

**City of Taylor Mill
COMMISSION MEETING
January 11, 2017**

The meeting was called to order at 7:00 p.m. by Mayor Bell. Mayor Bell led the Pledge of Allegiance, followed by the invocation led by Commissioner Frietch. The City Clerk called the roll.

Mayor Bell	Here
Commissioner Frietch	Here
Commissioner Kreimborg	Here
Commissioner Murray	Here
Commissioner Peace	Here

The Mayor noted that a quorum was present for the meeting.

Commissioner Murray made a motion to accept the minutes from the Commission Meeting on December 14, 2016 as submitted. Commissioner Frietch made a second. All Commissioners present were in favor.

MOTION CARRIED

GUESTS:

Kevin Novasel of 5468 Taylor Mill Road addressed the Commission. Mr. Novasel requested an update on the ADA swing donation. Ms. Bailey stated nothing has been done since the last meeting with the exception of a thank you letter. Ms. Bailey stated the letter also inquired clarification in terms of the contribution. Mr. Novasel stated he had not received the letter. Ms. Bailey stated it will be a spring install and would not like to take delivery of it prior to spring due to storage issues. Mr. Novasel stated he is interested in providing the swing and frame. Mr. Novasel suggested the City talk to lost control regarding volunteers for installation. Mr. Novasel requested to be kept informed. Ms. Bailey stated location decisions will be made at the next meeting. Mayor Bell stated the target date for the installation will be May. Mayor Bell stated when the project is completed, the City will have a dedication ceremony. Mayor Bell stated the swing will be advertised on the website to let families know it is available at the park.

LEGISLATION:

Mr. Wichmann gave a second reading of Ordinance 317 (01-11-2017) of City of Taylor Mill, in Kenton County, Kentucky, prohibiting the operation of commercial trucks on portions of Blackstone Court and McCowan Drive in the City of Taylor Mill, and providing penalties of two hundred and fifty dollars for the violation thereof. Commissioner Murray made a motion to adopt Ordinance 317 (01-11-2017) of City of Taylor Mill, in Kenton County, Kentucky, prohibiting the operation of commercial trucks on portions of Blackstone Court and McCowan Drive in the City of Taylor Mill, and providing penalties of two hundred and fifty dollars for the violation thereof. Commissioner Peace made a second. The Clerk called role.

- Commissioner Murray – Yes
- Commissioner Peace – Yes
- Mayor Bell – Yes
- Commissioner Frietch – Yes
- Commissioner Kreimborg – Yes

MOTION CARRIED

Ms. Bailey gave a reading of Municipal Order No. 64 (01-11-17) of the City of Taylor Mill, in Kenton County, Kentucky, designating members of the Taylor Mil City Commission to be liaisons with a department of the City. Commissioner Kreimborg made a motion to adopt Municipal Order No. 64 (01-11-17) of the City of Taylor Mill, in Kenton County, Kentucky, designating members of the Taylor Mil City Commission to be liaisons with a department of the City. Commissioner Frietch made a second. The Clerk called role.

- Commissioner Kreimborg – Yes
- Commissioner Frietch – Yes
- Mayor Bell – Yes
- Commissioner Murray – Yes
- Commissioner Peace – Yes

MOTION CARRIED

UNFINISHED BUSINESS:

Ms. Bailey gave an update on mold remediation at the City Building. Ms. Bailey stated the air quality test scheduled could not take place due to failing the visual inspection after the initial clean of the building. Ms. Bailey stated leaks in the roof damaged the drywall and the wall was then stripped to the frame. Ms. Bailey stated the air had to be re-scrubbed for a period of time before the mold testing could be re-administered. Ms. Bailey stated the test was re-administered and the visual passed. Ms. Bailey anticipates positive results tomorrow with access to that portion of the building on Friday. Ms. Bailey stated once access is granted, the HVAC system needs installed, some ceilings need replaced, painting and re-carpeting needs done, and some drywall needs replaced. Ms. Bailey stated surplus office furniture is being stored in the Commission Chambers. Ms. Bailey stated staff should be back in place by the February Commission Meeting. Ms. Bailey stated getting the office back together is priority.

NEW BUSINESS:

Commissioner Peace made a motion to appoint Commissioner Murray to the Planning Development Services of Kenton County Council and Commissioner Kreimborg as the alternate. Commissioner Frietch made a second. The Clerk called role.

Commissioner Peace – Yes
Commissioner Frietch – Yes
Mayor Bell – Yes
Commissioner Kreimborg – Yes
Commissioner Murray – Yes

MOTION CARRIED

Commissioner Murray made a motion to appoint Mayor Bell to the OKI Regional Council of Government. Commissioner Peace made a second. The Clerk called role.

Commissioner Murray – Yes
Commissioner Peace – Yes
Mayor Bell – Yes
Commissioner Frietch – Yes
Commissioner Kreimborg – Yes

MOTION CARRIED

Ms. Bailey stated Mr. David Dunlap has been the TBNK Representative for the City the last two years. Ms. Bailey stated Mr. Dunlap is not interested in continuing in the position so it is now vacant. Ms. Bailey stated the TBNK Representative oversees the franchise agreement with the local cable provider and the programming affiliated with government channels that are allocated on the cable system. Ms. Bailey stated the group helps to make sure meetings are broadcasted as well as sporting events. Ms. Bailey stated it is a two year term. Ms. Bailey stated Mr. Dunlap indicated he was not very active during his term. Ms. Bailey stated the position is on a rotation. Ms. Bailey stated the cluster is more active than regular board members. Ms. Bailey recommended to solicit interested individuals and see what responses are received. Mayor Bell suggested Mr. Matthew Martin who ran for election. Mr. Martin stated being interested in the Kenton County Planning Commission open position. Ms. Bailey stated for anyone interested, email or contact her and she will get the names to the Commission. Commissioner Kreimborg stated Mr. Jim Best was the City's representative years ago, and if the City can come up with someone like him, they would be a good choice. Commissioner Kreimborg agreed to solicit to interested candidates.

Ms. Bailey stated there are three candidates interested in being appointed to the Kenton County Planning Commission. Ms. Bailey stated resumes and letters of interest were provided in the Commission packets. Ms. Bailey stated former Commissioner Kuehne, Ms. Maureen Maxfield, and Mr. Matthew Martin have expressed interest. Ms. Bailey stated it is a very important position. Ms. Bailey recommended scheduling an opportunity to sit down as a group and discuss

overall development issues, the importance of that position, and the opportunity to have dialogue with each candidate. Commissioner Murray and Commissioner Kreimborg agreed and would like to set up interviews. Ms. Bailey stated she will check availability with the Commission and advertise it as a Special Meeting.

Commissioner Murray stated he would like to have a first reading tonight regarding text amendments. Commissioner Murray stated he would like to see it move forward. Ms. Bailey stated she emailed Commissioner Murray a copy of an ordinance with the proposed text amendments attached to it. Ms. Bailey stated it was delivered by email this afternoon. Ms. Bailey stated the words being added to the zoning code are underlined and the words being struck are crossed out. Ms. Bailey encouraged Commissioner Murray to review the document sent to him. Commissioner Murray stated this is the first step.

Mayor Bell asked for clarification if the ordinance had a first reading previously. Commissioner Peace stated it never got a first reading. Ms. Bailey stated the process is the first reading of an ordinance, a second reading, and a vote. Commissioner Kreimborg stated this is his first meeting back after six years. Commissioner Kreimborg stated meeting with Commissioner Peace last night and was given a packet of information. Commissioner Kreimborg stated he would like another month to review the information. Commissioner Kreimborg stated he is not opposed to doing it but wants time to review it before a first reading. Commissioner Peace stated that is what the month is for between the first and second reading. Commissioner Frietch stated this was presented in 2015 and has been available to the public. Commissioner Frietch stated not having a problem moving forward with a first reading. Commissioner Murray stated the first reading gives the ability to look at what is there, change or add to it. Commissioner Kreimborg stated normally not having a problem with a first reading but feels it was pushed on him and would like a month to look at it and ask questions.

Mayor Bell asked if there are small things that he has questions on, can it be changed or compromised. Commissioner Peace stated if there is a reading then the work is done on it. Mr. Wichmann stated the modification is permissible if it is not substantial. Mr. Wichmann stated his opinion is that any change in the language of that zone, a revision, would be a substantial change and would have to have another first reading. Commissioner Kreimborg stated he is not opposed to a gas station. Mayor Bell asked Commissioner Peace for clarification on a couple of proposed changes.

Commissioner Murray made a motion to have a first reading of an ordinance. Commissioner Frietch made a second. The Clerk called role.

- Commissioner Murray – Yes
- Commissioner Frietch – Yes
- Mayor Bell – Yes
- Commissioner Kreimborg – Yes
- Commissioner Peace – Abstained

MOTION CARRIED

Commissioner Kreimborg stated he voted yes to be a team player but does not agree.

Mr. Wichmann read an Ordinance of the City of Taylor Mill, in Kenton County, Kentucky, amending the text of the Taylor Mill Zoning Ordinance to amend Sections 9.29 and 10.19 regarding some DTM regulations.

BUILDING AND ZONING:

No Building & Zoning Reports.

REPORTS:

City Administrator

Ms. Bailey stated the auditor will be at the next meeting to present the audit for their review. Ms. Bailey stated receiving a letter of resignation from Firefighter/Medic Jay Feldkamp. Ms. Bailey stated there are part-time candidates interested in moving into a full-time position. Ms. Bailey stated the position has been advertised internally. Ms. Bailey stated Firefighter/Medic Feldkamp would like to move to part-time status. Chief Stager stated he is supportive of that decision.

Commissioner Murray made a motion to accept the resignation of full-time Firefighter/Medic Jay Feldkamp. Commissioner Kreimborg made a second. The Clerk called role.

- Commissioner Murray – Yes
- Commissioner Kreimborg – Yes
- Mayor Bell – Yes
- Commissioner Frietch – Yes
- Commissioner Peace – Yes

MOTION CARRIED

Commissioner Murray made a motion to hire Firefighter/Medic Jay Feldkamp to part-time status. Commissioner Kreimborg made a second. The Clerk called role.

- Commissioner Murray – Yes
- Commissioner Kreimborg – Yes
- Mayor Bell – Yes
- Commissioner Frietch – Yes
- Commissioner Peace – Yes

MOTION CARRIED

Ms. Bailey stated a scheduling conflict with the February 8th Commission Meeting due to the Kentucky League of Cities “City Night” in Frankfort. Ms. Bailey stated City Night is an opportunity for the City to have face time with local state legislators. Ms. Bailey encouraged the Commissioners to attend. Ms. Bailey stated based on the discussion had, everyone is comfortable

moving the meeting to Wednesday, February 15th and 7:00 p.m. Commissioner Kreimberg stated he found that attending in prior years was beneficial to corner legislators for projects that need funded.

Engineering

Mr. Brueggemann gave an update on the Pride Parkway lighting project. Mr. Brueggemann stated the contractor completed preliminary work to have the utilities marked and located. Mr. Brueggemann stated the contractor staked out the location of the light pole bases. Mr. Brueggemann stated the shop drawings for the light poles have been submitted. Mr. Brueggemann stated once the shop drawings are approved, there is still a lag time on those. Mr. Brueggemann stated it will be in the spring when the light poles go up but the underground work and pole bases will be started. Mayor Bell noted Phase II of the lighting project will be discussed at the next budget meeting.

Mr. Brueggemann gave an update on the Pride Parkway/Honey Drive traffic signal project. Mr. Brueggemann stated bids were opened in December and a contract was approved at the last Commission Meeting to Bluegrass Electrical Consultants. Mr. Brueggemann stated having a pre-construction meeting with the contractor and the next step is for the contractor to submit shop drawings on the poles. Mr. Brueggemann stated the poles have a long lead time. Mr. Brueggemann stated once reviewed and approved, shop drawings will be sent to the Transportation Cabinet for sign-off.

Mr. Brueggemann gave an update on Old Taylor Mill Road. Mr. Brueggemann stated the City requested CT to evaluate Old Taylor Mill Road. Mr. Brueggemann stated based on guardrail damage and slippage, CT is preparing an application for Emergency Road Aid funding. Mr. Brueggemann stated it is in the process of being submitted.

Mr. Brueggemann gave an update on the Taylor Mill Road sidewalk project. Mr. Brueggemann stated appraisals have been completed and the next step is for the official right-of-way negotiator to meet with the individual property owners. Mr. Brueggemann stated the state requires the City to hire a Kentucky Transportation Cabinet pre-approved consultant to do the acquisition. Mr. Brueggemann stated he believes the funds will take the sidewalk up to Saddlebrook.

Finance

Ms. Wright stated in the month of December the primary focus was tax collection. Ms. Wright stated all payments were processed and entered. Ms. Wright stated delinquent tax notices will be sent out by the end of the week.

Mayor Bell stated within the next couple of months, pending the approval of the Commission, he'd like to implement OpenGov.com. Mayor Bell stated the idea behind OpenGov is if there is an Open Records Request, most of the information will be online. Mayor Bell stated working with the City of Edgewood on the project. Mayor Bell stated the cost is four thousand dollars per year for the platform. Mayor Bell stated the software offers a budget builder platform for two

thousand five hundred dollars more. Mayor Bell stated he will look for an approval next month for the expenditure.

Commissioner Kreimborg asked for clarification on the submitted Memorandum regarding budgeted expenditures and year-to-date expenditures. Ms. Bailey stated there are several projects in the capital improvement fund earmarked with money. Ms. Bailey stated it is allocated as an expense but they are not approved expenses the City Commission was going to move forward with. Ms. Bailey stated the money was set aside, which makes the expenses look inflated. Ms. Bailey stated there are no plans to spend seven point four million dollars this fiscal year. Ms. Bailey stated budget binders are being copied for the Commission. Ms. Bailey stated she is happy to sit down with the Commission to go over the budget in detail.

Fire

Commissioner Murray stated the Fire Department took forty EMS calls and forty-two Fire/EMS calls for a total of eighty-two calls for service. Commissioner Murray stated mutual aid was received one time from Covington and mutual aid was given a total of ten times. Commissioner Murray stated EMS statistics included twenty-nine ALS runs and eleven BLS runs. Commissioner Murray stated there was one hundred and sixty-four department activities and nine hundred and thirty-six man hours invested. Commissioner Murray stated billing for the month was thirty-four thousand six hundred and sixty-three dollars.

Chief Stager stated the department is currently running out of one of the county squads. Chief Stager stated both ambulances are down. Chief Stager stated 814's transmission went out. Chief Stager stated the squad is marked for replacement next fiscal year. Chief Stager stated two options were given for 814, a heavy duty remanufactured transmission or a light duty. Chief Stager stated the Commission decided to table it and move it to this month. Chief Stager stated contacting four other businesses for prices. Chief Stager stated Latco Transmission gave a price of two thousand eight hundred dollars, including labor and a one year warranty. Chief Stager stated AAMCO gave a price of one thousand nine hundred dollars including labor and a one year warranty. Chief Stager stated AAMCO quoted two hundred dollars to four hundred dollars if the torque converter needs replaced. Chief Stager stated Justice Auto Service gave a price of one thousand nine hundred and fifty dollars, not including labor. Chief Stager stated Justice requires the transmission to be purchased from Bessler Auto Parts. Chief Stager stated a four hundred dollar deposit on the transmission is required and will be rebated back. Chief Stager stated You Save Auto Repair gave a price of two thousand seven hundred and eighty-six dollars, including labor and a three year warranty. Chief Stager stated Haag Ford gave a price of four thousand three hundred dollars for the heavy duty transmission, including labor and a two year warranty. Commissioner Peace stated the importance of the prefix and suffix on the unit matching. Ms. Bailey noted the quotes were given over the phone and the locations did not see 814. Chief Stager stated 815 is a diagnostic problem. Chief Stager stated Ford was contacted directly through Haag and sent a Ford engineer with a test kit. Chief Stager stated he will be going tomorrow to see what was found out.

Commissioner Murray made a motion to have squad 814 repaired at AAMCO. Commissioner Peace made a second. The Clerk called role.

Commissioner Murray – Yes
Commissioner Peace – Yes
Mayor Bell – Yes
Commissioner Frietch – Yes
Commissioner Kreimborg – Yes

MOTION CARRIED

Commissioner Murray stated the power cot is mandated by the state of Kentucky. Commissioner Murray stated the power cot will go from each squad according to what is running front line that week. Commissioner Murray stated it is a pricey system. Commissioner Murray stated two systems will be installed including one in 815 and one in the new ambulance. Commissioner Murray stated Ferno-Washington quoted approximately forty-three thousand dollars for one cot and two load systems. Commissioner Murray stated Stryker Medical quoted fifty-five thousand dollars for one cot and two load systems. Commissioner Murray stated the cots are battery operated and go low to the ground and load automatically to prevent the firefighters from hurting their backs. Commissioner Murray stated the department currently has Stryker equipment. Commissioner Murray stated ten surrounding communities have Stryker cot systems. Commissioner Murray stated the department would need fewer man hours for training due to the department having Stryker equipment already. Commissioner Murray stated Stryker will buy the previous cot back at five hundred dollars. Commissioner Murray stated Ferno-Washington is only ran by Hebron. Commissioner Murray stated 815 would need retrofitted for the load system. Commissioner Murray stated the department will eventually purchase a second cot. Ms. Bailey stated the ambulance bid will be available at the next meeting. Ms. Bailey reviewed budgetary procedures concerning the new ambulance.

Ms. Rita Hasler of 712 Winston Hill Drive addressed the Commission. Ms. Hasler stated her background is in orthopedics. Ms. Hasler stated the cost of the two power cots are very cheap compared to the price of an orthopedic injury. Ms. Haler stated the money would be well spent on the cots.

Mr. Mike Blackburn of 707 Forest Lane addressed the Commission. Mr. Blackburn questioned what happens if the one cot is broke. Commissioner Murray stated for this year, the focus is two units, one cot, and a new ambulance. Commissioner Murray stated next year the City will look into purchasing the other cot. Commissioner Kreimborg stated the county has a backup squad that can be used. Commissioner Murray stated the purpose of mutual aid. Chief Stager stated the department is keeping one manual cot that will fit into the load system.

Commissioner Murray made a motion to accept the bid of fifty-five thousand dollars from Stryker Medical for the new power cot and load systems. Commissioner Peace made a second. The Clerk called role.

Commissioner Murray – Yes
Commissioner Peace – Yes
Mayor Bell – Yes

Commissioner Frietch – Yes
Commissioner Kreimborg – Yes

MOTION CARRIED

Chief Stager reported the department installed five smoke detectors and two CO detectors last month.

Legal

No Legal report.

Maintenance

Commissioner Peace stated Mr. Roden has been patching roads, trimming trees, and putting up signs and Christmas lights. Mr. Roden stated two large signs were placed at the end of Blackstone. Mr. Roden indicated he needs the wording for the fine portion of the sign. Mr. Roden stated truck route signs have been ordered to guide the trucks on where to go.

Parks and Recreation

Commissioner Kreimborg stated he is looking forward to working with Ms. Forsyth. Commissioner Kreimborg stated the City's sixtieth anniversary is this year. Ms. Forsyth stated she is looking forward to working with Commissioner Kreimborg. Ms. Forsyth reviewed the Santa's Neighborhood Visit event and the Letters for Santa mailbox success. Ms. Forsyth stated the City of Taylor Mill turns sixty this year and to follow the City's website and social media pages for upcoming events.

Police

Commissioner Frietch stated the month of December was pretty quiet for the holidays. Commissioner Frietch stated one accident with an injury occurred at the Scott High School area and asked Chief Knauf for specifics. Chief Knauf stated it was near the entrance and was a t-bone. Commissioner Frietch questioned if people driving south on Pride Parkway, coming from the Scott High area, can use the turn-around to go back up to Scott. Chief Knauf stated they can. Chief Knauf stated right now it is permissible to do a U-turn in the City if done safely. Chief Knauf stated no accidents have been reported there.

Mr. Glenn Howard of 6195 Grey Oaks Drive addressed the Commission. Mr. Howard stated during the campaigns two of the new Commissioners used the word transparency many times. Mr. Howard stated Commissioner Murray brought up a non-agenda item and asked for a text amendment reading for a zoning change that would benefit another Commissioner. Mr. Howard stated Commissioner Kreimborg asked for time to review and was pushed off. Mr. Howard stated that it was not transparent to him. Mr. Howard stated he is hoping to see transparency. Mayor Bell stated he stated he believed Commissioner Murray brought the item up due to talking about it for the past three years. Commissioner Peace stated it was a clear campaign issue. Mr.

Howard stated his concerns with changing the entire zone. Commissioner Peace stated zones cannot be spot zoned. Mr. Howard stated he felt the campaign was broken into for or against United Dairy Farmers. Mr. Howard stated not being against development. Mr. Howard stated he wants to make sure Taylor Mill stays a desirable area.

Commissioner Murray stated he agrees and will do everything to make sure it stays desirable. Commissioner Murray stated he wants high-end development. Commissioner Murray stated development will assist in keeping employees. Commissioner Murray compared salary rates for firefighter/medics to neighboring cities. Commissioner Frietch stated she disagrees with Mr. Howard and has been transparent. Commissioner Frietch stated the issue has been transparent for two years. Commissioner Frietch stated she cannot imagine there is not a Commissioner who didn't understand what was going on with the text amendments and the verbiage change. Commissioner Frietch stated while campaigning, she told residents she wanted a UDF and other business development. Mr. Howard stated having no problem with development. Mr. Howard stated his issue is dismantling the zoning laws that are there to protect the balance between businesses and residents.

Ms. Maureen Maxfield of 708 Taylorspring Court addressed the Commission. Ms. Maxfield asked if there are protocols or policies about how far ahead materials need to get to the Commissioners to review. Ms. Bailey stated the expectation is anyone that wants to be on the agenda for an agenda item, must submit it by noon on Friday before the meeting. Ms. Bailey stated the City Commission has asked for packets on Friday. Ms. Bailey stated packets were received on the Monday prior to the meeting. Ms. Bailey stated it was not included, as it was not available until Mr. Wichmann finalized the draft of the ordinance. Ms. Bailey stated staff was asked to prepare the ordinance on Monday or Tuesday. Ms. Maxfield suggested a policy to be upheld for all Commissioners to receive the information at the same time in advance.

Commissioner Peace asked Commissioner Murray if he mentioned the zoning text to Ms. Bailey last week. Commissioner Murray stated yes. Ms. Bailey stated it was not asked to be put on the agenda. Commissioner Murray stated he has never tried to push anything through that people did not want. Commissioner Murray stated this issue has been brought up for three years and the information was available to everybody. Commissioner Kreimborg asked Commissioner Murray why he wasn't told the text amendments would be brought up tonight. Commissioner Murray stated being under the impression that he was informed about it.

Mayor Bell stated Ms. Maxfield brought of up good points and there is a procedure that will be followed. Ms. Bailey stated there has never been a policy that precludes a City Commissioner from addressing any item they choose to whether or not it is scheduled as an agenda item. Mr. Wichmann stated it is a meeting of the Commission and the Commissioners can discuss items on the agenda or not on the agenda. Mr. Wichmann stated if a majority of the Commission agrees to discuss it, it is proper to discuss it and proper to vote on it.

Mr. Charles Mauer of 3193 High Ridge Drive addressed the Commission. Mr. Mauer stated there are comments being said regarding prior Commissioners. Mr. Mauer stated no one should be disparaging the prior Commission. Mr. Mauer stated once rules are changed, the next person will want something else changed. Mr. Mauer stated being concerned about what happens in the

Districts and Pride Parkway. Commissioner Murray agreed and stated he got along with the prior Commission. Mr. Mauer asked if the general population of Taylor Mill was surveyed on their opinions. Commissioner Peace stated yes, on Election Day.

Commissioner Frietch stated on a positive note, she is happy to hear about OpenGov.com. Commissioner Frietch stated the residents will be happy about it.

There being no further business, Commissioner Peace made a motion to adjourn. Commissioner Murray made a second. All Commissioners present were in favor.

MOTION CARRIED

The meeting adjourned at 8:50 p.m.

Due to a scheduling conflict, the next Commission Meeting will be Wednesday, February 15, 2017 at 7:00 pm.

 Daniel L. Bell

Mayor Daniel L. Bell

ATTEST: Mena Fouyakh

DATE: 2-17-2017