police.

At 8:54 p.m. Mayor Bell called for a motion to go into executive session per K.R.S. 61.810(1)(c) discussion of proposed or pending litigation against or on behalf of the public agency. No further business or votes will be taken after the Executive Session. Commissioner Kuehne so moved, with a second from Commissioner Kreimborg. All Commissioners were in favor.

MOTION PASSED

The commission went into Executive Session at 9:01 p.m.

Mayor Bell called for a motion to go out of Executive Session and reopen back to the public. Commissioner Kuehne made a motion to go out of the Executive Session, with a second from Commissioner Kreimborg. The time was 9:27 p.m.

MOTION CARRIED

There being no further business, Mayor Bell called for a motion to adjourn. Commissioner Kuehne so moved, with a second from Commissioner Murray to adjourn the meeting. The motion passed with the unanimous approval of the Commission, the time being 9:27 p.m.

MOTION CARRIED

APPROVED:

Daniel L. Bell, Mayor

ATTEST:

Kristy Webb, City Clerk

Date: _____

**City of Taylor Mill
SPECIAL CAUCUS MEETING
Thursday, June 1, 2023**

CALL TO ORDER & WELCOME:

Mayor Bell called the meeting to order at 10:00 a.m. Those present were Mayor Daniel L. Bell, Commissioner Caroline Braden, Commissioner Ed Kuehne, Commissioner Dan Murray, City Administrative Officer Brian Haney, and City Attorney Jack Gatlin. Commissioner Kreimborg was in attendance at 10:12 a.m.

DISCUSSIONS:

CAO Haney led the discussion of the RFQ's that were received from four construction companies.

Commissioner Murray left the meeting at 10:21 a.m.

CAO Haney led the discussion regarding the Rules of Procedure for the Commission Meetings.

CAO Haney led the discussion on FY22-23 Amended Budget.

CAO Haney led the discussion on the City of Taylor Mill Personnel Policy.

CAO Haney led the discussion on the potential development and zoning change for the former St. Elizabeth Physicians property

CAO Haney provided an update on the electrical installation for the new stage in Pride Park.

CAO Haney provided an update about the Crawford Drive sewer project.

CAO Haney led the discussion on the replacement and repair of playground equipment.

CAO Haney led the discussion on the new pumper for the fire department.

Commissioner Kreimborg left the meeting at 11:00 a.m.

ADJOURNMENT:

There being no further business to discuss, Commissioner Braden made a motion to adjourn, with a second from Commissioner Kuehne to adjourn the meeting. The motion passed with the unanimous approval of the Commission, the time being 11:02 a.m.

MOTION PASSED

The next Commission Meeting will be Wednesday, June 1, 2023, 2023, at 7:00 p.m. at the City of Taylor Mill Municipal Building.

APPROVED:

Daniel L. Bell, Mayor

ATTEST:

Kristy Webb, City Clerk

Date: _____

**City of Taylor Mill
SPECIAL COMMISSION MEETING
Tuesday, June 6, 2023**

CALL TO ORDER & WELCOME:

Mayor Bell called the meeting to order at 1:00 p.m. and welcomed those in attendance. Mayor Daniel L. Bell, Commissioner Caroline Braden, Commissioner Ed Kuehne, Commissioner Dan Murray, City Administrative Officer Brian Haney, and City Attorney Jack Gatlin were in attendance. Commissioner Mark Kreimborg was in attendance at 1:03 p.m.

GUESTS:

Mayor Bell invited the guests to come and speak regarding the design to build the firehouse.

Perkins Carmack Construction provided a presentation to the Commission.

Pepper Construction provided a presentation to the Commission.

Hemmer Construction provided a presentation to the Commission.

There being no further business, Mayor Bell called for a motion to adjourn. Commissioner Kuehne so moved, with a second from Commissioner Kreimborg to adjourn the meeting. The motion passed with the unanimous approval of the Commission, the time being 3:29 p.m.

MOTION PASSED

The Special Commission Meeting will be Wednesday, June 7, 2023, at 1 p.m. at the City Municipal Building located at 5225 Taylor Mill Road. The next monthly Commission Meeting will be on Wednesday, June 14, 2023, at 7 p.m. at the City Municipal Building.

APPROVED:

Daniel L. Bell, Mayor

ATTEST:

Kristy Webb, City Clerk

Date: _____

**City of Taylor Mill
SPECIAL COMMISSION MEETING
Wednesday, June 7, 2023**

CALL TO ORDER & WELCOME:

Mayor Bell called the meeting to order at 1:00 p.m. and welcomed those in attendance. Mayor Daniel L. Bell, Commissioner Caroline Braden, Commissioner Ed Kuehne, Commissioner Dan Murray, City Administrative Officer Brian Haney, and City Attorney Jack Gatlin were in attendance. Commissioner Kreimborg arrived at 1:02 p.m.

GUESTS:

Mayor Bell invited the guests to come and speak regarding the design to build the firehouse.

Hub & Weber Construction provided a presentation to the Commission.

There being no further business, Mayor Bell called for a motion to adjourn. Commissioner Kuehne so moved, with a second from Commissioner Braden to adjourn the meeting. The motion passed with the unanimous approval of the Commission, the time being 2:25 p.m.

MOTION PASSED

APPROVED:

Daniel L. Bell, Mayor

ATTEST:

Kristy Webb, City Clerk

Date: _____

LEGISLATION

ORDINANCE NO. 385 (06-14-2023)

AN ORDINANCE OF THE CITY OF TAYLOR MILL IN KENTON COUNTY, KENTUCKY, ADOPTING A BUDGET FOR THE CITY OF TAYLOR MILL PURSUANT TO K.R.S. 91A.030 (10) FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING ON JUNE 30, 2024, AND PROVIDING THAT NO MONIES SHALL BE EXPENDED BY OR ON BEHALF OF THE CITY OF TAYLOR MILL EXCEPT IN ACCORDANCE THEREWITH; AND PROVIDING THAT NO SINGLE APPROPRIATION AND EXPENDITURE IN ACCORDANCE THEREWITH SHALL EXCEED THE SUM OF \$2,500.00 WITHOUT THE PRIOR APPROVAL OF THE TAYLOR MILL COMMISSION THEREFOR.

BE IT ORDAINED BY THE CITY OF TAYLOR MILL, IN KENTON COUNTY KENTUCKY, AS FOLLOWS:

Section 1.0 — Budget Adoption

Pursuant to the requirement of K.R.S. 91A.030 (10) the City of Taylor Mill shall during the fiscal year beginning on July 1, 2023, and ending on June 30, 2024, operate and be operated pursuant to the budget attached hereto and made a part hereof by reference, and no monies shall be expended by or on behalf of the City of Taylor Mill except in accordance therewith, and no single appropriation and expenditure in accordance therewith shall exceed the sum of \$2,500.00 without prior approval of the Taylor Mill Commission therefor.

Section 2.0 — Provisions Severable

The provisions of this ordinance are severable; and the invalidity of any provision of this ordinance shall not affect the validity of any other provisions thereof; and such other provisions shall remain in full force and effect as long as they remain valid in the absence of those provisions determined to be invalid.

Section 3.0 — Conflicting Ordinances Repealed

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

Section 4.0 — Effective Date

This ordinance shall be effective as soon as possible according to law.

Section 5.0 — Publication

This ordinance shall be published in summary pursuant to K.R.S. 83A.060 (9).

City of Taylor Mill
Kenton County, Kentucky

DANIEL L. BELL, Mayor

Date

ATTEST:

KRISTY WEBB, City Clerk

First Reading: 05/04/2023

Second Reading: 06/14/2023

Publication Date: _____

GENERAL FUND

**FY24
FY24 BUDGET**

Estimated Fund Balance	\$	6,000,000.00	
Total General Fund Revenues	\$	5,717,676.00	
Total Available for Appropriation	\$	<u>11,717,676.00</u>	
Administration Department	\$	1,073,564.00	Admin
Police Department	\$	1,670,283.00	Police
Fire Department	\$	1,897,883.00	Fire
Public Works	\$	580,696.00	Public Works
Senior Services	\$	2,200.00	Senior Services
Community Events	\$	21,575.00	Comm Events
Parks Department	\$	105,825.00	Parks
Capital Improvements	\$	2,970,567.00	CIP
General Fund Expenses	\$	8,322,593.00	
Transfer Out	\$	125,000.00	To MRA Fund
Total General Fund Appropriations	\$	<u>8,447,593.00</u>	
Estimated Ending Fund Balance	\$	<u>3,270,083.00</u>	



MUNICIPAL ROAD AID FUND

FY24 BUDGET

Estimated Beginning Fund Balance	\$	234,223.00	
MRA Revenues	\$	143,475.00	
Transfer In	\$	125,000.00	
	\$	<u>502,698.00</u>	
MRA Expenses	\$	<u>500,250.00</u>	
Estimated Ending Fund Balance	\$	<u>2,448.00</u>	

ORDINANCE NO. 386 (TBD)

AN ORDINANCE OF THE CITY OF TAYLOR MILL IN KENTON COUNTY, KENTUCKY, WHICH ENACTS A PERSONNEL AND PAY CLASSIFICATION PLAN PURSUANT TO KRS 83A.070(3)

NOW, THEREFORE BE IT ORDAINED BY THE CITY OF TAYLOR MILL IN KENTON COUNTY, KENTUCKY AS FOLLOWS:

WHEREAS, the City of Taylor Mill maintains job descriptions and a pay scale for its employees

WHEREAS, KRS 83A.070 requires the legislative body of each city to adopt by ordinance personnel and pay classification plan, it is hereby ordained as follows:

SECTION I

That the amended Personnel and Pay Classification Plan attached hereto and marked as Exhibit "A", set forth the job title and pay scale for each employment position of the city of Taylor Mill, which have been developed and authorized in accordance with the City's annual budget previously adopted by ordinance.

SECTION II

The provisions of this ordinance are severable; and the invalidity of any provision of this ordinance shall not affect the validity of any other provision thereof; and such other provisions shall remain in full force and effect as long as they remain valid in the absence of those provisions determined to be invalid.

SECTION III

All ordinances or parts in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

SECTION IV

This ordinance shall be effective as soon as possible according to law.

SECTION V

This ordinance shall be published in summary pursuant to KRS 83A.060(9).

DANIEL L. BELL, Mayor

ATTEST:

KRISTY WEBB, City Clerk

First Reading: 06/14/2023

Second Reading: TBD

Publication Date: _____

EXIHIBIT A

Amended Wage Scale

A	City Admin	\$ 85,000.00	\$ 114,000
B	Police Chief Fire Chief	\$ 68,900.00	\$ 105,000.00
C	Treasurer Dir Public Works Asst. Police Chief Asst. Fire Chief	\$ 62,500.00	\$ 84,700.00
D	Captain Fire Dept	\$ 47,500.00	\$ 63,000.00
E	Police Sergeant FD Lieutenant	\$ 46,800.00	\$ 66,500.00
F	Police Specialist/Detective Police Patrol Officer FF/Medic	\$ 42,400.00	\$ 65,650.00
G	Public Works Worker	\$ 43,250.00	\$ 64,500.00
H	City Clerk	\$ 40,100.00	\$ 61,400.00
I	School Resource Officer *	\$ 40,000.00	\$ 46,700.00
J	Police Recruit	\$ 46,532.00	\$ 48,800.00
K	Police Clerk	\$ 38,000.00	\$ 50,350.00
L	FF/Medic Part Time	\$ 16.00	\$ 22.00
M	Parks/PW Worker Part Time	\$ 15.00	\$ 19.50
N	FF/EMT Part Time	\$ 15.00	\$ 17.75

* based on 9 months

ORDINANCE NO. 387 (TBD)

AN ORDINANCE OF THE CITY OF TAYLOR MILL IN KENTON COUNTY, KENTUCKY, AMENDING TAYLOR MILL ORDINANCE NO. 380 (06-08-2022) AND THE BUDGET ADOPTED THEREBY FOR THE CITY OF TAYLOR MILL FOR THE FISCAL YEAR BEGINNING JULY 1, 2022, AND ENDING JUNE 30, 2023.

BE IT ORDAINED BY THE CITY OF TAYLOR MILL, IN KENTON COUNTY KENTUCKY, AS FOLLOWS:

Section 1.0 — Amendments

The budget for the City of Taylor Mill for the fiscal year beginning on July 1, 2022 and ending June 30, 2023, adopted by Taylor Mill Ordinance No. 380 (06-08-2022) is hereby amended as indicated in the budget identified as Schedule A attached hereto and made a part hereof by reference, with the text being added indicated by a single solid line beneath them and the words being removed marked at the beginning with an opening bracket and at the end with a closing bracket and the text between them stricken through with a solid line, as required by K.R.S. 83A.060(3); and during the remainder of the fiscal year which began on July 1, 2022 and ends on June 30, 2023, the City of Taylor shall operate and be operated pursuant thereto; and no monies shall be expended by or on behalf of the City of Taylor Mill except in accordance therewith; and no single appropriation or expenditure in accordance therewith shall exceed the sum of Two Thousand, Five Hundred (\$2,500.00) Dollars without prior approval of the Taylor Mill City Commission therefore.

Section 2.0 — Provisions Severable

The provisions of this ordinance are severable; and the invalidity of any provision of this ordinance shall not affect the validity of any other provisions thereof; and such other provisions shall remain in full force and effect as long as they remain valid in the absence of those provisions determined to be invalid.

Section 3.0 — Conflicting Ordinances Repealed

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

Section 4.0 — Effective Date

This ordinance shall be effective as soon as possible according to law.

Section 5.0 — Publication

This ordinance shall be published in summary pursuant to K.R.S. 83A.060 (9).

City of Taylor Mill
Kenton County, Kentucky

DANIEL L. BELL, Mayor

Date

ATTEST:

KRISTY WEBB, City Clerk

First Reading: 06/14/2023

Second Reading: _____

Publication Date: _____

GENERAL FUND

**FY 22/23
AS AMENDED**



Estimated Beginning Fund Balance	\$	6,850,000.00	
Total General Fund Revenues	\$	5,742,888.00	\$ 6,235,200.00
Administration Department	\$	1,046,450.00	
Police Department	\$	1,672,037.00	
Fire Department	\$	1,801,773.00	\$ 1,883,000.00
Public Works	\$	588,763.00	
Senior Services	\$	2,200.00	
Community Events	\$	29,000.00	
Parks Department	\$	139,325.00	
Capital Improvements	\$	<u>1,342,187.00</u>	
Total General Fund Expenses	\$	6,621,735.00	\$ 6,702,962.00
Estimated Ending Fund Balance	\$	5,971,153.00	\$ 6,382,238.00

MUNICIPAL ROAD AID FUND

**FY 22/23
BUDGETED**

Estimated Beginning Fund Balance	\$	<u>137,727.00</u>	\$ 421,000.00
MRA Revenues	\$	<u>847,200.00</u>	
	\$	<u>984,927.00</u>	\$ 1,268,200.00
MRA Expenses	\$	<u>971,530.00</u>	\$ 1,142,510.00
Estimated Ending Fund Balance	\$	<u>13,397.00</u>	\$ 125,690.00

ORDINANCE NO. 387 (TBD)

AN ORDINANCE OF THE CITY OF TAYLOR MILL IN KENTON COUNTY, KENTUCKY, AMENDING TAYLOR MILL ORDINANCE NO. 380 (06-08-2022) AND THE BUDGET ADOPTED THEREBY FOR THE CITY OF TAYLOR MILL FOR THE FISCAL YEAR BEGINNING JULY 1, 2022, AND ENDING JUNE 30, 2023.

BE IT ORDAINED BY THE CITY OF TAYLOR MILL, IN KENTON COUNTY KENTUCKY, AS FOLLOWS:

Section 1.0 — Amendments

The budget for the City of Taylor Mill for the fiscal year beginning on July 1, 2022 and ending June 30, 2023, adopted by Taylor Mill Ordinance No. 380 (06-08-2022) is hereby amended as indicated in the budget identified as Schedule A attached hereto and made a part hereof by reference, with the text being added indicated by a single solid line beneath them and the words being removed marked at the beginning with an opening bracket and at the end with a closing bracket and the text between them stricken through with a solid line, as required by K.R.S. 83A.060(3); and during the remainder of the fiscal year which began on July 1, 2022 and ends on June 30, 2023, the City of Taylor shall operate and be operated pursuant thereto; and no monies shall be expended by or on behalf of the City of Taylor Mill except in accordance therewith; and no single appropriation or expenditure in accordance therewith shall exceed the sum of Two Thousand, Five Hundred (\$2,500.00) Dollars without prior approval of the Taylor Mill City Commission therefore.

Section 2.0 — Provisions Severable

The provisions of this ordinance are severable; and the invalidity of any provision of this ordinance shall not affect the validity of any other provisions thereof; and such other provisions shall remain in full force and effect as long as they remain valid in the absence of those provisions determined to be invalid.

Section 3.0 — Conflicting Ordinances Repealed

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

Section 4.0 — Effective Date

This ordinance shall be effective as soon as possible according to law.

Section 5.0 — Publication

This ordinance shall be published in summary pursuant to K.R.S. 83A.060 (9).

City of Taylor Mill
Kenton County, Kentucky

DANIEL L. BELL, Mayor

Date

ATTEST:

KRISTY WEBB, City Clerk

First Reading: 06/14/2023

Second Reading: _____

Publication Date: _____

GENERAL FUND

**FY 22/23
AS AMENDED**



Estimated Beginning Fund Balance	\$	6,850,000.00	
Total General Fund Revenues	\$	5,742,888.00	\$ 6,235,200.00
Administration Department	\$	1,046,450.00	
Police Department	\$	1,672,037.00	
Fire Department	\$	1,801,773.00	\$ 1,883,000.00
Public Works	\$	588,763.00	
Senior Services	\$	2,200.00	
Community Events	\$	29,000.00	
Parks Department	\$	139,325.00	
Capital Improvements	\$	<u>1,342,187.00</u>	
Total General Fund Expenses	\$	6,621,735.00	\$ 6,702,962.00
Estimated Ending Fund Balance	\$	5,971,153.00	\$ 6,382,238.00

MUNICIPAL ROAD AID FUND

**FY 22/23
BUDGETED**

Estimated Beginning Fund Balance	\$	<u>137,727.00</u>	\$ 421,000.00
MRA Revenues	\$	<u>847,200.00</u>	
	\$	<u>984,927.00</u>	\$ 1,268,200.00
MRA Expenses	\$	<u>971,530.00</u>	\$ 1,142,510.00
Estimated Ending Fund Balance	\$	<u>13,397.00</u>	\$ 125,690.00

ORDINANCE NO. 388 (TBD)

AN ORDINANCE OF THE CITY OF TAYLOR MILL, IN KENTON COUNTY, KENTUCKY, MODIFYING FIRE DEPARTMENT AND EMERGENCY MEDICAL AND TRANSPORTATION SERVICE CHARGES OF THE CITY AND AMENDING ORDINANCE 373 AN SECTION OF 40 OF THE CITY OF TAYLOR MILL CODE OF ORDINANCES

WHEREAS, the City of Taylor Mill last increased the rates for Fire and EMS services in November of 2021; and

WHEREAS, the City continues to have increased costs of labor, fuel, and equipment and needs to adjust the charges accordingly;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF TAYLOR MILL, IN KENTON COUNTY, KENTUCKY, AS FOLLOWS:

(Strikethrough portions are to be deleted; underlined portions are to be added as required by KRS 83A.060(3))

SECTION 1.0 - IMPOSITION OF EMS FEES

~~Everybody who uses any emergency medical or transportation services of the City shall, for each separate use thereof, be and they are hereby obligated to pay a fee to the City, therefore, in the amount of Six Hundred Seventy Five Dollars (\$675.00) for Basic Life Support (BLS) services or Eight Hundred Twenty Five Dollars (\$825.00) for Advanced Life Support (ALS) services Level 1 or Eight Hundred Seventy Five Dollars (\$875.00) for ALS services Level 2, plus \$15.00 per mile to the health care facility, plus any and all costs and expenses involved or incurred by the City for the collection of the fee hereby established, including, without limitation, court costs and reasonable attorney fees. The following rates and charges for emergency medical or transportation services shall apply to the services operated by the City of Taylor Mill, effective this date of this Ordinance, with such listed rates being increased by five percent (5%) on the first day of January of each successive year beginning January 1, 2024.~~

- (1) Basic Life Support – Non-Emergency (per patient, per trip): \$795 for response, evaluation, and transport. BLS services include those as defined in the National EMS Education and Practice Blueprint. These services include care provided by certified or licensed emergency medical personnel at the EMT-B level where the response is not initiated as an emergency.

- (2) Base Life Support – Emergency (per patient, per trip): \$958 for response, evaluation and transport. BLS-Emergency Services include those defined in the National RMS Education and Practice Blueprint. These services include care provided by certified or licensed emergency medical personnel at the EMT-B level or higher where the response is initiated as an emergency.
- (3) Advanced Life Support – Non-Emergency (per patient, per trip): \$995 for response, evaluation, and transport. ALS services include those defined in the National EMS Education and Practice Blueprint. These services included assessment and care provided by certified or licensed emergency medical personnel at the paramedic level where the response is not initiated as an emergency.
- (4) Advanced Life Support – Level 1 Emergency (per patient, per trip): \$1,295 for response, evaluation and transport. ALS-Level 1 Emergency services include those defined in the National EMS Educational and Practice Blueprint. These services include an assessment by certified or licensed emergency medical personnel at the paramedic level and the furnishing of one or more ALS interventions where the response is initiated as an emergency.
- (5) Advanced Life Support – Level 2 Emergency (per patient, per trip): \$1,495 for response, evaluation, and transport. ALS-Level 2 services include those as defined in the National EMS Education and Practice Blueprint. These services included assessment by certified or licensed emergency medical personnel at the paramedic level and the administration of at least three different and/or the provision of one or more of the following ALS procedures:
- a. Manual defibrillation/cardioversion;
 - b. Endotracheal intubation;
 - c. Central venous line
 - d. Cardiac pacing;
 - e. Chest decompression;
 - f. Surgical airway;
 - g. Intraosseous line.
- (6) Special Care Transport (SCT)(per patient, per trip): \$1,595 for response, evaluation, and transport. Specialty Care Transport services include those as defined in the National EMS Education and Practice Blueprint. Hospital-to-hospital transportation of a critically injured or ill beneficiary by a ground ambulance vehicle, including the provision of medically necessary supplies and services, at a level of service beyond the scope of the EMT-paramedic. SCT is necessary when a beneficiary’s condition requires ongoing care that must be furnished by one or more health professionals in an appropriate specialty area, for example, emergency or critical care nursing, emergency medicine, respiratory care, cardiovascular care, or a paramedic with additional training.

(7) The City of Taylor Mill shall collect a fee of \$17.50 per mile of patient transportation furnished by the emergency medical treatment unit of the Taylor Mill fire and emergency services.

<u>City of Taylor Mill Fire Department and EMS 2023 Rate Schedule</u>		
<u>HCPCS Code</u>	<u>Charge Description</u>	<u>Unit Price</u>
<u>A0425</u>	<u>Mileage</u>	<u>\$17.95</u>
<u>A0428</u>	<u>Base rate, BLS (Non-Emergent)</u>	<u>\$795.00</u>
<u>A0429</u>	<u>Base rate, BLS, E-response</u>	<u>\$958.00</u>
<u>A0426</u>	<u>Base rate, ALS 1 (Non-Emergent)</u>	<u>\$995.00</u>
<u>A0427</u>	<u>Base rate, ALS 1, E-response</u>	<u>\$1,295.00</u>
<u>A0433</u>	<u>Base rate, ALS 2</u>	<u>\$1,495.00</u>
<u>A0434</u>	<u>Base rate, Specialty Care</u>	<u>\$1,595.00</u>
<u>A0998</u>	<u>BLS/ALS 1- No Transport (Treatment in Place)</u>	<u>\$395.00</u>
	<u>ALS 2 – No Transport</u>	<u>\$495.00</u>

8) Five (5) refusals of service in any one (1) calendar year shall cause a \$100 nuisance fee.

SECTION 2.0 - COLLECTION AND USE OF EMS FEES

The City of Taylor Mill shall provide the collection of the fees hereby established through an independent contractor, and the fees hereby established shall be used first for the payment for ~~the~~ of the cost and expense of the collection of thereof, with the balance thereof deposited in the General Fund of the City for the operations of the City's emergency medical service.

SECTION 3.0 - PROVISIONS SEVERABLE

Should any section or part of any section or any provision of this Ordinance be declared invalid by a Court of competent jurisdiction, or for any reason, such declaration shall not invalidate, or adversely affect, the remainder of this Ordinance.

SECTION 4.0 - CONFLICTING ORDINANCES REPEALED

Ordinances 297 and 373 and all other ordinances or parts or ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

SECTION 5.0 - EFFECTIVE DATE

That this Ordinance shall take effect and be in full force when passed, published, and recorded according to the law.

SECTION 6.0 - PUBLICATION

This ordinance shall be published in summary pursuant to K.R.S. 83A.060 (9).

APPROVED: _____
Daniel L. Bell, Mayor

Date

ATTEST:

Kristy Webb, City Clerk
First Reading: 06/14/2023
Second Reading: _____
Publication: _____

MUNICIPAL ORDER 134 (06-14-23)

A MUNICIPAL ORDER OF THE CITY OF TAYLOR MILL IN KENTON COUNTY KENTUCKY APPROVING RULES OF PROCEDURE FOR THE CITY OF TAYLOR MILL COMMISSION MEETINGS

WHEREAS, providing rulers and guidelines for City Commission meetings, both Legislative and Caucus meetings is a best practice, and the desire is to provide a method of providing fair, open, transparent, efficient, and orderly manner to conduct public meetings.

NOW THEREFORE, BE IT ORDERED BY ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF TAYLOR MILL, KENTON COUNTY, KENTUCKY:

Section 1: Legislative Meetings

To provide guidance and to ensure that the meetings of the City of Taylor Mill Commission Meetings are conducted in an orderly, professional, successful, and constructive manner, the following rules are adopted and become effective upon approval.

Rule 1. TYPES OF CITY ACTION

The City Commission acts through Ordinances, Orders, or Resolutions.

1. An “Ordinance” is an official action of a City Commission, which is a regulation of a general and permanent nature and enforceable as a local law or is an appropriation of money. Establishing city official and employee compensation, budget adoption, territory annexation, and ethics ordinance are examples of City ordinances. (See KRS 83A.010(11)).
2. An “Municipal Order” is an official act of the City Commission that relates to the internal operation or functions of the City and is binding on the officers and employees of the municipality and any governmental agency over which the municipality has jurisdiction. Appointment of employees, the award of contracts, appointing members of City boards or Commissions, and establishing procedural rules are examples of Municipal Orders (See KRS 83A.010(9)).
3. A “Resolution” is an act of special or temporary character not describing a permanent rule of government but merely declaratory of the will or opinion of the municipal corporation or recognizing the accomplishments of members of the community. Honoring a group or individual, taking a formal position on an issue as a legislative body, indicating the legislative body’s intent to take further action, and approving a bid or contract are all examples of City resolutions.

Rule 2. QUORUM

A majority of the members elected to the City Commission shall constitute a quorum. If a quorum is not present at the time fixed for a meeting for the City Commission, the Mayor may adjourn or recess from day-to-day or from time-to-time.

Rule 3. ORDER OF THE AGENDA (Legislative Meeting)

- a. Call to Order
- b. Prayer
- c. Pledge of Allegiance
- d. Roll call of attendance
- e. Acceptance of previous minutes
- f. Honorary Resolutions and Celebratory Orders
- g. Presentations
- h. Public Comments
- i. Legislation
- j. New Business
- k. Old Business
- l. Special Announcements
- m. Adjournment

Rule 3. PUBLIC COMMENT (Legislative Meeting)

1. Members of the public may address comments to the Commission by informing the City Clerk of their desire to address the Commission. A sign-in sheet shall be available for those wishing to address the commission. On recognition, the public shall begin the comments by stating their name and address. Comments are limited to five (5) minutes.
2. Questions asked during this order shall be answered at a later date. The Members of the Commission should not engage in a debate with the speakers but may ask questions to clarify or better understand the remarks of the speaker.
3. This order of business shall be limited to a maximum of sixty (60) minutes.
4. Members of the public may also have the opportunity to give testimony on specific legislation during that order of business if they have made arrangements through the City

Administrative Officer at least 24 hours in advance of the meeting. Those individual(s) will be placed on the agenda if the legislation is being presented.

Rule 4. NEW BUSINESS (Legislative Meeting)

During this order of business, Commissioners can introduce new items for general discussion, or consideration such as simple motions, resolutions, orders, and ordinances. Ordinances must have two readings prior to being voted on. A Commissioner may move to have an item added to the agenda of the next Commission meeting with the support of a majority of the Commission.

New resolutions, orders and ordinances raised by a commissioner will be considered at the next meeting of the Commission. Consideration of new orders or ordinances that require significant staff time may be deferred by the Commission to a future time certain.

Rule 5. ADJOURNMENT

The meeting ends on adjournment. A motion may be made to adjourn. Upon approval by a majority vote of the legislative body, the presiding officer declares the meeting adjourned.

Rule 6. PREPARATION AND NOTICE

1. Preparation of agenda for the legislative meeting:

The agenda for the legislative meeting will be prepared by the City Administrative Officer and the City Clerk.

2. Notice :

- a. Agendas for regular meetings, including any supporting documents for items on the agenda, will be provided to the members of the Commission no later than Friday preceding the regularly scheduled Commission meeting on the second Wednesday of each month. The information shall be provided to all members in hard copy.
- b. The complete agenda, the ordinances, resolutions, and orders will be made available in their entirety on the City's website no later than the close of the business day on the Monday before the regularly scheduled Commission meeting. If the substance of the matter cannot be determined by reading the order, resolution or ordinance, the City Attorney shall prepare a statement summarizing the effective content of the order, resolution, or ordinance so as to fully inform the public.

- c. If a special meeting is called in accordance with KRS 61.823, the agenda and written notice of the meeting will be made available to each member at least twenty-four (24) hours in advance of the special meeting. The complete agenda and the ordinances, resolutions and orders will be made available in their entirety on the City's website at least twenty-four (24) hours before the meeting. If the substance of the matter cannot be determined by reading the order, resolution, or ordinance the City Attorney shall prepare a statement summarizing the effective content of the order, resolution, or ordinance so as to fully inform the public.
- d. Legislative meetings will be held on the second Wednesday of each month at 7 pm.

Rule 7. OFFICERS

1. Presiding Officer

The presiding officer shall be the Mayor. In the case of the Mayor's absence, the Mayor Pro Tem shall be the presiding officer. In the case of the absence of both, the Commission will elect a temporary presiding officer for the duration of the meeting or until either the Mayor or the Mayor Pro Tem arrives.

The duties of the presiding officer are as follows:

1. Call the meeting to order.
2. Control the general flow of the meeting by announcing the business on the agenda.
3. Recognize members entitled to the floor.
4. States and puts to vote all motions (questions) that arise during the meeting and announce the results of all votes.
5. Rule all motions that are improperly made as "out of order."
6. Enforce the legislative body's rule of order and maintain the decorum of the meeting.
7. Decide all points of order raised by the members.
8. Expedite business in every way compatible with the rights of the members.
9. Respond to all requests and inquiries of the members relevant to the business at hand.
10. Declare the meeting adjourned by a majority vote of the commission.

2. City Clerk

Listed below are the functions performed by the City Clerk at legislative body meetings. In the absence of the City Clerk, the presiding officer or legislative body must appoint another individual to perform the duties of the City Clerk.

The duties of the City Clerk are as follows:

1. Call the roll.
2. Act as timekeeper during debate. The City Attorney may fill that role.
3. Take the minutes of the meeting.
4. Track the progress of the meeting and the status of the agenda.
5. Advise the presiding officer when requested to do so.
6. Record the vote on all matters and inform the presiding officer of the vote count, when applicable.
7. Perform any other function required by the rules of the legislative body.
8. Act as parliamentarian. The City Attorney may fill that role.

3. Parliamentary Authority

In all cases of a meeting procedure not addressed by Kentucky Revised Statutes, City Ordinance, or this Municipal Order, the governing authority shall be the most recent edition of *Robert's Rules of Order Newly Revised*.

The duties of the Parliamentarian are as follows:

1. Advises on matters of procedure.
2. Does not make rulings.

4. Legislative Body Members (Commission)

The duties of the legislative body members are as follows:

1. Introduce and second motions.
2. Debate issues.
3. Vote on matters.

Rule 8. MINUTES**A. Preparation**

Minutes will be promptly recorded and will be made available for the public view no later than the first day following the next legislative body meeting. Minutes will be prepared and recorded in a brief and specific manner. Votes and formal action taken regarding proclamations, municipal orders, motions, resolutions, or ordinances must be recorded. Motions must be entered in their entirety. Proclamations, resolutions, municipal orders, and ordinances shall be entered by descriptive title and reference. Ordinances, orders, and resolutions will be assigned identifying numbers by the city clerk. Discussions during debates or conversations are not required to be entered into the minutes.

B. Format

The minutes of the legislative body or committees thereof should include the following:

1. Type of meeting (Regular or Special)
2. Day, Date, Time, and Place of Meeting
3. The word “minutes” in the heading
4. Name of meeting body
5. Members present, beginning with presiding officer
6. Members absent
7. Guests and staff present
8. Time the presiding officer calls the meeting to order
9. Presence of a quorum
10. Action taken on last meeting’s minutes
11. Committee reports, if applicable
12. Unfinished business
13. New Business
14. Adjournment (including day, date, time, and place of next meeting if announced)
15. Signature lines for the City Clerk and presiding officer

C. Official Copy

The official copy of the minutes, which contains all changes that were made and bears the signatures of individuals required to sign the minutes, shall be maintained by the City Clerk and be either hardcopy or electronic format.

Rule 9. SEATING ARRANGEMENTS AT REGULAR MEETINGS

Commission members may select their own seats. Commissioners will cooperate amongst themselves with the needs of the commission and will determine the seat assignment.

Rule 10. ORDER OF ROLL CALL

The City Clerk shall call the members of the Commission in rotating order. The commissioners who made a motion and second will be called first followed by the Commission in rotating order.

Rule 11. LEGISLATIVE MEETING SCHEDULE

1. Legislative meeting will be held on the second Wednesday of each month at 7pm.

Rule 12. ADMINISTRATIVE RULES

Administrative procedures promulgated by the City Administrative Officer shall be approved by the Commission through an Order prior to becoming effective. KRS 83A.150(9).

Rule 13. REPORTS

1. A monthly financial report comparing the actual receipts and expenditures to the budgeted receipts and expenditures shall be provided to the members of the Commission at the monthly regular meeting of the Commission. The budget report shall include each fund in the annual budget. This report shall be posted to the city's website by the Monday prior to the scheduled legislative meeting.
2. Each department head will provide a written report to the Commission prior to the Commission Meeting.

Rule 14. OPEN MEETINGS OF COMMITTEES

The meetings of the City Commission and all committees shall be open to the public unless an executive session is called under an exemption under KRS 61.810. All committees established by the City Commission are open to the public. Minutes of the committee meetings shall be taken.

Rule 15. PROCESS TO PROPOSE AMENDMENTS TO ORDINANCES, ORDERS, OR RESOLUTIONS

Ordinances, orders, or resolutions may be amended. Members of the Commission may call on the City Clerk to prepare the amendments to present to the Commission to ensure they are in proper legislative format.

Amendments may be filed with the Clerk at any time, and with the Clerk, in the Commission chambers while the Commission is in session.

Verbal amendments may be allowed with the unanimous consent of the members of the Commission.

Rule 16. STANDING RULES

Meeting Etiquette

1. Comments made during debate by members of the legislative body must be germane to the issue at hand and must never attack or question the motives of other members.
2. Any individual who, in the opinion of the presiding officer or the legislative body, becomes abusive, belligerent, profane, or disruptive to the meeting shall be asked to remain orderly or to leave the meeting. The presiding officer or legislative body may require that the individual be escorted from the meeting room if necessary for the orderly conduct of the meeting.

Section 2: Caucus Meeting

The purpose of Caucus meetings is to discuss relevant issues of city business prior to the upcoming legislative meeting of the City Commission. The Caucus meetings provide an opportunity for the city administrator to communicate relevant information to the Commission in a more formal and open setting and allow the Commissioners to discuss the issues related to the city, exchange ideas regarding the issues, and hear presentations by pertinent guest speakers. The Caucus meeting is similar to a business or board meeting in the private sector.

Rule 1. ORDER OF AGENDA

1. The agenda for caucus meetings shall include the follow format and items:
 - a. Call to Order
 - b. Roll Call Attendance
 - c. City Administrative Officer's Presentation/Discussion Items
 - d. Commission Discussion Items
 - e. Commissioner's Comments

- f. Mayor comments.
- g. Adjournment

Rule 2. GUEST SPEAKERS

1. Special guest speakers may be called by the City Administrator or the Commission to share relevant information on topics being discussed at the meeting. Caucuses are open to the public, however, there is no opportunity for public comment.

Rule 3. PREPARATION AND NOTICE

1. The agenda for the caucus meeting will be prepared by the City Administrator and the City Clerk.
2. Agendas for caucus meetings will be posted on Monday prior to the Caucus Meeting but no less than twenty-four (24) hours before the meeting.
3. Members of the commission may propose items for consideration at the caucus meeting by directing the request to the City Administrator by the end of business on the Thursday before the caucus meeting, or by raising the issue during the “Commission Discussion” order of business at the meeting.

Rule 4. LEGISLATIVE ACTION AT CAUCUS MEETINGS

1. There shall be no legislative action taken at a caucus meeting. No votes may be taken.

Rule 5. CAUCUS MEETING SCHEDULE

1. Caucus meeting will be held on the fourth Wednesday of each month at 10am.

Section 3 – Severability

The provisions of this Municipal Order are severable, and the invalidity of any provision of this Municipal Order shall not affect the validity of any other provision thereof, and such other provisions shall remain in full force and effect as long as they remain valid in the absence of those provisions determined to be invalid.

Section 4 - Repeal of Conflicting Provisions

All Municipal Orders in conflict with the provisions of this Municipal Order are hereby repealed to the extent of such conflict.

Section 5 - Effective Date

This Municipal Order shall take effect and be in full force when passed and recorded according to law.

On motion of Commissioner _____, seconded by Commissioner _____, that the foregoing Municipal Order be adopted, the vote was called. On roll call the vote stood:

Commissioner Braden: _____ Commissioner Murray: _____
Commissioner Kreimborg: _____ Mayor Bell: _____
Commissioner Kuehne: _____

INTRODUCED, PUBLICLY READ, AND FINALLY APPROVED ONE READING, this _____ day of June 2023.

Daniel L. Bell, Mayor

Date: _____

ATTEST:

Kristy Webb, City Clerk

MUNICIPAL ORDER 135 (06-14-23)

A MUNICIPAL ORDER OF THE CITY OF TAYLOR MILL IN KENTON COUNTY KENTUCKY AMENDING THE EMPLOYEE POLICY HANDBOOK FOR THE CITY OF TAYLOR MILL

Section 1- Changes to Employee Policy Handbook

That the Taylor Mill City Council amends the Employee Policy Handbook which is incorporated by reference herein and consisting of the following sections:

Section 1 – Introduction

Section 2 – Hiring and Employment

Section 3- General Employment Policies and Rules

Section 4- Employee Code of Ethics

Section 5- Employee Financial Practices, Reporting and Reimbursement

Section 6- Classification and Compensation

Section 7- Health, Retirement and Other Benefits

Section 8- Paid and Unpaid Leaves

Section 2 – Severability

The provisions of this Municipal Order are severable, and the invalidity of any provision of this Municipal Order shall not affect the validity of any other provision thereof, and such other provisions shall remain in full force and effect as long as they remain valid in the absence of those provisions determined to be invalid.

Section 3 - Repeal of Conflicting Provisions

All Municipal Orders in conflict with the provisions of this Municipal Order are hereby repealed to the extent of such conflict.

Section 4 - Effective Date

This Municipal Order shall take effect and be in full force when passed and recorded according to law.

On motion of Commissioner _____, seconded by Commissioner _____, that the foregoing Municipal Order be adopted, the vote was called. On roll call the vote stood:

Commissioner Braden: _____

Commissioner Murray: _____

Commissioner Kreimborg: _____

Mayor Bell: _____

Commissioner Kuehne: _____

INTRODUCED, PUBLICLY READ, AND FINALLY APPROVED ONE READING, this ____ day of June 2023.

Daniel L. Bell, Mayor

Date: _____

ATTEST:

Kristy Webb, City Clerk

MUNICIPAL ORDER 136 (06-14-23)

A MUNICIPAL ORDER OF THE CITY OF TAYLOR MILL IN KENTON COUNTY KENTUCKY APPROVING THE CITY CLERK AS SERVING AS THE BACKUP/ASSISTANT TO THE CITY ADMINISTRATIVE OFFICER

WHEREAS, the City of Taylor Mill has established the position of the City Administrative Officer and has delegated specific duties outlined in Section 31.38 of the Taylor Mill Code of Ordinances.

NOW THEREFORE, BE IT ORDERED BY ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF TAYLOR MILL, KENTON COUNTY, KENTUCKY:

Section 1

If the City Administrative Officer is unable to perform any of the duties outlined in Section 31.38 of the Taylor Mill Code of Ordinances due to incapacity or inability to perform, then the City Clerk shall be permitted and charged with carrying out all the duties and responsibilities outlined in Section 31.38 of the Taylor Mill Code of Ordinances.

Section 2 – Severability

The provisions of this Municipal Order are severable, and the invalidity of any provision of this Municipal Order shall not affect the validity of any other provision thereof, and such other provisions shall remain in full force and effect as long as they remain valid in the absence of those provisions determined to be invalid.

Section 3 - Repeal of Conflicting Provisions

All Municipal Orders in conflict with the provisions of this Municipal Order are hereby repealed to the extent of such conflict.

Section 4 - Effective Date

This Municipal Order shall take effect and be in full force when passed and recorded according to law.

On motion of Commissioner _____, seconded by Commissioner _____, that the foregoing Municipal Order be adopted, the vote was called. On roll call the vote stood:

Commissioner Braden: _____
Commissioner Kreimborg: _____
Commissioner Kuehne: _____

Commissioner Murray: _____
Mayor Bell: _____

INTRODUCED, PUBLICLY READ, AND FINALLY APPROVED ONE READING, this
____ day of June 2023.

Daniel L. Bell, Mayor

Date: _____

ATTEST:

Kristy Webb, City Clerk

MUNICIPAL ORDER NO. 137 (06-14-23)

A MUNICIPAL ORDER OF THE CITY OF TAYLOR MILL IN KENTON COUNTY, KENTUCKY APPOINTING LOGAN HERZOG AS PATROL OFFICER IN THE POLICE DEPARTMENT FOR THE CITY OF TAYLOR MILL

WHEREAS, a vacancy now exists in the employment position of a Patrol Officer in the Police Department of the City of Taylor Mill; and

WHEREAS, Logan Herzog has applied for employment as a Patrol Officer in the Taylor Mill Police Department and is currently attending the basic police training class 540 at the Kentucky Department of Criminal Justice Training in Richmond, Kentucky, and will be graduating July 27, 2023;

WHEREAS, Logan Herzog has applied for employment as a Patrol Officer in the Taylor Mill Police Department and will have all of the qualifications required for that position upon his graduation on July 27, 2023;

NOW, THEREFORE:

Section 1.0 Promotion

Logan Herzog will be employed as a full-time Patrol Officer in the Taylor Mill Police Department, effective June 12, 2023.

Section 2.0 Duties and Responsibilities

As a Patrol Officer in the Taylor Mill Police Department, Logan Herzog shall have all of the duties and responsibilities imposed upon him in that position by his superior officers in the Taylor Mill Police Department, subject to the superior authority of the Taylor Mill City Commission.

Section 3.0 Compensation

The compensation of Logan Herzog for his services as a Patrol Officer in the Taylor Mill Police Department shall be \$22.36 per hour of service, payable every other week in conformity with the pay schedule of the City for all other nonelected officers and employees thereof, less all deductions required by law, plus all other benefits provided by the City of Taylor Mill to the nonelected officers and employees thereof.

Section 4.0 Effective Date

This Municipal Order shall be effective as soon as possible according to law.

On motion of Commissioner _____, seconded by Commissioner _____, that the foregoing Municipal Order be adopted, the vote was called. On roll call the vote stood:

Commissioner Braden: _____
Commissioner Kreimborg: _____
Commissioner Kuehne: _____

Commissioner Murray: _____
Mayor Bell: _____

INTRODUCED, PUBLICLY READ, AND FINALLY APPROVED ONE READING, this _____ day of June 2023.

Daniel L. Bell, Mayor

Date

ATTEST:

Kristy Webb, City Clerk

TREASURER REPORT



CITY OF TAYLOR MILL
General Fund
Budget vs. Actual
July 2022 thru May 2023

Ordinary Income/Expense	Jul 22 - May 23	Budget	\$ Over Budget	% of Budget
Income				
10.4001 · Real Estate Taxes	2,240,397.21	2,200,000.00	40,397.21	101.8%
10.4002 · Real Estate Taxes Prior	1,206.11	5,000.00	(3,793.89)	24.1%
10.4003 · Penalty & Interest RE	12,222.98	10,000.00	2,222.98	122.2%
10.4004 · Real Estate Legal Fees	1,944.16	1,500.00	444.16	129.6%
10.4005 · ABC Licenses	8,680.00	10,040.00	(1,360.00)	86.5%
10.4006 · Net Profits Tax	497,062.21	215,500.00	281,562.21	230.7%
10.4007 · Insurance Fees	602,997.35	725,000.00	(122,002.65)	83.2%
10.4008 · Occupational Taxes	1,192,468.48	1,100,000.00	92,468.48	108.4%
10.4009 · Utility Taxes	223,423.12	200,000.00	23,423.12	111.7%
10.4010 · Cable Franchise Fees	33,559.62	48,000.00	(14,440.38)	69.9%
10.4011 · Public Service Taxes	101,305.17	85,000.00	16,305.17	119.2%
10.4012 · R/R Tangible Tax	18,238.65	22,500.00	(4,261.35)	81.1%
10.4013 · R/R Car Line Tax	31,447.55	45,000.00	(13,552.45)	69.9%
10.4014 · Omitted Tangible Property Tax	268.45	1,000.00	(731.55)	26.8%
10.4015 · Base Court Revenue	7,067.10	8,000.00	(932.90)	88.3%
10.4016 · KLEPF/KFFPF Receipts	94,023.59	86,000.00	8,023.59	109.3%
10.4017 · Waste Collection	395,601.93	392,040.00	3,561.93	100.9%
10.4018 · Interest Earned	73,670.28	10,000.00	63,670.28	736.7%
10.4019 · Ambulance Reimbursements	151,963.23	160,000.00	(8,036.77)	95.0%
10.4020 · Impound Fees	250.00	250.00	-	100.0%
10.4021 · Police Fines	-	50.00	(50.00)	0.0%
10.4022 · Civil Citations	200.00	150.00	50.00	133.3%
10.4023 · Forfeitures	547.00	-	547.00	100.0%
10.4024 · State Aid-Fire Department	-	11,000.00	(11,000.00)	0.0%
10.4025 · Bank Deposit Tax	16,126.88	12,000.00	4,126.88	134.4%
10.4026 · Code Enforcement Citation Fees	100.00	-	100.00	100.0%
10.4027 · Off Duty Details -PD	-	4,000.00	(4,000.00)	0.0%
10.4028 · SRO Contract Reimbursements	67,000.00	88,570.00	(21,570.00)	75.6%
10.4029 · PD Explorer Program	-	-	-	0.0%
10.4030 · Senior Membership Dues	805.00	750.00	55.00	107.3%
10.4033 · Brick Paver Sales	-	-	-	100.0%
10.4034 · Yard Sale Permits	202.00	100.00	102.00	202.0%
10.4035 · Park Event Receipts	600.00	-	600.00	100.0%
10.4036 · Shelter House Rentals	5,955.00	7,500.00	(1,545.00)	79.4%
10.4037 · Park Place Rentals	34,575.00	28,000.00	6,575.00	123.5%
10.4040 · Oxford Hills Assessment	-	-	-	0.0%
10.4041 · Holland Drive Assessment	26,313.12	26,313.00	0.12	100.0%
10.4042 · LWCF Grant	-	45,625.00	(45,625.00)	0.0%
10.4043 · Unrealized Gain	(38,447.54)	-	(38,447.54)	100.0%



CITY OF TAYLOR MILL
General Fund
Budget vs. Actual
July 2022 thru May 2023

	Jul 22 - May 23	Budget	\$ Over Budget	% of Budget
10.4044 · Realized Gain	-	-	-	0.0%
10.4045 · CARES Funding	-	-	-	0.0%
10.4046 · American Recovery Funding	-	-	-	0.0%
10.4047 · SNK Federal Funds	-	174,000.00	(174,000.00)	0.0%
10.4049 · FEMA Grant - FD	59,038.10	-	59,038.10	100.0%
10.4050 · National Opioids Settlement	47,139.81	-	47,139.81	100.0%
10.4111 · Miscellaneous Income	24,587.04	20,000.00	4,587.04	122.9%
Total Income	5,932,538.60	5,742,888.00	189,650.60	103.3%
Expense				
10.10 · Admin Department				
10.5001 · Salary/Electeds	12,193.00	14,632.00	(2,439.00)	83.3%
10.5002 · Salary CAO	92,358.39	105,738.00	(13,379.61)	87.3%
10.5003 · Salary City Clerk	50,930.06	58,466.00	(7,535.94)	87.1%
10.5004 · Salary Treasurer	58,635.69	66,880.00	(8,244.31)	87.7%
10.5005 · Overtime	7,067.19	6,000.00	1,067.19	117.8%
10.5006 · Retirement	58,296.89	64,145.00	(5,848.11)	90.9%
10.5007 · FICA	25,986.24	19,257.00	6,729.24	134.9%
10.5008 · Medical Insurance	26,725.00	32,072.00	(5,347.00)	83.3%
10.5009 · Medical Ins. Alternative	-	-	-	0.0%
10.5010 · Life/LTD	2,315.50	2,905.00	(589.50)	79.7%
10.5011 · Workers Comp	706.33	382.00	324.33	184.9%
10.5013 · Employee Asst Program	481.25	525.00	(43.75)	91.7%
10.5015 · Association Dues/Memberships	5,345.00	7,000.00	(1,655.00)	76.4%
10.5016 · Training/Education	6,069.89	5,000.00	1,069.89	121.4%
10.5017 · Publications	242.29	500.00	(257.71)	48.5%
10.5018 · Uniforms/Clothing	-	300.00	(300.00)	0.0%
10.5019 · Cellular	2,309.73	3,200.00	(890.27)	72.2%
10.5020 · IT Support	2,675.50	2,850.00	(174.50)	93.9%
10.5021 · Computer Equipment	-	2,500.00	(2,500.00)	0.0%
10.5022 · Fuel	639.53	600.00	39.53	106.6%
10.5023 · Vehicle Maintenance	721.51	1,000.00	(278.49)	72.2%
10.5024 · Printing	675.23	2,000.00	(1,324.77)	33.8%
10.5025 · Postage	2,096.67	2,500.00	(403.33)	83.9%
10.5026 · Electric	696.17	6,000.00	(5,303.83)	11.6%
10.5027 · Water-City Bldg	392.20	315.00	77.20	124.5%
10.5028 · Sanitation	2,035.97	1,750.00	285.97	116.3%
10.5029 · City Bldg Repair/Maintenance	12,929.63	12,000.00	929.63	107.7%
10.5030 · Office Supplies	3,237.20	5,750.00	(2,512.80)	56.3%
10.5031 · Telephone/Internet Services	2,148.37	1,300.00	848.37	165.3%
10.5033 · Office Equipment	401.00	1,000.00	(599.00)	40.1%
10.5034 · Insurance	9,047.21	14,000.00	(4,952.79)	64.6%



CITY OF TAYLOR MILL
General Fund
Budget vs. Actual
July 2022 thru May 2023

	Jul 22 - May 23	Budget	\$ Over Budget	% of Budget
10.5035 · Service Agreements/Contracts	22,404.99	21,000.00	1,404.99	106.7%
10.5037 · Janitorial Services	2,739.00	3,000.00	(261.00)	91.3%
10.5038 · Landscaping	143.00	1,500.00	(1,357.00)	9.5%
10.5042 · Equipment Repair/Maintenance	-	-	-	0.0%
10.5043 · Advertisements	788.68	2,000.00	(1,211.32)	39.4%
10.5044 · Audit Services	16,750.00	25,000.00	(8,250.00)	67.0%
10.5045 · City Attorney Services	30,089.34	32,500.00	(2,410.66)	92.6%
10.5046 · Codification	1,963.84	3,500.00	(1,536.16)	56.1%
10.5047 · Data Processing	25,221.78	25,500.00	(278.22)	98.9%
10.5048 · Employee Enrichment	1,229.88	1,750.00	(520.12)	70.3%
10.5049 · Banking Fees	1,840.30	3,000.00	(1,159.70)	61.3%
10.5050 · Kenton County Dog Warden	9,359.20	11,000.00	(1,640.80)	85.1%
10.5051 · Payroll Service Fees	6,253.77	7,750.00	(1,496.23)	80.7%
10.5052 · Planning and Zoning Fees	15,741.17	24,000.00	(8,258.83)	65.6%
10.5053 · Prof. Accounting Services	7,600.00	9,600.00	(2,000.00)	79.2%
10.5054 · Real Estate Tax Refund CY	1,102.10	1,200.00	(97.90)	91.8%
10.5055 · Real Estate Tax Refund PY	2,726.80	2,250.00	476.80	121.2%
10.5056 · Street Lights	44,241.89	40,000.00	4,241.89	110.6%
10.5057 · Waste Collection	346,108.84	388,833.00	(42,724.16)	89.0%
10.5058 · Special Counsel	1,098.60	-	1,098.60	0.0%
10.5111 · Miscellaneous Expenses	4,258.30	2,500.00	1,758.30	170.3%
Total 10.10 · Admin Department	929,020.12	1,046,450.00	(117,429.88)	88.8%
10.20. · Police Department				
20.5001 · Police Chief Salary	90,381.02	105,093.00	(14,711.98)	86.0%
20.5002 · Police Officer Salaries	394,000.30	530,321.00	(136,320.70)	74.3%
20.5003 · SRO Salaries	79,007.83	90,065.00	(11,057.17)	87.7%
20.5004 · Admin Clerk Salary	41,842.94	47,940.00	(6,097.06)	87.3%
20.5005 · Overtime	62,793.45	75,000.00	(12,206.55)	83.7%
20.5006 · Retirement	218,533.49	333,175.00	(114,641.51)	65.6%
20.5007 · FICA	55,850.64	68,852.00	(13,001.36)	81.1%
20.5008 · Medical Insurance	100,075.24	123,836.00	(23,760.76)	80.8%
20.5009 · Medical Insurance Alternative	15,183.00	28,560.00	(13,377.00)	53.2%
20.5010 · Life/LTD	5,962.07	9,075.00	(3,112.93)	65.7%
20.5011 · Workers Comp	23,794.67	21,025.00	2,769.67	113.2%
20.5013 · Employee Asst Program	481.25	525.00	(43.75)	91.7%
20.5014 · KLEPF	38,128.00	51,600.00	(13,472.00)	73.9%
20.5015 · Assoc. Dues/Memberships	5,389.00	8,500.00	(3,111.00)	63.4%
20.5016 · Training/Education	12,652.84	15,000.00	(2,347.16)	84.4%
20.5017 · Publications	-	100.00	(100.00)	0.0%
20.5018 · Uniforms	9,986.54	11,600.00	(1,613.46)	86.1%
20.5019 · Cellular Expense	3,504.79	5,420.00	(1,915.21)	64.7%



CITY OF TAYLOR MILL
General Fund
Budget vs. Actual
July 2022 thru May 2023

	Jul 22 - May 23	Budget	\$ Over Budget	% of Budget
20.5020 · IT Support	2,675.50	3,000.00	(324.50)	89.2%
20.5021 · Computer Equipment	2,071.24	2,500.00	(428.76)	82.8%
20.5022 · Fuel	26,309.27	35,000.00	(8,690.73)	75.2%
20.5023 · Vehicle Maintenance	14,367.56	12,000.00	2,367.56	119.7%
20.5024 · Printing	766.87	750.00	16.87	102.2%
20.5025 · Postage	16.94	250.00	(233.06)	6.8%
20.5029 · Building Repair and Maintenance	10,870.41	5,000.00	5,870.41	217.4%
20.5030 · Office Supplies	1,786.15	2,500.00	(713.85)	71.4%
20.5031 · Telephone/Internet Services	1,919.69	1,600.00	319.69	120.0%
20.5033 · Office Equipment	10,031.65	10,000.00	31.65	100.3%
20.5034 · Insurance	29,251.31	32,000.00	(2,748.69)	91.4%
20.5035 · Service Agreements/Contracts	25,798.31	25,000.00	798.31	103.2%
20.5037 · Janitorial Supplies	54.99	-	54.99	0.0%
20.5039 · Technical Supplies	5,808.00	6,000.00	(192.00)	96.8%
20.5040 · Technical Equipment	2,258.69	6,000.00	(3,741.31)	37.6%
20.5041 · Crime Prevention NEAT	759.63	1,000.00	(240.37)	76.0%
20.5042 · Equipment Repair/Maintenance	421.44	500.00	(78.56)	84.3%
20.5043 · Explorer Program	-	-	-	0.0%
20.5044 · Impoundment Fees	-	-	-	0.0%
20.5045 · Off Duty Police Details	-	-	-	0.0%
20.5046 · Cruiser Washes	185.00	750.00	(565.00)	24.7%
20.5047 · Patrol Vehicles	-	-	-	0.0%
20.5048 · Police Department Forfeitures	82.05	-	82.05	100.0%
20.5111 · Miscellaneous Expenses	4,066.01	2,500.00	1,566.01	162.6%
Total 10.20 · Police Department	1,297,067.78	1,672,037.00	(374,969.22)	77.6%
10.30 · Fire Department				
30.5001 · Fire Chief Salary	79,692.57	91,238.00	(11,545.43)	87.3%
30.5002 · Full Time Firemen Salaries	437,488.93	456,252.00	(18,763.07)	95.9%
30.5003 · Part Time FF Salaries	209,803.26	233,750.00	(23,946.74)	89.8%
30.5005 · Overtime	45,720.60	50,000.00	(4,279.40)	91.4%
30.5006 · Retirement	360,347.68	388,282.00	(27,934.32)	92.8%
30.5007 · FICA	54,306.77	62,100.00	(7,793.23)	87.5%
30.5008 · Medical Insurance	54,160.77	104,820.00	(50,659.23)	51.7%
30.5009 · Medical Insurance Alternative	18,219.60	15,600.00	2,619.60	116.8%
30.5010 · Life/LTD	5,886.19	6,380.00	(493.81)	92.3%
30.5011 · Workers Comp	23,479.60	23,021.00	458.60	102.0%
30.5013 · Employee Asst. Program	481.25	525.00	(43.75)	91.7%
30.5014 · KFFPF	36,357.88	38,700.00	(2,342.12)	93.9%
30.5015 · Assoc. Dues/Memberships	1,493.00	2,500.00	(1,007.00)	59.7%
30.5016 · Training/Education	4,583.62	7,000.00	(2,416.38)	65.5%
30.5017 · Publications	757.11	2,000.00	(1,242.89)	37.9%



CITY OF TAYLOR MILL
General Fund
Budget vs. Actual
July 2022 thru May 2023

	Jul 22 - May 23	Budget	\$ Over Budget	% of Budget
30.5018 · Uniforms	5,974.98	11,000.00	(5,025.02)	54.3%
30.5019 · Cellular	5,421.20	12,500.00	(7,078.80)	43.4%
30.5020 · IT Support	2,675.50	3,000.00	(324.50)	89.2%
30.5021 · Computer Expense	505.40	2,500.00	(1,994.60)	20.2%
30.5022 · Fuel	15,131.00	24,000.00	(8,869.00)	63.0%
30.5023 · Vehicle Maintenance	49,931.90	30,000.00	19,931.90	166.4%
30.5024 · Printing	1,334.85	2,000.00	(665.15)	66.7%
30.5025 · Postage	33.60	100.00	(66.40)	33.6%
30.5026 · Electric	23,814.41	27,000.00	(3,185.59)	88.2%
30.5027 · Water	850.91	1,000.00	(149.09)	85.1%
30.5028 · Sanitation	1,204.46	500.00	704.46	240.9%
30.5029 · Building Repair/Maintenance	3,760.91	5,000.00	(1,239.09)	75.2%
30.5030 · Office Supplies	717.11	1,300.00	(582.89)	55.2%
30.5031 · Telephone/Internet Services	1,766.52	1,500.00	266.52	117.8%
30.5033 · Office Equipment	590.86	2,500.00	(1,909.14)	23.6%
30.5034 · Insurance	29,893.20	32,000.00	(2,106.80)	93.4%
30.5035 · Service Agreements/Contracts	16,700.96	21,000.00	(4,299.04)	79.5%
30.5037 · Janitorial Supplies	2,133.26	3,700.00	(1,566.74)	57.7%
30.5041 · Fire Vehicles	-	-	-	0.0%
30.5042 · Equipment Repair/Maintenance	5,656.81	7,500.00	(1,843.19)	75.4%
30.5043 · ALS Medications	4,454.90	6,000.00	(1,545.10)	74.2%
30.5044 · EMS Licensures	2,091.76	2,000.00	91.76	104.6%
30.5045 · Staff Medicals/Immunizations	1,850.00	3,000.00	(1,150.00)	61.7%
30.5046 · Major Squad Equipment	5,049.36	15,000.00	(9,950.64)	33.7%
30.5047 · Major Fire Equipment	64,119.58	6,000.00	58,119.58	1068.7%
30.5048 · Medical Director	5,000.00	5,000.00	-	100.0%
30.5049 · Public Education	785.35	1,000.00	(214.65)	78.5%
30.5050 · Radios	2,570.74	8,000.00	(5,429.26)	32.1%
30.5051 · Rehab. Fire/EMS	161.88	600.00	(438.12)	27.0%
30.5054 · Squad Billing Services	-	4,000.00	(4,000.00)	0.0%
30.5055 · Squad Equipment	456.71	5,000.00	(4,543.29)	9.1%
30.5056 · Squad Supplies	3,536.05	12,000.00	(8,463.95)	29.5%
30.5057 · State Aid Equipment	-	11,000.00	(11,000.00)	0.0%
30.5059 · Vol. Benefit Payments	-	1,100.00	(1,100.00)	0.0%
30.5061 · Vol. Recruitment/Appreciation	400.00	750.00	(350.00)	53.3%
30.5062 · PPE Replacement	11,402.15	14,000.00	(2,597.85)	81.4%
30.5063 · Stryker Purchase Agreement	22,554.67	22,555.00	(0.33)	100.0%
30.5064 · Ambulance Provider Assessment	13,122.72	11,000.00	2,122.72	119.3%
30.5111 · Miscellaneous	2,124.16	2,500.00	(375.84)	85.0%
Total 10.30 · Fire Department	1,640,556.70	1,800,773.00	(160,216.30)	91.1%
10.40 · Public Works				



CITY OF TAYLOR MILL
General Fund
Budget vs. Actual
July 2022 thru May 2023

	Jul 22 - May 23	Budget	\$ Over Budget	% of Budget
40.5001 · Public Works Director Salary	76,181.25	84,685.00	(8,503.75)	90.0%
40.5002 · Public Work Salaries	137,581.18	163,671.00	(26,089.82)	84.1%
40.5005 · Overtime	20,339.54	30,000.00	(9,660.46)	67.8%
40.5006 · Retirement	64,820.45	74,571.00	(9,750.55)	86.9%
40.5007 · FICA	19,274.37	21,295.00	(2,020.63)	90.5%
40.5008 · Medical Insurance	29,718.07	45,436.00	(15,717.93)	65.4%
40.5009 · Medical Insurance Alternative	8,701.18	7,800.00	901.18	111.6%
40.5010 · Life/LTD	2,625.59	3,306.00	(680.41)	79.4%
40.5011 · Workers Comp	10,407.29	9,274.00	1,133.29	112.2%
40.5012 · Longevity	350.00	-	350.00	100.0%
40.5013 · Employee Asst. Program	481.25	525.00	(43.75)	91.7%
40.5015 · Assoc. Dues/Memberships	-	100.00	(100.00)	0.0%
40.5016 · Training/Education	404.87	500.00	(95.13)	81.0%
40.5018 · Uniforms	2,464.29	2,400.00	64.29	102.7%
40.5019 · Cellular	1,597.22	2,250.00	(652.78)	71.0%
40.5020 · IT Support	2,675.50	2,850.00	(174.50)	93.9%
40.5021 · Computer Equipment	1,059.30	500.00	559.30	211.9%
40.5022 · Fuel	24,226.87	30,000.00	(5,773.13)	80.8%
40.5023 · Vehicle Maintenance	14,779.56	25,000.00	(10,220.44)	59.1%
40.5029 · Building Repair/Maintenance	732.06	1,000.00	(267.94)	73.2%
40.5030 · Office Supplies	360.95	200.00	160.95	180.5%
40.5031 · Telephone/Internet Services	766.82	900.00	(133.18)	85.2%
40.5034 · Insurance	13,486.33	15,000.00	(1,513.67)	89.9%
40.5035 · Service Agreement/Contracts	1,647.19	2,500.00	(852.81)	65.9%
40.5037 · Janitorial Supplies	-	-	-	100.0%
40.5038 · Equipment Repair/Maintenance	16,567.00	13,000.00	3,567.00	127.4%
40.5040 · Major Equipment	39,650.00	40,000.00	(350.00)	99.1%
40.5041 · Tools and Supplies	5,172.41	5,000.00	172.41	103.4%
40.5042 · Road Signs	10,046.60	5,000.00	5,046.60	200.9%
40.5047 · Public Works Vehicles	-	-	-	0.0%
40.5111 · Miscellaneous Expenses	2,956.70	2,000.00	956.70	147.8%
Total 10.40 · Public Works	509,073.84	588,763.00	(79,689.16)	86.5%
10.50 · Senior Services				
50.5001 · Senior Hospitality	1,454.62	2,000.00	(545.38)	72.7%
50.5002 · Senior Speaker Series	-	-	-	0.0%
50.5111 · Senior Miscellaneous	49.90	200.00	(150.10)	25.0%
10.50 · Senior Services - Other	-	-	-	0.0%
Total 10.50 · Senior Services	1,504.52	2,200.00	(695.48)	68.4%
10.60 · Community Events				
60.5001 · Homecoming Parade	263.84	300.00	(36.16)	87.9%
60.5002 · Park Movies	435.00	950.00	(515.00)	45.8%



CITY OF TAYLOR MILL
General Fund
Budget vs. Actual
July 2022 thru May 2023

	Jul 22 - May 23	Budget	\$ Over Budget	% of Budget
60.5003 · Tree Lighting Ceremony	2,227.92	3,000.00	(772.08)	74.3%
60.5004 · Santa On Trucks	153.77	1,000.00	(846.23)	15.4%
60.5005 · Easter Egg Hunt	2,743.20	3,000.00	(256.80)	91.4%
60.5006 · Holiday Yard Decorating	-	250.00	(250.00)	0.0%
60.5024 · Printing	-	500.00	(500.00)	0.0%
60.5025 · Postage	36.00	-	36.00	100.0%
60.5026 · Equipment/Supplies	39.69	2,000.00	(1,960.31)	2.0%
60.5027 · Signs	107.86	2,000.00	(1,892.14)	5.4%
60.5028 · Special Events	7,994.84	15,000.00	(7,005.16)	53.3%
60.5111 · Miscellaneous Expenses	523.36	1,000.00	(476.64)	52.3%
Total 10.60 · Community Events	14,525.48	29,000.00	(14,474.52)	50.1%
10.70 · Parks Department				
70.5002 · Basketball Court Repair/Maint.	-	2,500.00	(2,500.00)	0.0%
70.5005 · Fire Monitoring Services	1,576.85	1,200.00	376.85	131.4%
70.5006 · Flags	532.71	400.00	132.71	133.2%
70.5007 · Lighting Maintenance	239.14	600.00	(360.86)	39.9%
70.5008 · Equipment/Supplies	1,603.25	1,000.00	603.25	160.3%
70.5010 · Shelter Houses Maint.	1,573.62	2,500.00	(926.38)	62.9%
70.5013 · Playground Equip Repair/Maint.	1,035.22	2,500.00	(1,464.78)	41.4%
70.5014 · Safety Surface Repair/Maint.	-	2,000.00	(2,000.00)	0.0%
70.5015 · Park Place Maintenance	3,478.09	5,000.00	(1,521.91)	69.6%
70.5017 · Signage & Trail Markers	181.00	1,000.00	(819.00)	18.1%
70.5020 · Trail Construction/Maint.	-	1,500.00	(1,500.00)	0.0%
70.5024 · Printing	-	-	-	0.0%
70.5026 · Electric	7,921.67	9,000.00	(1,078.33)	88.0%
70.5027 · Water	1,557.04	1,700.00	(142.96)	91.6%
70.5028 · Sanitation	5,039.77	5,800.00	(760.23)	86.9%
70.5031 · Cable/Phone/Internet Park Place	3,474.29	4,000.00	(525.71)	86.9%
70.5034 · Insurance-Pride Park	3,256.88	4,000.00	(743.12)	81.4%
70.5035 · Service Agreements/Contracts	15,425.00	19,000.00	(3,575.00)	81.2%
70.5037 · Janitorial Supplies	4,002.55	10,000.00	(5,997.45)	40.0%
70.5038 · Landscaping	562.88	7,500.00	(6,937.12)	7.5%
70.5039 · Janitorial Services	9,420.00	10,000.00	(580.00)	94.2%
70.5040 · LWCF Grant for Pride Park Match	15,809.03	45,625.00	(29,815.97)	34.6%
70.5041 · Amphitheater	-	-	-	0.0%
70.5111 · Miscellaneous Expenses	896.94	2,500.00	(1,603.06)	35.9%
Total 10.70 · Parks Department	77,585.93	139,325.00	(61,739.07)	55.7%
10.80 · Capital Improvements				
80.5006 · GF Transfer to MRA	720,000.00	720,000.00	-	100.0%
80.5007 · Engineering Consultants	52,265.00	175,000.00	(122,735.00)	29.9%
80.5008 · TM Road Sidewalk Phase II	-	-	-	0.0%



CITY OF TAYLOR MILL
General Fund
Budget vs. Actual
July 2022 thru May 2023

	Jul 22 - May 23	Budget	\$ Over Budget	% of Budget
80.5010 · Street Program	-	-	-	0.0%
80.5011 · TM Rd Sidewalk Phase 3	85,279.61	216,820.00	(131,540.39)	39.3%
80.5012 · Pride Pkwy Lighting Loan Payabl	55,367.27	55,367.00	0.27	100.0%
80.5013 · Capital Savings/Investment	-	-	-	0.0%
80.5014 · Gas Pump Replacement	-	-	-	0.0%
80.5015 · Firehouse Rehab	-	-	-	0.0%
80.5016 · Public Works Storage	-	-	-	0.0%
80.5017 · Stormwater Cost Share	813.34	50,000.00	(49,186.66)	1.6%
80.5018 · Paving in Pride Park	-	125,000.00	(125,000.00)	0.0%
80.5019 · Water Line Break City Hall	24,590.68	-	24,590.68	100.0%
Total 10.80 · Capital Improvements	938,315.90	1,342,187.00	(403,871.10)	69.9%
Total Expense	5,407,650.27	6,620,735.00	(1,213,084.73)	81.7%

**General Fund
Profit & Loss
July 2022 through May 2023**

Jul '22 - May 23

**Ordinary Income/Expense
Income**

10.4001 · Real Estate Taxes	2,240,397.21
10.4002 · Real Estate Taxes Prior	1,206.11
10.4003 · Penalty & Interest RE	12,222.98
10.4004 · Real Estate Legal Fees	1,944.16
10.4005 · ABC Licenses	8,680.00
10.4006 · Net Profits Tax	497,062.21
10.4007 · Insurance Fees	602,997.35
10.4008 · Occupational Taxes	1,192,468.48
10.4009 · Utility Taxes	223,423.12
10.4010 · Cable Franchise Fees	33,559.62
10.4011 · Public Service Taxes	101,305.17
10.4012 · R/R Tangible Tax	18,238.65
10.4013 · R/R Car Line Tax	31,447.55
10.4014 · Omitted Tangible Property Tax	268.45
10.4015 · Base Court Revenue	7,067.10
10.4016 · KLEPF/KFFPF Receipts	94,023.59
10.4017 · Waste Collection	395,601.93
10.4018 · Interest Earned	73,670.28
10.4019 · Ambulance Reimbursements	151,963.23
10.4020 · Impound Fees	250.00
10.4022 · Civil Citations	200.00
10.4023 · Forfeitures	547.00
10.4025 · Bank Deposit Tax	16,126.88
10.4026 · Code Enforcement Citation Fees	100.00
10.4028 · SRO Contract Reimbursements	67,000.00
10.4030 · Senior Membership Dues	805.00
10.4033 · Brick Paver Sales	0.00
10.4034 · Yard Sale Permits	202.00
10.4035 · Park Event Receipts	600.00
10.4036 · Shelter House Rentals	5,955.00
10.4037 · Park Place Rentals	34,575.00
10.4041 · Holland Drive Assessment	26,313.12
10.4043 · Unrealized Gain	-38,447.54
10.4049 · FEMA Grant - FD	59,038.10
10.4050 · National Opioids Settlement	47,139.81
10.4111 · Miscellaneous Income	24,587.04

Total Income	5,932,538.60
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Gross Profit	5,932,538.60
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Expense

10.10 · Admin Department	
10.5001 · Salary/Electeds	12,193.00
10.5002 · Salary CAO	92,358.39
10.5003 · Salary City Clerk	50,930.06
10.5004 · Salary Treasurer	58,635.69
10.5005 · Overtime	7,067.19
10.5006 · Retirement	58,296.89
10.5007 · FICA	25,986.24
10.5008 · Medical Insurance	26,725.00
10.5010 · Life/LTD	2,315.50
10.5011 · Workers Comp	706.33
10.5013 · Employee Asst Program	481.25
10.5015 · Association Dues/Memberships	5,345.00
10.5016 · Training/Education	6,069.89
10.5017 · Publications	242.29
10.5019 · Cellular	2,309.73
10.5020 · IT Support	2,675.50
10.5022 · Fuel	639.53
10.5023 · Vehicle Maintenance	721.51
10.5024 · Printing	675.23
10.5025 · Postage	2,096.67
10.5026 · Electric	696.17

**General Fund
 Profit & Loss
 July 2022 through May 2023**

	Jul '22 - May 23
10.5027 · Water-City Bldg	392.20
10.5028 · Sanitation	2,035.97
10.5029 · City Bldg Repair/Maintenance	12,929.63
10.5030 · Office Supplies	3,237.20
10.5031 · Telephone/Internet Services	2,148.37
10.5033 · Office Equipment	401.00
10.5034 · Insurance	9,047.21
10.5035 · Service Agreements/Contracts	22,404.99
10.5037 · Janitorial Services	2,739.00
10.5038 · Landscaping	143.00
10.5043 · Advertisements	788.68
10.5044 · Audit Services	16,750.00
10.5045 · City Attorney Services	30,089.34
10.5046 · Codification	1,963.84
10.5047 · Data Processing	25,221.78
10.5048 · Employee Enrichment	1,229.88
10.5049 · Banking Fees	1,840.30
10.5050 · Kenton County Dog Warden	9,359.20
10.5051 · Payroll Service Fees	6,253.77
10.5052 · Planning and Zoning Fees	15,741.17
10.5053 · Prof. Accounting Services	7,600.00
10.5054 · Real Estate Tax Refund CY	1,102.10
10.5055 · Real Estate Tax Refund PY	2,726.80
10.5056 · Street Lights	44,241.89
10.5057 · Waste Collection	346,108.84
10.5058 · Special Counsel	1,098.60
10.5111 · Miscellaneous Expenses	4,258.30
Total 10.10 · Admin Department	929,020.12
10.20 · Police Department	
20.5001 · Police Chief Salary	90,381.02
20.5002 · Police Officer Salaries	394,000.30
20.5003 · SRO Salaries	79,007.83
20.5004 · Admin Clerk Salary	41,842.94
20.5005 · Overtime	62,793.45
20.5006 · Retirement	218,533.49
20.5007 · FICA	55,850.64
20.5008 · Medical Insurance	100,075.24
20.5009 · Medical Insurance Alternative	15,183.00
20.5010 · Life/LTD	5,962.07
20.5011 · Workers Comp	23,794.67
20.5013 · Employee Asst Program	481.25
20.5014 · KLEPF	38,128.00
20.5015 · Assoc. Dues/Memberships	5,389.00
20.5016 · Training/Education	12,652.84
20.5018 · Uniforms	9,986.54
20.5019 · Cellular Expense	3,504.79
20.5020 · IT Support	2,675.50
20.5021 · Computer Equipment	2,071.24
20.5022 · Fuel	26,309.27
20.5023 · Vehicle Maintenance	14,367.56
20.5024 · Printing	766.87
20.5025 · Postage	16.94
20.5029 · Building Repair and Maintenance	10,870.41
20.5030 · Office Supplies	1,786.15
20.5031 · Telephone/Internet Services	1,919.69
20.5033 · Office Equipment	10,031.65
20.5034 · Insurance	29,251.31
20.5035 · Service Agreements/Contracts	25,798.31
20.5037 · Janitorial Supplies	54.99
20.5039 · Technical Supplies	5,808.00
20.5040 · Technical Equipment	2,258.69
20.5041 · Crime Prevention NEAT	759.63
20.5042 · Equipment Repair/Maintenance	421.44
20.5046 · Cruiser Washes	185.00

**General Fund
 Profit & Loss
 July 2022 through May 2023**

	Jul '22 - May 23
20.5048 · Police Department Forfeitures	82.05
20.5111 · Miscellaneous Expenses	4,066.01
Total 10.20 · Police Department	1,297,067.78
10.30 · Fire Department	
30.5001 · Fire Chief Salary	79,692.57
30.5002 · Full Time Firemen Salaries	437,488.93
30.5003 · Part Time FF Salaries	209,803.26
30.5005 · Overtime	45,720.60
30.5006 · Retirement	360,347.68
30.5007 · FICA	54,306.77
30.5008 · Medical Insurance	54,160.77
30.5009 · Medical Insurance Alternative	18,219.60
30.5010 · Life/LTD	5,886.19
30.5011 · Workers Comp	23,479.60
30.5013 · Employee Asst. Program	481.25
30.5014 · KFFPF	36,357.88
30.5015 · Assoc. Dues/Memberships	1,493.00
30.5016 · Training/Education	4,583.62
30.5017 · Publications	757.11
30.5018 · Uniforms	5,974.98
30.5019 · Cellular	5,421.20
30.5020 · IT Support	2,675.50
30.5021 · Computer Expense	505.40
30.5022 · Fuel	15,131.00
30.5023 · Vehicle Maintenance	49,931.90
30.5024 · Printing	1,334.85
30.5025 · Postage	33.60
30.5026 · Electric	23,814.41
30.5027 · Water	850.91
30.5028 · Sanitation	1,204.46
30.5029 · Building Repair/Maintenance	3,760.91
30.5030 · Office Supplies	717.11
30.5031 · Telephone/Internet Services	1,766.52
30.5033 · Office Equipment	590.86
30.5034 · Insurance	29,893.20
30.5035 · Service Agreements/Contracts	16,700.96
30.5037 · Janitorial Supplies	2,133.26
30.5042 · Equipment Repair/Maintenance	5,656.81
30.5043 · ALS Medications	4,454.90
30.5044 · EMS Licensures	2,091.76
30.5045 · Staff Medicals/Immunizations	1,850.00
30.5046 · Major Squad Equipment	5,049.36
30.5047 · Major Fire Equipment	64,119.58
30.5048 · Medical Director	5,000.00
30.5049 · Public Education	785.35
30.5050 · Radios	2,570.74
30.5051 · Rehab. Fire/EMS	161.88
30.5054 · Squad Billing Services	0.00
30.5055 · Squad Equipment	456.71
30.5056 · Squad Supplies	3,536.05
30.5061 · Vol. Recruitment/Appreciation	400.00
30.5062 · PPE Replacement	11,402.15
30.5063 · Stryker Purchase Agreement	22,554.67
30.5064 · Ambulance Provider Assessment	13,122.72
30.5111 · Miscellaneous	2,124.16
Total 10.30 · Fire Department	1,640,556.70

**General Fund
Profit & Loss
July 2022 through May 2023**

	Jul '22 - May 23
10.40 · Public Works	
40.5001 · Public Works Director Salary	76,181.25
40.5002 · Public Work Salaries	137,581.18
40.5005 · Overtime	20,339.54
40.5006 · Retirement	64,820.45
40.5007 · FICA	19,274.37
40.5008 · Medical Insurance	29,718.07
40.5009 · Medical Insurance Alternative	8,701.18
40.5010 · Life/LTD	2,625.59
40.5011 · Workers Comp	10,407.29
40.5012 · Longevity	350.00
40.5013 · Employee Asst. Program	481.25
40.5016 · Training/Education	404.87
40.5018 · Uniforms	2,464.29
40.5019 · Cellular	1,597.22
40.5020 · IT Support	2,675.50
40.5021 · Computer Equipment	1,059.30
40.5022 · Fuel	24,226.87
40.5023 · Vehicle Maintenance	14,779.56
40.5029 · Building Repair/Maintenance	732.06
40.5030 · Office Supplies	360.95
40.5031 · Telephone/Internet Services	766.82
40.5034 · Insurance	13,486.33
40.5035 · Service Agreement/Contracts	1,647.19
40.5037 · Janitorial Supplies	0.00
40.5038 · Equipment Repair/Maintenance	16,567.00
40.5040 · Major Equipment	39,650.00
40.5041 · Tools and Supplies	5,172.41
40.5042 · Road Signs	10,046.60
40.5111 · Miscellaneous Expenses	2,956.70
Total 10.40 · Public Works	509,073.84
10.50 · Senior Services	
50.5001 · Senior Hospitality	1,454.62
50.5111 · Senior Miscellaneous	49.90
Total 10.50 · Senior Services	1,504.52
10.60 · Community Events	
60.5001 · Homecoming Parade	263.84
60.5002 · Park Movies	435.00
60.5003 · Tree Lighting Ceremony	2,227.92
60.5004 · Santa On Trucks	153.77
60.5005 · Easter Egg Hunt	2,743.20
60.5025 · Postage	36.00
60.5026 · Equipment/Supplies	39.69
60.5027 · Signs	107.86
60.5028 · Special Events	7,994.84
60.5111 · Miscellaneous Expenses	523.36
10.60 · Community Events - Other	0.00
Total 10.60 · Community Events	14,525.48

**General Fund
Profit & Loss
July 2022 through May 2023**

	<u>Jul '22 - May 23</u>
10.70 · Parks Department	
70.5005 · Fire Monitoring Services	1,576.85
70.5006 · Flags	532.71
70.5007 · Lighting Maintenance	239.14
70.5008 · Equipment/Supplies	1,603.25
70.5010 · Shelter Houses Maint.	1,573.62
70.5013 · Playground Equip Repair/Maint.	1,035.22
70.5015 · Park Place Maintenance	3,478.09
70.5017 · Signage & Trail Markers	181.00
70.5026 · Electric	7,921.67
70.5027 · Water	1,557.04
70.5028 · Sanitation	5,039.77
70.5031 · Cable/Phone/Internet Park Place	3,474.29
70.5034 · Insurance-Pride Park	3,256.88
70.5035 · Service Agreements/Contracts	15,425.00
70.5037 · Janitorial Supplies	4,002.55
70.5038 · Landscaping	562.88
70.5039 · Janitorial Services	9,420.00
70.5040 · LWCF Grant for Pride Park Match	15,809.03
70.5111 · Miscellaneous Expenses	896.94
Total 10.70 · Parks Department	<u>77,585.93</u>
10.80 · Capital Improvements	
80.5006 · GF Transfer to MRA	720,000.00
80.5007 · Engineering Consultants	52,265.00
80.5010 · Street Program	0.00
80.5011 · TM Rd Sidewalk Phase 3	85,279.61
80.5012 · Pride Pkwy Lighting Loan Payabl	55,367.27
80.5017 · Stormwater Cost Share	813.34
80.5019 · Water Line Break City Hall	24,590.68
Total 10.80 · Capital Improvements	<u>938,315.90</u>
Total Expense	<u>5,407,650.27</u>
Net Ordinary Income	<u>524,888.33</u>
Net Income	<u><u>524,888.33</u></u>

**General Fund
Balance Sheet
As of May 31, 2023**

	May 31, 23
ASSETS	
Current Assets	
Checking/Savings	
10.1004 · KLC Investment Account	45,606.04
10.1005 · Police Dept Evidence Funds	2,594.00
10.1006 · General Fund Heritage Bank Chec	6,040,011.87
10.1007 · Heritage Restricted Capital	100,225.61
10.1009 · Ameriprise Financial - Bonds	1,434,246.98
10.1010 · Ameriprise Financial - CDs	1,007,038.25
Total Checking/Savings	8,629,722.75
Other Current Assets	
10.1012 · Inventory - Fuel	1,598.40
10.1013 · Special Events Start up Cash	500.00
10.1030 · Tax & Waste Receivable	67,367.09
10.1031 · Waste Collection Receivable	14,216.76
10.1042 · Prepaid Expenses	57,550.97
10.1501 · Current Portion Holland Rec	26,313.00
Total Other Current Assets	167,546.22
Total Current Assets	8,797,268.97
Other Assets	
10.1502 · Holland Receivable LT	26,313.33
Total Other Assets	26,313.33
TOTAL ASSETS	8,823,582.30
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
10.2000 · Accounts Payable	62,933.74
Total Accounts Payable	62,933.74
Credit Cards	
10.2030 · Heritage Bank CC	880.73
Total Credit Cards	880.73
Other Current Liabilities	
10.2060 · Sales Tax Payable	1,925.10
10.2063 · Employee Paid Vision Insurance	105.17
10.2062 · Employee Paid Dental Insurance	969.26
10.2065 · CERS Withheld	9,808.48
10.2066 · Park Place Security Deposits	9,800.00
10.2067 · Shelter Security Deposits	2,141.00
10.2068 · Evidence Fund Escrow	2,594.00
Total Other Current Liabilities	27,343.01
Total Current Liabilities	91,157.48
Long Term Liabilities	
10.2071 · Deferred Revenue	1,872,828.69
10.2701 · Unearned Revenue	52,626.45
Total Long Term Liabilities	1,925,455.14
Total Liabilities	2,016,612.62

**General Fund
Balance Sheet
As of May 31, 2023**

	<u>May 31, 23</u>
Equity	
10.3099 - Fund Balance	6,282,081.35
Net Income	<u>524,888.33</u>
Total Equity	<u>6,806,969.68</u>
TOTAL LIABILITIES & EQUITY	<u><u>8,823,582.30</u></u>



CITY OF TAYLOR MILL
MRA Fund
Budget vs. Actual
July 2022 thru May 2023

	Jul 22 - May 23	Budget	\$ Over Budget	% of Budget
Income				
20.4001 · State Assistance/MRA	120,453.00	127,000.00	(6,547.00)	94.8%
20.4002 · Interest checking	200.05	200.00	0.05	100.0%
20.4003 · Interfund Transfer	720,000.00	720,000.00	-	100.0%
Total Income	840,653.05	847,200.00	(6,546.95)	99.2%
Expense				
20.5001 · Road Repair/Maintenance	-	-	-	0.0%
20.5002 · Emergency Road Repairs	-	75,000.00	(75,000.00)	0.0%
20.5003 · In-House Road Projects	48,818.78	75,000.00	(26,181.22)	65.1%
20.5004 · Annual Street Program	648,961.96	796,405.00	(147,443.04)	81.5%
20.5005 · Salt	29,394.25	25,000.00	4,394.25	117.6%
20.5049 · Bank Fees	160.09	125.00	35.09	128.1%
Total Expense	727,335.08	971,530.00	(244,194.92)	74.9%
	113,317.97	(124,330.00)	237,647.97	-91.1%

CITY OF TAYLOR MILL (MRA)
Profit & Loss
July 2022 through May 2023

	<u>Jul '22 - May 23</u>
Income	
20.4001 · State Assistance/MRA	120,453.00
20.4002 · Interest checking	200.05
20.4003 · Interfund Transfer	<u>720,000.00</u>
Total Income	<u>840,653.05</u>
Gross Profit	840,653.05
Expense	
20.5003 · In-House Road Projects	48,818.78
20.5004 · Annual Street Program	648,961.96
20.5005 · Salt	29,394.25
20.5049 · Bank Fees	<u>160.09</u>
Total Expense	<u>727,335.08</u>
Net Income	<u><u>113,317.97</u></u>

CITY OF TAYLOR MILL (MRA)
Balance Sheet
As of May 31, 2023

	<u>May 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
20.1006 · MRA Heritage Checking	539,100.33
Total Checking/Savings	<u>539,100.33</u>
Total Current Assets	<u>539,100.33</u>
TOTAL ASSETS	<u><u>539,100.33</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	4,669.66
Total Accounts Payable	<u>4,669.66</u>
Total Current Liabilities	<u>4,669.66</u>
Total Liabilities	4,669.66
Equity	
20.3200 · Fund Balance	421,112.70
Net Income	113,317.97
Total Equity	<u>534,430.67</u>
TOTAL LIABILITIES & EQUITY	<u><u>539,100.33</u></u>



TAYLOR MILL FINANCIAL SUMMARY

JULY 2022 to MAY 2023

Revenues	Budgeted Income	YTD Income
General Fund	5,742,888.00	5,932,538.60
Municipal Road Aid Fund	847,200.00	840,653.05
Totals	6,590,088.00	6,773,191.65
Expenditures	Budgeted Expenditures	YTD Expenditures
General Fund		
Administration	1,046,450.00	929,020.12
Police	1,672,037.00	1,297,067.78
Fire	1,800,773.00	1,640,556.70
Public Works	588,763.00	509,073.84
Senior Services	2,200.00	1,504.52
Community Events	29,000.00	14,525.48
Parks Department	139,325.00	77,585.93
Capital Improvements	1,342,187.00	938,315.90
Municipal Road Aid Fund	971,530.00	727,335.08
Totals	7,592,265.00	6,134,985.35
Property Tax Summary	Current MTD	Fiscal YTD
October, 2022	441,298.75	441,298.75
November, 2022	258,099.71	699,398.46
December, 2022	1,487,053.53	2,186,451.99
January, 2023	29,648.33	2,216,100.32
February, 2023	24,561.55	2,240,661.87
March, 2023	6,134.64	2,246,796.51
April, 2023	3,672.79	2,250,469.30
May, 2023	2,911.08	2,253,380.38
June, 2023	-	2,253,380.38